



San Francisco and Marin Intergroup

San Francisco and Marin Intergroup Meeting - Agenda

Wednesday, November 1, 2023, 7-8:30 PM

San Francisco and Marin Intergroup serves more than 900 A.A. groups in our common purpose of carrying the A.A. message of recovery to alcoholics. We provide important services for local 12th Step work, such as running Central Office, selling A.A. literature, publishing a local meeting directory and website and operating a 24-hour telephone hotline. In addition, Intergroup connects the local Fellowship to service opportunities, informs the public and professional community about A.A. and acts as an information exchange for announcements and events.

Announcements:

- Ask for 2 IGRs to share about their meeting

7:00 Getting Started

1. Open with the Serenity Prayer
2. Call to order. Statement of Purpose
3. Roll Call
4. New IGRs, Visitors, AA Anniversaries
5. Approval of agenda (*housekeeping item*)
6. Approval of last month's Intergroup Meeting minutes (*housekeeping item*)

7:15 Officer Reports

1. Board Chair
 - a. Thank you for attendees and organizers of SF and Marin Unity Days
 - b. [Save the Date: Ugly Sweater Party on 12/2/23](#)
2. Treasurer
 - a. Standard financials
 - b. Gratitude Month
3. Executive Director
 - a. ICOAA Debrief

7:30 Intergroup Committee Reports (up to 2 minutes/report)

7:40 Service Committee Liaison Reports (up to 2 minutes/report)

7:45 Old Business

1. Grateful Giver design logo contest (vote)

7:55 New Business

1. [2024 Budget presentation](#) (discussion)
2. [Battery lift expenditure approval](#) (vote)

8:17 Share about your Home Group (up to 2 minutes each)

8:20 What's On Your Mind

8:30 Targeted Message

1. Remember **Gratitude Month** is in November and it's a time to express your gratitude for your sobriety by passing a second basket to support San Francisco and Marin Intergroup's 12th Step services. Gratitude Month contributions can be made via aasfmarin.org/group-contributions or via Venmo [@SFMarinIntergroup](https://www.venmo.com/SFMarinIntergroup).
2. Save the Date for San Francisco and Marin Intergroup's **Open House & Ugly Sweater Holiday Party** on Saturday, December 2 between 12 to 2pm at Central Office (1821 Sacramento Street, SF). Bring your sponsees and friends and join us for fellowship, pizza and refreshments!
3. Please read [this announcement](#) from the Intergroup Outreach Committee at A.A. meetings you attend that do not have an Intergroup Representative (IGR). The announcement aims to increase IGR participation in San Francisco and Marin and help Intergroup better serve our Fellowship.
4. San Francisco and Marin Intergroup needs **Central Office Volunteers** to answer the phone lines, greet customers, and assist with special projects. Minimum of 1 year sobriety. For more information about this weekly shift opportunity, please email aa@aasfmarin.org.

Adjourn with the Responsibility Statement

Intergroup Information

1. **Next Intergroup Meeting** is Wednesday, December 6, 2023.
2. **Intergroup Newcomers:** If you are here for the first time tonight, we welcome you and we appreciate your presence and your participation.
3. **Intergroup Voting:** Only elected Intergroup Representatives (IGR) or Alternate Intergroup Representatives (AIGR) vote. An elected Intergroup Representative may vote after: a) having attended the Intergroup orientation and b) having attended a previous Intergroup meeting as an elected representative. An elected Alternate Intergroup Representative may vote at the first meeting attended. Time of term and method of selection of both IGR and AIGR is determined by individual Member Groups.
4. **Registration Sheet:** If you are an elected Intergroup Rep (IGR), please be sure to fill out the registration sheet. If you are visiting, please do not fill out the registration sheet!
5. **Meeting Absences:** Any Member Group who has not sent a representative for three (3) consecutive meetings will be considered "inactive" for purposes of voting and determining a quorum.
6. **Procedures for Intergroup Agenda** (i.e. how to get things going)
 - a. Intergroup Committee Chairs and Intergroup Reps may suggest that an item or topic be placed on the monthly Intergroup agenda by contacting the Executive Director or the Board Chairperson by email at least two (2) weeks prior to the monthly Intergroup meeting.
 - b. A proposed agenda item should be able to be stated as a single simple declarative proposition (e.g. "Intergroup Reps should be required to wear tennis shoes to Intergroup meetings").
 - c. The first time that a proposed item or topic is placed on the Intergroup agenda it shall be placed on the "New Business" calendar as a discussion only item (i.e. as opposed to a "voting item")
 - d. Thereafter, an item or topic which is placed on the agenda for a second time shall be placed on the "Old Business" calendar as either a discussion only item, or, if the issue is deemed ripe for a vote, as a voting item.

- e. (The exception to this limitation (i.e. that an item not be on the agenda as a voting item until after it has at least once been on the agenda as a discussion only item) is where the item is determined by the Board Chairperson to be an "Urgent Matter")
- f. Discussion of an agenda item shall not be unlimited, and shall be monitored by the Board Chairperson as to the allotted time to be afforded to any single individual to express an opinion or provide information on the item.
- g. When the matter is on the agenda as a "voting item" the item will pass on a simple majority (i.e. 50% +1) if it is a minor matter (including, where applicable, the expenditure of only a nominal amount of money); but, that all other matters shall be passed only by substantial unanimity - a 2/3 majority, especially where policy or precedent are being established, or an appreciable amount of money is to be spent, or, where the issue has been the subject of considerable controversy (i.e. lots of "loving discussion").
- h. In 2018 we adopted use of a Consensus Model for decision making. This model is a way of reaching agreement between all members of a group. Instead of simply voting for an item and having the majority of the group getting their way, a consensus group is committed to finding solutions that everyone actively supports - or at least can live with. This makes sure that all opinions, ideas and concerns are taken into account. By listening closely to each other, we aim to come up with proposals that work for everyone, by weaving together everyone's best ideas and most important concerns - a process that often results in surprising and creative solutions, inspiring both the individual and the group as a whole.



San Francisco and Marin Intergroup

San Francisco and Marin Intergroup Meeting - Proposed Minutes

Wednesday, October 4, 2023, 7-8:30 PM

San Francisco and Marin Intergroup serves more than 900 A.A. groups in our common purpose of carrying the A.A. message of recovery to alcoholics. We provide important services for local 12th Step work, such as running Central Office, selling A.A. literature, publishing a local meeting directory and website and operating a 24-hour telephone hotline. In addition, Intergroup connects the local Fellowship to service opportunities, informs the public and professional community about A.A. and acts as an information exchange for announcements and events.

Announcements:

- Thank you to Jessie for their service as Recording Secretary, and thanks to Pam for filling the role
- Recording Secretary position filled. Thank you, Pam!

Getting Started

1. Open with the Serenity Prayer
2. Call to order. Statement of Purpose
3. Roll Call
 - 43 groups represented: 12 from Marin, 31 from San Francisco

Marin Groups	Any Lengths	Living Sober with Infertility
Corte Madera Saturday Candlelight	Anything is Possible	Say Hey Tuesday
Fairfax Attitude Adjustment Online	Be Still	Serenity Seekers
Friday Night Book	Bernal New Day	Sometimes Slowly
Intimate Feelings	BIPOC-Together We Prosper	Stonestown
Mill Valley Group 7AM	Castro Sober Sisters	Sun Night Castro Speaker Discussion
Monday Night Stag Tiburon	Cocoanuts	Sunday High Noon
Not a Glum Lot	Cow Hollow YP	Sunday Sunrise
On Awakening	Dignitaries Sympathy	Surf
Quitting Time	Each Day a New Beginning - In-Person	T 4 Tea
Rise N Shine	Each Day at New Beginning - Virtual	Thursday Night Women's Meeting
Sober Sisters	Friendly Circle	Too Early
Tuesday Chip	Haight Street Explorers	Wake Up on Third Street
San Francisco Groups	Hilldwellers	West Portal
A Way Out	Join the Tribe	Women's Kitchen Table

4. New IGRs, Visitors, AA Anniversaries
 - New IGRs: Dori K, Anything is Possible (online and in-person) (SF), Paul B, Haight Street Explorers (SF), Karin B, Sunday High Noon (SF), Catherine S, Alt-IGR, the

- Hilldwellers Group (SF)
- Visitors: Riaz, District 10 liaison; Amanda, Teleservice Chair, Nancy B, John F
- AA Anniversaries - Phillip, 16 years; Alice, 3 years; Becky, 20 years
- 5. Approval of agenda (*housekeeping item*)
 - *Approved*
- 6. Approval of last month's Intergroup Meeting minutes (*housekeeping item*)
 - *Approved*

Officer Reports

1. Board Chair - Elena
 - a. Unity Day events are coming up! Great way to learn about service entities and fellowship:
 - SF Unity Day is this Saturday, 10/7 from 10 am-3:30 pm, First Universalist Church. Central Office will be closed
 - Marin Unity Day is Saturday 10/21 from 12pm to 4:30pm at Hamilton Center in Novato.
 - Encourage all to attend and spread the word.
 - b. New Central Office Assistant Manager - Jackie B!
2. Treasurer, Hedy
 - a. Standard financials
 - Revenues \$258,583 which is +3% budget and +21% prior year (Individual Contributions and 7th Tradition are keeping us going)
 - Expenses \$250,776, -4% budget +5% prior
 - Surplus \$10,465, compared to budgeted deficit of \$11,053 (may see this number decrease as our expenses tend to increase by year end)
 - Unrestricted Cash \$79,675 = 2.9 mo's expenses (up from 2.8)
 - Still in excellent cash position for 2023 ("on budget & > 2 mo's")
 - 373 Grateful Givers donated \$4,735 and the average gift is \$12.69
 - b. Planning to present on the 2024 budget at next month's Intergroup meeting
3. Executive Director, Christina
 - a. Updated Marin and SF printed meeting schedules
 - Included updated information for service committee meetings and service opportunities.
 - We will bring them to Unity Day and they are also available at Central Office
 - b. Teleservice Committee is switching from our current landline to VOIP system and plan to be live on 10/16
 - Have been testing the new VOIP system at Central Office
 - Allows for greater participation, more cost effective and greater control of the system
 - Coordinators are currently being trained and information will be sent to volunteers. The new system is automatic and rolls over from one phone shift to the next.
 - Thank you to the Tech Committee, Central Office volunteers and Teleservice for their help with this process
 - c. Service Opportunities!
 - Open positions include:
 - Marin Pop Up Bookstore Coordinator
 - SF and Marin Archives Chair
 - Sunshine Club Co Chair (From Marin!)
 - Co-Webmaster
 - Fellowship Chair
 - SF Public Relations Chair
 - Recently filled positions
 - Central Office Assistant Manager

- Buzz Associate Editor
- Recording Secretary
- Central Office Volunteers
- d. Traveling to Ohio for special workers conference this month and will bring back information at the November Intergroup meeting
- e. Welcome from Jackie B:
 - Sobriety Date 6/28/2006. Native of San Francisco and got sober in SF. Excited to be Jackie from the plays and hope to someday be Jackie from Central Office. Glad to be of service.

Intergroup Committee Reports

1. SF Public Relations - David

- a. SF PR met with members of the Marin Public Information Committee to talk about resources they can share.
- b. Recently participated at Project Homeless Connect which was a great success
- c. SF PR will be attending SF Unity Day and will host an orientation on 10/7
- d. Upcoming events include - and we need volunteers to participate:
 - i. Sunday Streets at Excelsior on 10/15 from 12-5pm
 - ii. AA Info presentation at Women's Resource Center on 10/16 at 11am
 - iii. The next SF PR meeting is October 10 at 4pm online instead of the second Monday of the month. Check out aasfmarin.org for log-in info.

2. Teleservice - Amanda

- a. SF and Marin Teleservice Committees have merged to form one Teleservice Committee - best way to help the alcoholic and our primary purpose remains the same.
- b. Orientations are held via Zoom, on the third Monday of every month at 6PM followed by business meeting at 6:45pm.
- c. Find the link and information at www.aasfmarin.org
- d. Thank you to Christina, Lisette, Katharine and Jillian - really great to see the committees come together.

3. Tech Committee - Brian

- a. Our web hosting provider is still wanting us to pay more money. We are asking for logs.
- b. 6-day outage where groups couldn't contribute; it has now been fixed.
- c. Our webmaster will be at Unity Day - Michael P.
- d. Our website had an unrelated outage - that was on our web hosting company's side.
- e. Tech Committee continues to help with Teleservice and the switchover to a new VOIP system.

4. Outreach - Marty

- a. The Outreach Committee has a goal of 20 new Intergroup Representatives by the end of the year. We are currently at 7.
- b. Will be working with SF General Service and Marin General Service to get the word out about service at the IGR and GSR level.
- c. Outreach Committee will have a table at Unity Day
- d. Please continue to read the announcement about Intergroup Reps and asking groups to get an IGR at any meeting you attend.
- e. The Outreach Committee meets right before the Intergroup meeting on first Wednesday of the month and you don't have to be an IGR to join.
- f. Next month's meeting will be focused on deciding which meetings to go to to continue to spread the word about IGR participation.

5. Communications - Isae

- a. Publishing The Buzz and The Point
 - i. *The Point* is collecting stories for Gratitude Month in November and will be doing a writers workshop at the upcoming SF Unity Day
 - ii. Meeting is second Monday of the Month with exception of this month, as we will be meeting October 10 at 5:30pm.

Service Committee Liaison Reports

1. SF H&I - Thatcher

- a. SF H&I is holding two orientations this month
 - i. SF Unity Day on Saturday, October 7th at 2PM
 - ii. 2900 24th Street on Saturday, October 21st at 11AM
- b. There will be no H&I orientations or business meetings in November or December

2. Intergroup Liaison for District 10 - Riaz

- a. Marin Unity Day is this October 21 (600 Palm Drive at Hamilton Center in Novato) from 12pm to 4:30PM
- b. \$10 Suggestion Donation
- c. Commitments need filling:
 - i. kitchen and food server - 6 slots
 - ii. trash wrangler - 2 slots
 - iii. planning meeting is October 10th at 5:30pm on Zoom
 - iv. please email Denler650@gmail.com if you would like a flier or more information

Old Business

n/a

New Business

1. Grateful Giver Logo Design Contest

- Last year Intergroup solicited ideas and came up with a new name for our recurring donors, as Faithful Fivers did not represent the level of contributions that were coming in. Part 2 of this process has been the logo design contest.
- We put out a submission for designs and received three amazing entries.
- Nancy B and John F shared their logo designs with the IGRs and Isae read Charlie J's statement as they were unable to attend.
- Intergroup Reps will be voting on their favorite Grateful Giver logo design at the next Intergroup meeting.

2. NAATW sharing from J Buck, Steering Committee Alternate Chairperson, NAATW

- Buck presented on Advancing Technologies in AA
- NAATW is legally known as the National AA Technology Workshop. Every year they hold the AA tech workshop and include various topics related to tech and AA
- They recently held their 10th NAATW gathering in West Virginia with members who get involved to learn more about technologies and implement them to do better things when carrying the message to alcoholics inside and outside of AA.
- Some of the things Buck highlighted was:
 - sharing information via their website. After vetting the recent NAATW workshops for anonymity breaches, etc they will share the recordings via their website.
 - Virtual basket 7th Tradition contributions
 - Maintaining anonymity while being online
 - Ordering literature and making it available to online groups
 - Storing and sharing content
 - Communication at all levels
 - Making AA accessible
 - Reaching the loner/remote individuals who do not have meetings nearby
- If you have questions, reach out to Buckr@naatw.org

3. Unity Day announcements

- Dan, DCMC for SF General Service, Unity Day in SF will be at the First Unitarian Universalist Church at 1187 Franklin Street, SF. 10 am is the opening panel on service followed by orientations and presentations from various service committees and service entities throughout the day until 3:30pm.

- Quinn, Marin Events Chair, Marin General Service. Marin Unity Day is Saturday 10/21 from 12pm to 4:30pm at Hamilton Center in Novato. It's a costume contest, there will be a delegates report and an AA meeting. Hear from various service entities about opportunities to get involved.

Share about your Home Group

1. Phillip, IGR for Bi-POC Together we Prosper at Queer Arts Featured, in the Castro at 575 Castro Street. Meets on Tuesday 7:30pm
2. Allison, IGR for Serenity Seekers, Monday Night at 7:30PM at St. John Church on Lake and Arguello in Richmond. Meets in person and around 120 people attend weekly. Speaker discussion

What's On Your Mind

1. Reminder that Central Office is closed for Unity Day on October 7 and the pop up bookstore will be at Unity Day

Adjourn with the Responsibility Statement



San Francisco and Marin Intergroup

September 25, 2023 Intergroup Board Meeting Minutes

Present:

- Elena, Chair
- Nikki T, Secretary
- Hedy H., Treasurer
- Christina G, Executive Director
- Judy W, Board Member
- Caitlin T, Board Member
- Alison T, Board Member
- Phil S, Board Member
- Andrew S, Board Member
- Paul A, Board Member
- Denis O, Board Member

Meeting called to order by Chair at 6:30pm.

- Check-Ins
- Review/Approve Agenda
 - Approved
- Review/Approve August Board Meeting Minutes
 - Approved

Board Reports

- Vice Chair Report
 - IGR outreach - goal is to increase # of IGRs at Intergroup. The Outreach Committee is working on this, and Paul is asking the Board to commit to this as well and also encourage others to do so.
 - Suggestion:
 - The Board is being asked to reach out to 3 meetings that don't have IGRs, to see if they would be willing to step up as IGR. Good to do it in-person, explain the need, and ask them.
 - Paul is suggesting we think about it, and at the next meeting we can vote on it.
 - Also open to other suggestions.

- Question: how do we identify the people to ask? The Board would identify meetings without IGRs, then go to the meeting, and see who is there and who can be asked.
- Chair Report
 - 2023-24 key initiatives
 - Presented some of these initiatives at the Intergroup meeting. This doc is the complete list of committee key initiatives, based on the board retreat and any follow-up committee meetings.
 - This is a living doc and a good foundation for each committee to begin addressing them
- ED Report
 - Special Worker position update
 - After creating a hiring committee and interviewing candidates, we have hired a new Central Office Assistant Manager: Jackie B
 - Developing 90 goals and objectives and will be doing reviews @ 30, 60, 90
 - Teleservice update
 - Continue to meet weekly
 - Amanda, the Marin Teleservice Chair has agreed to stay on as chair - at this point we have coordinators from Marin and SF. Before the merger SF had at least 25 shifts open, as of right now there are 8 shifts open.
 - The committee has decided to focus on the transition to VOIP as it will allow greater participation from both Marin and SF. Target date is 10/16.
 - Marin Pop Up
 - We are in need of a new Pop Up Bookstore Coordinator
 - Position is currently open
 - 1 year into the Pop Up and will work with Operations Committee to assess its effectiveness
- Treasurer Report
 - Financial Report (link to Aug Financials in Google Drive)
 - **Year to Date as of August 2023**
 - Revenues \$258,583, \$8,249 over budget
 - Last year at this time we are at \$213,948, +21% (7th Tradition and individual contributions helping our bottomline; plus prudent spending)
 - Expenses \$218,676, \$226 under budget (excludes cost of goods sold)

- Surplus \$10,465, compared to budgeted deficit of \$11,053
- Unrestricted Cash \$79,675 (up from \$74,981)
 - 2.9 Months (up from 2.8)
- Grateful Giver = staying consistent @ 373; Average contribution \$12.69

Board Committee Reports

- Executive:
 - Executive Session later
- Development:
 - Discussed Board involvement in recruitment of more IGRs
- Finance:
 - Reviewed 2024 budget
- Governance:
 - We have prioritized our 2023-24 key initiatives (High Priority, Medium Priority, Low Priority). Waiting for feedback from our legal counsel on our agenda priorities, including specific issues: conflict of interest policy, in-person Intergroup meeting, conflict of interest re: Board members also serving as IGRs, Committee Chairs, and Board members getting a vote at Intergroup.
- Operations:
 - Operations did not meet this month

Board Liaison Reports

- Committee Liaison:
 - Sign-up to be an Intergroup Committee Liaison
 - Open liaison positions: SFPR!!!
- Outreach Committee
- SF General Service
 - Discussion is being had at the District level about whether virtual groups would choose to consider themselves to be associated with a geographic area (i.e. San Francisco) or part of a virtual General Service District
 - Suggestion to add the question about virtual meetings aligning themselves to SF and Marin Intergroup or Online Intergroup to next month's Board Meeting

7:35 Old Business

- Speaker tape library
 - Christina reached out to Orrin but has not heard back
- Follow-up on alcoholicsanonymous.com issue
 - Summary and recommendations
 - Suggestion that we pursue the recommendation to submit a Proposed Agenda Item (PAI) to the 74th General Service Conference requesting that A.A. World Services take reasonable steps towards a discontinuance of the website's practices.
 - Suggestion that a legal challenge would be drawn out and expensive. Was in favor of bringing this forward to the General Service Conference/GSO
 - Suggestion that we do nothing: 1) AA had the opportunity to purchase this years ago and we did not; 2) our Fellowship has already spent money on counsel for a determination of what to do; 3) our delegate brought this up, and our fellowship decided to do nothing; 4) it is a good thing that our Central Office can help people find meetings when they call (talking to alcoholics is a good thing); 5) we do not incite controversy - we have had this problem before when Hollywood misportrayed us in film/TV. Takes away from our fifth tradition and our primary purpose the more we discuss this.
 - Suggestion we add language to the aasfmarin.org website. Concerned about damage to the reputation of AA.
 - Member in favor of adding messaging to the aasfmarin.org website
 - Member suggested to document the discussion and it has been made clear that the fellowship has already spoken so the decision. Would be in disunity (Tradition 1 - as our fellowship has spoken), would potentially break Tradition 4 (do something that is in conflict that could affect AA or other groups as a whole) and 10 (AA name should never be drawn into public controversy); Tradition 12 - sacrifice is required, and we would not be demonstrating the anonymity necessary;
 - Motion to remove this item from the agenda. Seconded.
 - Motion passed 9 yea, 1 no
 - Minority Opinion
 - Our name is all we have and it would be a small thing to add verbiage to the website to say that the aasfmarin.org website is an official AA website
 - No members changed their vote as a result of the minority opinion so motion passed

7:50 New Business

- 2024 budget presentation and discussion
 - Process for budget approval
 - work on the budget in the Finance Committee leading up to presenting it to the Board
 - Will bring to the Board for a vote next month
 - And then present it to Intergroup in November and bring to a vote in December
 - Current budget includes increased expenses as a result of:
 - Increased rent, physical space for Intergroup meeting; new committees: Outreach and Communications, moving landline to VOIP, hybrid equipment for Intergroup meeting, computer equipment (as we move towards Windows 11 integration, new special worker hire, big speaker meeting/dinner with support of Fellowship Committee, and possible physical location for Marin pop up
 - Question in regards to the proposed \$35k jump in revenue projected in 2024
 - This increase is due to potential increase in literature sales in Marin (if we choose to pursue a permanent bookstore location), fellowship contributions if we do a large fellowship event, individual contributions are strong and continue to stay strong, Airtable will be used as more of a membership database which will allow us to be more consistent in our outreach to the fellowship which could lead to more contributions from the fellowship
 - Question regarding how much do we anticipate rent would be for a physical space for the pop up?
 - Additional research would need to be done to assess the cost of a physical space, currently have budgeted \$1500 for the year
 - Comment that groups are coming out of covid and may be more inclined to give more to 7th Tradition
 - Suggestion that we continue to emphasize the unifying of our fellowship through fellowship events/opportunities to gather
- Educational talks at monthly Intergroup meeting
 - NAATW debrief?
 - Christina to reach out for suggestions
 - A key initiative of the Board is to provide 4 educational topics at Intergroup, are there topics the board would like to pursue?
 - Review the service committee site to discover service opportunities on the website

- The Groups and how their 7th Tradition contributions support the services Intergroup provides
- Have members do an event summary to promote service opportunities at committees and service bodies
- Marin bookstore physical location
 - Tabled to the next meeting

Executive Session

- Begin annual review process for Executive Director

Adjourn Meeting

INTERCOUNTY FELLOWSHIP OF AA
BALANCE SHEET
as of September 30, 2023

	30-Sep-23	31-Aug-23	\$ Change	30-Sep-22	\$ Change
ASSETS					
Current Assets					
Cash					
Unrestricted Cash	\$67,899	\$79,677	(\$11,778)	\$31,861	\$36,038
Restricted Cash (Prudent Reserve)	\$162,098	\$162,096	\$2	\$157,932	\$4,166
Total Cash	\$229,997	\$241,773	(\$11,776)	\$189,793	\$40,204
Accounts Receivable	\$0	\$0	\$0	\$0	\$0
Inventory - Bookstore	\$19,830	\$20,774	(\$945)	\$21,778	(\$1,948)
Total Current Assets	\$249,827	\$262,548	(\$12,721)	\$211,571	\$38,256
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Deposits	\$6,698	\$6,698	\$0	\$6,698	\$0
TOTAL ASSETS	\$256,524	\$269,245	(\$12,721)	\$218,268	\$38,256
LIABILITIES & NET ASSETS					
Liabilities					
Accounts Payable	(\$92)	(\$69)	(\$23)	(\$69)	(\$23)
Payroll Liabilities	\$5,520	\$4,730	\$789	\$3,258	\$2,261
Sales Tax Payable	\$432	\$380	\$53	\$216	\$217
Advanced Sales	\$0	\$0	\$0	\$0	\$0
Total Liabilities	\$5,860	\$5,041	\$819	\$3,405	\$2,456
Net Assets					
Net Assets, Beginning of Year	\$253,964	\$253,964	\$0	\$241,155	\$12,809
Net Surplus/(Deficit), YTD	(\$3,301)	\$10,240	(\$13,540)	(\$26,291)	\$22,991
Total Net Assets	\$250,664	\$264,204	(\$13,540)	\$214,864	\$35,800
TOTAL LIABILITIES & NET ASSETS	\$256,524	\$269,245	(\$12,721)	\$218,268	\$38,256

Intercounty Fellowship of AA
Budget vs. Actuals: 2023 Annual Budget - FY23 P&L
January - September, 2023

	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Jun 2023	Jul 2023	Aug 2023	Sep 2023	Total		
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Over/Under Budget
Revenue												
Total Bookstore Sales Revenue	\$ 5,824.71	\$ 4,664.29	\$ 5,613.54	\$ 3,904.04	\$ 5,727.36	\$ 5,016.36	\$ 5,806.76	\$ 5,812.88	\$ 5,397.34	\$ 47,767.28	\$ 62,249.94	\$ -14,482.66
Total Fellowship Contributions	\$ 911.49	\$ 50.63	\$ 3,456.00	\$ 72.00	\$ 40.91	\$ 983.00	\$ 117.00	\$ 43.00	\$ 314.20	\$ 5,988.23	\$ 12,749.94	\$ -6,761.71
Total Group Contributions	\$ 22,654.79	\$ 19,600.46	\$ 15,147.61	\$ 13,577.40	\$ 12,401.55	\$ 9,363.69	\$ 21,018.85	\$ 22,375.13	\$ 11,947.80	\$ 148,087.28	\$ 150,000.03	\$ -1,912.75
Total Individual Contributions	\$ 6,921.94	\$ 17,390.60	\$ 11,295.85	\$ 5,399.11	\$ 5,139.69	\$ 6,079.59	\$ 13,197.76	\$ 8,975.17	\$ 5,246.00	\$ 79,645.71	\$ 56,624.94	\$ 23,020.77
Total Revenue	\$ 36,312.93	\$ 41,705.98	\$ 35,513.00	\$ 22,952.53	\$ 23,309.51	\$ 21,442.64	\$ 40,140.37	\$ 37,206.18	\$ 22,905.34	\$ 281,488.48	\$ 281,624.85	\$ -136.37
Total Cost of Goods Sold	\$ 2,970.88	\$ 3,397.38	\$ 4,385.75	\$ 3,189.54	\$ 4,442.12	\$ 4,008.06	\$ 4,345.79	\$ 4,368.77	\$ 4,211.34	\$ 35,319.63	\$ 48,543.75	\$ -13,224.12
Gross Profit	\$ 33,342.05	\$ 38,308.60	\$ 31,127.25	\$ 19,762.99	\$ 18,867.39	\$ 17,434.58	\$ 35,794.58	\$ 32,837.41	\$ 18,694.00	\$ 246,168.85	\$ 233,081.10	\$ 13,087.75
Expenditures												
Total Employee Expenses	\$ 18,424.00	\$ 18,261.53	\$ 18,230.76	\$ 18,606.61	\$ 21,404.61	\$ 19,197.47	\$ 18,982.50	\$ 18,982.47	\$ 20,088.29	\$ 172,178.24	\$ 168,117.39	\$ 4,060.85
Total Intergroup Committees	\$ 154.44	\$ 354.67	\$ 135.93	\$ 1,723.45	\$ 337.24	\$ 1,670.44	\$ 653.22	\$ 752.09	\$ 486.63	\$ 6,268.11	\$ 8,127.18	\$ -1,859.07
Total Operational Expenses	\$ 6,427.16	\$ 6,297.81	\$ 7,209.30	\$ 6,755.47	\$ 6,165.03	\$ 7,695.96	\$ 7,513.54	\$ 6,714.51	\$ 8,411.04	\$ 63,189.82	\$ 59,482.17	\$ 3,707.65
Total General Administrative Expenses	\$ 281.00	\$ 1,200.43	\$ 0.00	\$ 1,566.25	\$ 967.50	\$ 0.00	\$ 573.11	\$ 1,654.13	\$ 3,317.68	\$ 9,560.10	\$ 10,538.91	\$ -978.81
Total Expenditures	\$ 25,286.60	\$ 26,114.44	\$ 25,575.99	\$ 28,651.78	\$ 28,874.38	\$ 28,563.87	\$ 27,722.37	\$ 28,103.20	\$ 32,303.64	\$ 251,196.27	\$ 246,265.65	\$ 4,930.62
Net Operating Revenue	\$ 8,055.45	\$ 12,194.16	\$ 5,551.26	\$ -8,888.79	\$ -10,006.99	\$ -11,129.29	\$ 8,072.21	\$ 4,734.21	\$ -13,609.64	\$ -5,027.42	\$ -13,184.55	\$ 8,157.13
Total Other Revenue	\$ 870.24	\$ 168.66	\$ 170.65	\$ 119.98	\$ 170.65	\$ 69.99	\$ 79.92	\$ 20.65	\$ 19.99	\$ 1,690.73	\$ 749.97	\$ 940.76
Total Other Expenditures	\$ 6.92		\$ 3.95	\$ 0.33	\$ 0.61	\$ 0.53	\$ 0.47	\$ 0.32	\$ -49.31	\$ -36.18	\$ 0.00	\$ -36.18
Net Revenue	\$ 8,918.77	\$ 12,362.82	\$ 5,717.96	\$ -8,769.14	\$ -9,836.95	\$ -11,059.83	\$ 8,151.66	\$ 4,754.54	\$ -13,540.34	\$ -3,300.51	\$ -12,434.58	\$ 9,134.07

		San Francisco and Marin Intergroup						
		Summary Income Statement (Actuals)						
	2018 - 2022 Actuals, 2023 Forecast, 2024 Budget							
	2018	2019	2020	2021	2022	2023 BUDGET	2023 FORECAST	2024 BUDGET
Revenue								
Total Bookstore Sales Revenue	\$91,862.09	\$93,239.92	\$33,021.07	\$38,599.65	\$53,764.40	\$83,000.00	\$78,500.10	\$88,500.00
Total Fellowship Contributions	\$2,182.00	\$0.00	\$542.20	\$0.00	\$17,184.00	\$17,000.00	\$8,016.00	\$7,700.00
Total Group Contributions	\$197,235.45	\$203,389.75	\$165,021.71	\$183,571.09	\$193,710.41	\$200,000.00	\$195,000.00	\$206,500.00
Total Individual Contributions	\$52,369.84	\$50,714.40	\$121,954.35	\$103,531.94	\$105,460.68	\$75,500.00	\$111,289.16	\$112,100.00
Total Revenue	\$343,649.38	\$356,071.07	\$320,539.33	\$325,702.68	\$370,119.49	\$375,500.00	\$392,805.26	\$414,800.00
Total Cost of Goods Sold	\$70,691.77	\$71,744.91	\$26,208.78	\$29,241.11	\$41,297.46	\$64,725.00	\$53,207.78	\$54,650.00
GROSS PROFIT	\$272,957.61	\$284,326.16	\$294,330.55	\$296,461.57	\$328,822.03	\$310,775.00	\$339,597.48	\$360,150.00
Expenditures								
Employee Expenses	\$183,183.16	\$191,376.76	\$199,568.44	\$194,135.26	\$216,412.71	\$224,156.77	\$225,760.97	\$254,745.87
Committee Expenses								
Archives Committee	\$1,679.62	\$1,621.67	\$0.22		\$82.91	\$1,860.00		\$1,500.00
Communications								\$1,500.00
Sunshine Club						\$251.00		\$150.00
Fellowship Committee	\$5,347.82	\$6,470.75	\$844.03		\$1,058.37	\$3,160.00	\$2,500.00	\$7,500.00
Intergroup Expenses	\$1,224.63	\$2,824.68	\$603.00	\$1,131.25	\$1,444.04	\$0.00	\$2,505.61	\$7,850.00
Outreach								\$250.00
SF PI/CPC	\$875.88	\$892.29	\$133.94		\$628.98	\$1,000.00	\$1,478.19	\$1,800.00
Teleservice Committee		\$432.14	\$0.75	\$358.46	\$89.36	\$935.34		\$1,000.00
The Buzz				\$428.89	\$880.00	\$1,080.00	\$986.67	\$1,100.00
The Point	\$1,443.39	\$12.02	\$65.56		\$177.72	\$450.00	\$128.00	\$750.00
Travel	\$3,519.66				\$2,276.34	\$2,100.00	\$2,500.00	\$2,100.00
Total Committee Expenses	\$14,091.00	\$12,253.55	\$1,758.36	\$1,918.60	\$6,644.98	\$10,836.34	\$10,098.47	\$23,750.00
Total Operational Expenses (Office/Utilities)	\$75,380.04	\$75,494.72	\$82,081.35	\$73,287.73	\$70,397.57	\$79,310.00	\$83,334.00	\$85,252.00
Total General Administrative Expenses	\$2,148.10	\$4,174.92	\$24,538.74	\$18,220.89	\$24,480.96	\$14,052.00	\$14,642.34	\$8,827.00
TOTAL EXPENDITURES	\$274,802.30	\$283,299.95	\$307,946.89	\$287,562.48	\$317,936.22	\$328,355.11	\$333,835.77	\$372,574.87
Net Operating Revenue	-\$1,844.69	\$1,026.21	-\$13,616.34	\$8,899.09	\$10,885.81	-\$17,580.11	\$5,761.71	-\$12,424.87
Other Revenue (Insurance Contributions)	-\$1,028.88	\$2,794.98	\$3,631.83	\$3,198.62	\$3,943.31	\$1,000.00	\$1,726.81	\$2,000.00
NET REVENUE (OR DEFICIT)	-\$2,873.57	\$3,821.19	-\$9,984.51	\$12,097.71	\$14,829.12	-\$16,580.11	\$7,488.52	-\$10,424.87



REPLACE LIFT BATTERIES

DATE: October 3, 2023

CUSTOMER

Inter-County Fellowship of A. A.
1821 Sacramento Street
San Francisco, CA 94109

ELEVATOR LOCATION

1821 Sacramento Street
San Francisco, CA
Wheelchair Lift
State No. 122956

Star Elevator will provide the labor and material to replace the failing batteries on the wheelchair lift located at 1821 Sacramento Street, San Francisco. This work includes the following:

1. Take lift out of service.
2. Remove the existing batteries for the lift.
3. Install new batteries.
4. Check lift operation and return lift to service.

Price: Three Thousand Seven Hundred Seventy-Eight and 33/100 Dollars (\$3,778.33)

Price includes applicable Sales Tax

Price valid for thirty (30) days

Notes:

1. **General.** The Elevator Repair Mechanic has reported that the existing batteries for wheelchair lift are failing and due for replacement.
2. **Lead Time.** Lead time on materials is approximately **three to four (3 - 4) weeks** following authorization to proceed by Customer. *Due to new procedures and modified practices put in place by our vendors, Star is experiencing processing and shipping delays longer than normal. Lead times are estimates only.*
3. **Schedule.** Work will be scheduled as repair crews become available and materials are received. Unless otherwise agreed to, Star's normal repair hours are 6:00 AM to 2:30 PM, Monday through Friday (except holidays).
4. **Building Surfaces Protection.** Star will take reasonable industry-standard precautions to protect the surrounding walls and floors of the building; however, Customer is responsible for informing Star of any unusual wall or floor coverings / materials that will require specialized protective measures. If such measures are required, Star will inform Customer of any resultant increase in Star's cost (labor or materials) which will be added as an extra to the Base Price above.
5. **Codes and Ordinances.** All designs, clearances, construction, workmanship and materials provided will be in accordance with California Elevator Safety Orders as well as local codes and ordinances in force as of the above proposal date.
6. **Disposal.** Any materials or parts removed by Star and not reused will be properly disposed of by Star.
7. **Field Work.** Once field work has begun the lift will be out of service for approximately **three (3) hours.**
8. **State Inspection.** The State of California, DOSH Elevator Unit, may require this work to be inspected. In the event such inspection of the elevator is required, Star will submit a separate proposal for the labor and fees associated with coordinating the scheduling of the inspection with the State and then assisting with the inspection.

THE GENERAL TERMS AND CONDITIONS ATTACHED HERETO FORM AN INTEGRAL PART OF THIS AGREEMENT AND ALL OF SUCH TERMS AND CONDITIONS ARE PART OF THIS AGREEMENT AND ARE INCORPORATED HEREIN BY REFERENCE.

This Agreement is not valid until accepted by an officer of **Star Elevator, Inc. (hereinafter "Star")**.

Accepted for **Customer**

By _____

Title _____ Date _____

Submitted for **Star Elevator, Inc.**

By Jasmine Levias

Accepted for **Star Elevator, Inc.**

By _____

Title _____ Date _____

GENERAL TERMS AND CONDITIONS

AUTHORITY: If the **Customer** is a corporation, a limited liability company or a partnership, the individual who signs this Agreement on behalf of the **Customer** warrants that the signing individual is a duly authorized agent of the **Customer**. Furthermore, the **Customer** binds the **Customer**, the **Customer's** partners, successors, executors, administrators and assigns to this Agreement in respect to all its terms and conditions.

CONTROL OF EQUIPMENT: It is agreed that when **Star** is not working about or on **Customer's** elevator equipment **Star** does not assume the management or control thereof, and at any time **Star's** employees are working on the equipment, **Star** is asserting possession and control only over the specific component being worked on at any given moment, and possession and control of the remainder of the equipment shall remain with the **Customer**.

TIME OF PERFORMANCE: Unless otherwise agreed it is understood that the work covered under this Agreement shall be performed during regular working hours on regular working days. If overtime is mutually agreed upon and performed, the additional charge, at **Star's** usual billing rates for such work, shall be added as an extra cost to the Agreement price herein.

CUSTOMER'S INDEMNITY OF STAR: The **Customer** shall indemnify, defend and hold **Star** harmless from all loss, cost, expense and liability, including reasonable attorney's fees and court costs incurred by **Star** in connection with or related to **Customer's** elevators, equipment, and premises, except that there shall be no indemnity for claims to the extent that the claim is caused by the negligence or willful misconduct of **Star** and/or its employees.

ACCESS: **Customer** will provide **Star** employees with unrestricted access to the elevator equipment and will provide a safe place for **Star** employees to work.

LIMITATION OF STAR'S LIABILITY: **Star** shall not be liable for any environmental or ecological loss or damage due to leakage, malfunction, or failure of the elevator equipment unless caused solely by the negligence or willful misconduct of **Star** or its employees.

In consideration of the performance by **Star** of the services enumerated herein at the price stated, it is agreed that **Star** shall not be liable for the injury or death of any person or damage or destruction of any property **except** to the extent that such injury, death or damage is caused by the negligence or willful misconduct of **Star** or its employees. In such event, **Star's** liability to the **Customer** is further limited to a sum not to exceed the total amount that was paid to **Star** by the **Customer** under this Agreement.

Star shall not be liable for any loss, damage or failure to perform any work under this Agreement which loss, damage or failure arises from or is related to any delay in **Star's** performance as a result of or due to any cause that is unavoidable or beyond **Star's** reasonable control, including but not limited to delays or nonperformance caused by the acts of government, strikes, lockouts, unavailability of parts, materials, supplies or skilled labor, power outages, fire, exposure, theft, floods, earthquake, riot, civil disturbance, war, malicious mischief, or acts of God.

UNDER NO CIRCUMSTANCES SHALL STAR BE LIABLE TO CUSTOMER FOR CONSEQUENTIAL, SPECIAL, GENERAL OR PUNITIVE DAMAGES RELATING TO OR RESULTING FROM ANY ALLEGED BREACH OF THIS AGREEMENT BY STAR OR NEGLIGENCE BY STAR. FURTHERMORE, STAR'S LIABILITY TO CUSTOMER IN THE EVENT OF THE BREACH OF THIS AGREEMENT BY STAR OR NEGLIGENCE BY STAR WILL BE LIMITED TO NO MORE THAN THE REPAYMENT AND REFUND TO CUSTOMER OF THE AMOUNT PAID TO STAR BY CUSTOMER UNDER THIS AGREEMENT.

NO WARRANTY: **STAR** MAKES NO WARRANTY, EXPRESS OR IMPLIED, IN REGARD TO ITS LABOR, EXCEPT IT WARRANTS THAT ALL LABOR PROVIDED WILL BE OF A STANDARD QUALITY FOR THE ELEVATOR INDUSTRY IN THE STATE WHERE THE EQUIPMENT IS LOCATED. **STAR** MAKES NO WARRANTY, EXPRESS OR IMPLIED, IN REGARD TO ANY EQUIPMENT OR PARTS PROVIDED TO **CUSTOMER** OR AS TO THEIR DURABILITY EXCEPT THAT **STAR** WILL REPAIR OR REPLACE DEFECTIVE PARTS WITHIN NINETY (90) DAYS AFTER INSTALLATION AND UPON NOTICE WITHIN THAT TIME OF THE DEFECT. **STAR'S** SOLE LIABILITY IN THE EVENT OF ANY LOSS OR DAMAGE RELATING TO ANY FAILED OR DEFECTIVE PARTS WILL BE THE REPAIR OR REPLACEMENT OF THE DEFECTIVE PART IF **STAR** IS NOTIFIED OF THE FAILURE DURING THE WARRANTY PERIOD.

INSURANCE: **Star** shall at all times maintain workers compensation insurance as prescribed by State law and shall maintain liability insurance in an amount of at least \$1,000,000 per occurrence. **Customer** shall at all times maintain adequate comprehensive liability and property damage, including bodily injury, insurance covering the ownership, use, or operation of the equipment described herein. **Customer** agrees to repair or replace **Star's** material, equipment, or work on the premises should damage occur, through no fault of **Star**, by fire, theft, or otherwise.

LATE PAYMENT: In the event **Customer** fails to pay any sum due within thirty (30) days from date of invoice, **Star** may immediately discontinue its work until said sum is paid. Further, **Star** may collect a late payment charge of 1 1/2% per month on all past due amounts from the due date. **Customer** understands that, pursuant to applicable law and in the event of nonpayment for services rendered to **Customer** by **Star** or materials supplied by **Star**, **Star** has the right to place a mechanic's lien against the real property in which the elevator equipment is situated.

TITLE TO PARTS: Any machinery, implements, or apparatus furnished by **Star** hereunder shall remain the personal property of **Star** and **Star** will retain title thereto until final payment is made by **Customer**. Should **Customer** default on the final payment, **Star** shall have the right to retake possession of said personal property irrespective of the manner of attachment to the realty, the acceptance of notes, or sale, mortgage or lease of the premises. Any costs including reasonable attorney fees associated with such repossession shall be paid by the **Customer**.

OLD OR UNUSED PARTS: In the course of its work on **Customer's** equipment and as further consideration for its work, **Star** reserves the right to remove and retain all machinery, implements, apparatus, and materials that have been replaced or, if new, not used.

BREACH: In the event of a breach of this Agreement, including a breach due to nonpayment of sums due, **Star** may, at its option, provided that the **Customer** has not cured the breach within five (5) days of delivery of written notice of the breach and demand to cure, declare this Agreement terminated. In the event of such election to terminate, all unpaid sums for work performed and materials supplied or ordered shall be immediately due and, further, **Star** shall be entitled to recover an additional sum equal to one-half of the outstanding unpaid balance of the Agreement Price which sum, the parties agree, is a reasonable estimate of **Star's** liquidated damages for breach of this Agreement which damages would otherwise be difficult or impossible to accurately determine.

ATTORNEY'S FEES: In the event of litigation arising from any breach of this Agreement or the indemnity provisions hereof, the prevailing party shall be entitled to recover its court costs and reasonable attorney fees incurred.

Customer Initials: _____

November is Gratitude Month!

Pass a Second Basket to support San Francisco and Marin Intergroup

"We have recovered, and have been given the power to help others. What greater cause could there be for rejoicing than this?"

Alcoholics Anonymous p.132



AASFMARIN.ORG



Credit or Paypal

@SFMarinIntergroup



venmo



San Francisco and Marin
Intergroup

Many A.A. groups, in-person and online, pass a **second basket** at each of their November meetings, collecting additional contributions that directly support the San Francisco and Marin Intergroup's essential 12th Step services in both counties, including:

- Running your local Central Office
- Selling Conference Approved and Grapevine Literature
- Publishing local meeting schedules
- Maintaining the AASFMARIN.ORG website
- Operating a 24/7 telephone helpline

Visit **aasfmarin.org/gratitude** to learn more!

OR CONTRIBUTE BY CHECK

SF and Marin Intergroup
1821 Sacramento St.
San Francisco, CA 94109

- Make Checks Payable to “IFAA” or “Central Office”.
- Write “Gratitude Month” and the meeting name in the memo line.



San Francisco and Marin
Intergroup

Join us!
★

Open House & Ugly Sweater Holiday party

SATURDAY, DECEMBER 2

BETWEEN 12 TO 2 PM

Central Office
1821 Sacramento Street
(Cross Street Van Ness Avenue)

Pizza and Refreshments will be provided

For more info fellowship@aasfmarin.org
Please RSVP by November 30