



San Francisco and Marin Intergroup Meeting - Agenda

Wednesday, July 12, 2023, 7-8:30 PM

San Francisco and Marin Intergroup serves more than 900 A.A. groups in our common purpose of carrying the A.A. message of recovery to alcoholics. We provide important services for local 12th Step work, such as running Central Office, selling A.A. literature, publishing a local meeting directory and website and operating a 24-hour telephone hotline. In addition, Intergroup connects the local Fellowship to service opportunities, informs the public and professional community about A.A. and acts as an information exchange for announcements and events.

7:00 Getting Started

1. Open with the Serenity Prayer
2. Call to order. Statement of Purpose
3. Code of Conduct
4. Roll Call
5. New IGRs, Visitors, AA Anniversaries
6. Approval of agenda (*housekeeping item*)
7. Approval of last month's Intergroup Meeting minutes (*housekeeping item*)

7:15 Officer Reports

1. Board Chair
 - a. Open position: Recording Secretary
2. Treasurer
 - a. Standard financials
3. Executive Director
 - a. Founders' Day Gratitude
 - b. Service opportunities

7:30 Intergroup Committee Reports (up to 2 minutes/report)

7:40 Service Committee Liaison Reports (up to 2 minutes/report)

7:50 Old Business

- Change the monthly meeting (Vote):
 - 1) Quarterly, rather than monthly, Service Committee Liaison Reports;
 - 2) Break-out rooms at every monthly meeting;
 - 3) Five IGRs per month give a brief description of their home group;
 - 4) Raffle every monthly meeting

8:05 New Business

- Treasurer appointment
- Committee Chair appointments (Vote)

8:20 What's On Your Mind

8:30 Targeted Message

1. **Central Office Volunteers** are needed to answer the phone lines, greet customers, and assist with special projects. Minimum of 1 year sobriety. For more information about this weekly shift opportunity, please email aa@aasfmarin.org.
2. Join an **Intergroup Service Committee!** Check out the *newly updated* aasfmarin.org/committees for the complete list of Intergroup Committees, including what they do, when they meet, and service opportunities.
3. The **Tech Committee** is looking for committee members to better support San Francisco and Marin Intergroup and local online/hybrid A.A. meetings. You don't need to be an engineer or know how to code to join. If you are familiar with Airtable or WordPress, the Tech Committee would especially like your help! Email tech@aasfmarin.org to join.

Adjourn with the Responsibility Statement

Intergroup Information

1. **Next Intergroup Meeting** is Wednesday, August 2, 2023.
2. **Intergroup Newcomers:** If you are here for the first time tonight, we welcome you and we appreciate your presence and your participation.
3. **Intergroup Voting:** Only elected Intergroup Representatives (IGR) or Alternate Intergroup Representatives (AIGR) vote. An elected Intergroup Representative may vote after: a) having attended the Intergroup orientation and b) having attended a previous Intergroup meeting as an elected representative. An elected Alternate Intergroup Representative may vote at the first meeting attended. Time of term and method of selection of both IGR and AIGR is determined by individual Member Groups.
4. **Registration Sheet:** If you are an elected Intergroup Rep (IGR), please be sure to fill out the registration sheet. If you are visiting, please do not fill out the registration sheet!
5. **Meeting Absences:** Any Member Group who has not sent a representative for three (3) consecutive meetings will be considered "inactive" for purposes of voting and determining a quorum.
6. **Procedures for Intergroup Agenda** (i.e. how to get things going)
 - a. Intergroup Committee Chairs and Intergroup Reps may suggest that an item or topic be placed on the monthly Intergroup agenda by contacting the Executive Director or the Board Chairperson by email at least two (2) weeks prior to the monthly Intergroup meeting.
 - b. A proposed agenda item should be able to be stated as a single simple declarative proposition (e.g. "Intergroup Reps should be required to wear tennis shoes to Intergroup meetings").
 - c. The first time that a proposed item or topic is placed on the Intergroup agenda it shall be placed on the "New Business" calendar as a discussion only item (i.e. as opposed to a "voting item")
 - d. Thereafter, an item or topic which is placed on the agenda for a second time shall be placed on the "Old Business" calendar as either a discussion only item, or, if the issue is deemed ripe for a vote, as a voting item.

- e. (The exception to this limitation (i.e. that an item not be on the agenda as a voting item until after it has at least once been on the agenda as a discussion only item) is where the item is determined by the Board Chairperson to be an "Urgent Matter")
- f. Discussion of an agenda item shall not be unlimited, and shall be monitored by the Board Chairperson as to the allotted time to be afforded to any single individual to express an opinion or provide information on the item.
- g. When the matter is on the agenda as a "voting item" the item will pass on a simple majority (i.e. 50% +1) if it is a minor matter (including, where applicable, the expenditure of only a nominal amount of money); but, that all other matters shall be passed only by substantial unanimity - a 2/3 majority, especially where policy or precedent are being established, or an appreciable amount of money is to be spent, or, where the issue has been the subject of considerable controversy (i.e. lots of "loving discussion").
- h. In 2018 we adopted use of a Consensus Model for decision making. This model is a way of reaching agreement between all members of a group. Instead of simply voting for an item and having the majority of the group getting their way, a consensus group is committed to finding solutions that everyone actively supports - or at least can live with. This makes sure that all opinions, ideas and concerns are taken into account. By listening closely to each other, we aim to come up with proposals that work for everyone, by weaving together everyone's best ideas and most important concerns - a process that often results in surprising and creative solutions, inspiring both the individual and the group as a whole.



San Francisco and Marin Intergroup

San Francisco and Marin Intergroup - Proposed Minutes

Wednesday, June 7, 2023, 7-8:30 PM

San Francisco and Marin Intergroup serves more than 900 A.A. groups in our common purpose of carrying the A.A. message of recovery to alcoholics. We provide important services for local 12th Step work, such as running Central Office, selling A.A. literature, publishing a local meeting directory and website and operating a 24-hour telephone hotline. In addition, Intergroup connects the local Fellowship to service opportunities, informs the public and professional community about A.A. and acts as an information exchange for announcements and events.

Getting Started

1. Open with the Serenity Prayer
2. Call to order. Statement of Purpose
3. Roll Call
 - 34 groups represented: 25 from San Francisco, 9 from Marin

Marin Groups	Tuesday Chip	Castro Sober Sisters	Join the Tribe	Thursday Night Women's Meeting
Corte Madera Saturday Candlelight	Weekend Warriors	Cow Hollow Men's Group	Living Sober with Infertility	Too Early
Fairfax Attitude Adjustment Online		Cow Hollow Young People	Reality Farm	Valencia Smokefree
Intimate Feelings	San Francisco Groups	Each Day a New Beginning - Virtual	Serenity Seekers	Wake Up on Third Street
Not a Glum Lot	A New Start	Each Day at New Beginning	Sesame Step	Women's Kitchen Table
Quitting Time	A Way Out	Extravagant Promises Step	Sometimes Slowly	
Rise N Shine	Any Lengths	Friendly Circle	Sunday Sunrise	
Sisters In Sobriety	Be Still	Hilldwellers	T 4 Tea	

4. New IGRs, Visitors, AA Anniversaries
 - New IGRs: Douglas D, Cow Hollow Men's Group (SF); Ashley K, Sesame Step (SF); Becky F, T for Tea (SF); Natalie M, A New Start (SF); Oriana S, Reality Farm (SF); Chris J, Weekend Warriors (Marin); Lucas M, Extravagant Promises (SF)
 - Visitors: David L, SFPR Committee; Marty M; Thomas V, Sunshine Club; Kristee O, The Point; Denis O'; Phil S, SF Bridging the Gap
 - AA Anniversaries: Rae, 18 years; Elaine, 30 years; Jillian, 20 years; Claire, 12 years; Thatcher, 10 years; Steve, 32 years; Pat, 35 years
5. Approval of agenda (*housekeeping item*). Approved.
6. Approval of last month's Intergroup Meeting minutes (*housekeeping item*). Approved.

Officer Reports

1. Board Chair - Charlie
 - a. Reminder: July Intergroup meeting moved to July 12
 - b. Thanks to candidates who submitted letters of interest for the Board. We have not filled the Treasurer commitment, however someone has expressed interest.
2. Treasurer - Jim
 - a. Standard Financials Report:
 - Revenues: \$136,000, +9% budget, +16% prior year
 - Expenses: \$119,000, -9% budget, 0% prior
 - Surplus: \$18,000, +\$23,000 budget, +\$19,000 prior (April -\$9,000 loss, anticipating deficits through August)

- Unrestricted cash = \$85,000 which is (3.1 months expenses, down from 3.6 months)
 - Still in excellent liquidity position for 2023
- b. Grateful Givers
 - 370 givers (down 3 in April)
 - Contributed \$4,705 (down -\$48 compared to March)
 - Average contribution is \$12.72
- c. Grateful Givers logo design contest
 - Design contest goes through June 30. Submit design ideas to communications@aasfmarin.org.
- 3. Executive Director - Christina
 - a. Thank you to our outgoing board members for their service: Charlie B., Chip G., Isae W., and Jim M.
 - b. Founders' Day events:
 - Marin Founders' Day is Saturday, June 10th at Mt. Tam Church from 1pm-5pm
 - San Francisco Founders' Day (Picnic in the Park) is Saturday, June 17 at Lindley Meadow (tables 1 and two) in Golden Gate Park from 12-3:30PM
 - Service opportunities available:
 - Looking for tables and chairs, blanket, games, ice chests with ice and dessert potluck
 - Help with set up, food prep, mobility, accessibility and clean up. Sign up sheet: https://docs.google.com/document/d/16U3gIpAHKONs-aA8-XzU6mzkk7luCv_kl9aSdjX0xiM/edit

Intergroup Committee Reports

- a. *The Point* Committee - Kristee
 - i. Two positions recently filled: Charlie J, new Point Editor and Christine R, new Associate Editor
 - ii. The Point Committee meets the first Monday of the month at 5:30pm and is always looking for article submissions to thepoint@aasfmarin.org
- b. Outreach Committee - Alison
 - i. Outreach Committee finalized the committee's mission statement and the IGR announcement for IGRs to share with the broader fellowship
 - ii. We are looking for more Marin representatives
 - iii. The Outreach Committee will create a list of meetings not represented by IGRs so we can go and spread the word about IGR representation. Goal is to get 20 more IGRs at Intergroup.
 - iv. Contact outreach@aasfmarin.org with questions
- c. Tech Committee - Brian
 - i. Interested in tech? tech@aasfmarin.org
 - ii. Always looking for new volunteers; we meet the first Monday of the month online. Next meeting is 7/3 @ 6PM
 - iii. On average we have 5.4k users visiting the website each month. The *Find a Meeting* page is the most popular
- d. SF Public Relations Committee - David
 - i. Recent Tabling events:
 - 1. May 10: Project Homeless Connect
 - 2. May 21: Sunday Streets, Bayview
 - 3. June 4: Sunday Streets, Tenderloin
 - ii. Upcoming events:
 - 1. July 30: Sunday Streets booth on Valencia Street (location TBD) from 12-5
 - a. Need people to volunteer and help out
 - b. email: sfpr@aasfmarin.org for details
 - iii. Working on presentation (Date tbd) at the main San Francisco Library to bring to the unhoused population about what AA is

Service Committee Liaison Reports

- a. Marin Teleservice - Jillian
 - i. Next volunteer orientation is at 6:30 pm on Tuesday, 6/27. Check out www.marintelesevice.net for info
- b. SF General Service - Joel
 - i. Intergroup needs a new treasurer (spread the word)
- c. Marin Accessibilities - Cathy
 - i. Meets the second Monday of the month from 7PM-8PM online
 - 1. For more info, contact accessibilities@maringeneralservice.org
 - 2. Accessibilities has been working on a targeted message and mission statement

Old Business

- Change the monthly meeting: (Marty)
 - 1) Quarterly, rather than monthly, Service Committee Liaison Reports;
 - 2) Break-out rooms at every monthly meeting;
 - 3) Five IGRs per month give a brief description of their home group;
 - 4) Raffle every monthly meeting
- Additional Input from Marty
 - 5) Marty proposed voting on all four suggestions individually at the same time. He also suggested that the change could be for a trial period, and if something isn't working we can vote on it again. The goal is to make the Intergroup meetings more interactive so we retain more IGRs. He also spoke with people who are interested in contributing to the raffle, which should take no more than 5 minutes at the meeting.
 - 6) Discussion/Questions
 - Question re: breakout rooms as some people do not have good experiences with them. Response: The idea is that with a breakout room with only 5 to 6 people it leads to more discussions and easier way to connect and talk
 - Marty confirmed that this motion is for when we are online only and would not affect the in-person meeting format.
 - Re: quarterly service committee liaison reports: An individual stated that by making the Service Committee Liaison Reports quarterly, it would allow for more discussion time during the meeting. Another person asked how liaison reports will be brought back to the groups in a timely way. And would each report have a time limit?
 - An individual brought up the question of going back to in-person meetings instead. Response: That could take 6 months to a year as we are just forming a committee about returning to in-person.
 - An individual suggested this motion needs more discussion.
 - 7) Outcome: We will have more discussion on each proposal at the next IGR meeting and then vote on each one individually on Typeform.

8:10 New Business

- Board appointments
 - The following individuals introduced themselves: Alison T, Caitlin T, Denis O' and Phil S
 - Since the number of vacant positions on the Board equaled the number of Board candidates, no elections were held and all four individuals were appointed to the Board.

8:20 What's On Your Mind

- Question: Is it possible to be on a committee without being an IGR?
 - Yes! and we encourage that so we can engage with a broader group of the fellowship

- Wanted to follow up on the issue of pandemic ending and what are groups doing that have been on Zoom? Their meeting is attempting a low-tech hybrid meeting with one computer.
- Struck by the SF public information presentation and the upcoming event to the unhoused population. AA does not provide services like housing, legal services, or food for the unhoused population. AA can direct people to meetings and connect them with other people. Suggest using a term different from services.
- Regarding the recent changes to the preamble and also how individuals may change certain words in meetings, like God and Him. Question if our formats at Central Office have changed or how other groups handle this.
 - There is a new revised gender neutral preamble that World Services came out with and was published in *The Grapevine*.
 - An individual stated that wokeness is coming to AA, and gender politics in spite of the Traditions.
 - Another person stated that at the Conference Assembly, anything related to racism, homophobia, sexism, etc are considered meeting business and not an outside issue.
 - In addition, our local delegate got to read the first couple chapters of the plain text version of the *Big Book* and it may be a very helpful/supplemental tool.
 - An individual stated that they share the concern of the first individual regarding woke politics of gender and sex, and wants to be included in that conversation. Has seen it blow up in many groups. Has faith that we can talk to one another without being the enemy.
- Two people expressed that this conversation makes them feel unwelcome and the tone seems negative, condescending and it is not appreciated.
- A member stated that this is a sensitive topic and this is not the platform for it.
- The first individual encouraged everyone to study the Traditions and why we have them, including the Tradition on politics.
- A member stated that we want to create a space that is welcoming here regardless of ideology, as it is stated in our preamble.

Targeted Message

1. San Francisco and Marin Founders' Day events:
 - a. *Marin Founders' Day* (SF and Marin Intergroup in collaboration with Marin Fellowship Committee) on June 10 from 1 to 5 pm at the Mount Tamalpais United Methodist Church, in Mill Valley. Featuring speaker meeting with Penny P. at 3pm, a service panel workshop, music by the Nitecaps and much more!
 - b. *SF Founders' Day Picnic in the Park* on June 17 from 12 to 3:30pm at Lindley Meadow, in Golden Gate Park. Featuring a speaker meeting with Claire H. at 2pm, lawn game activities, picnic, dessert potluck and fellowship. We need volunteers to help out, email fellowship@aasfmarin.org to get involved.
2. Intergroup needs a new **Board Treasurer** starting July 2023. The Treasurer helps with financial statements and the annual Intergroup operating budget. This is a two-year commitment and it is a great opportunity to be of service to Alcoholics Anonymous. Please spread the word and for details reach out to treasurer@aasfmarin.org.
3. Seeking artists and designers! Intergroup is looking for submissions for our newly named Grateful Givers design contest. Submit your designs to communications@aasfmarin.org before the contest ends on June 30. And consider becoming a Grateful Giver today as ongoing monthly contributions support important 12th Step services at San Francisco and Marin Intergroup.

Adjourn with the Responsibility Statement



San Francisco and Marin Intergroup

May 22, 2023 Intergroup Board Meeting Minutes

Present: Charlie, Judy, Elena, Jim, Paul, Christina, Andrew, Nikki, Isae, Chip

Meeting called to order by Chair at 6:30 PM

- Check-Ins
- Review/Approve Agenda
 - Approved
- Review/Approve March Board Meeting Minutes
 - Approved

Board Reports

- Chair
 - Board elections and filling the Treasurer position
 - Received four candidate statements and there are four open positions
 - Officer positions
 - The Board Chair, Vice-Chair, and Secretary rotate out at the June Board meeting and new officers will be selected.
- Executive Director
 - Founders Day
 - 6/10 - with Marin Fellowship Committee in Mill Valley
 - 6/17 - in Golden Gate Park
 - Reviewed the 2023 Annual Goals and Objectives
 - A lot of the work of the goals are being done at the committee and board level.
 - Prioritizing moving teleservice land/line situation
- Treasurer:
 - **Year to Date as of April 2023:**
 - Revenues \$136,000, +\$11,000 over budget (Strong Group and Individual/Givers)
 - Expenses \$119,000, -\$12,000 under budget (excludes cost of goods sold)
 - Surplus*** +\$18,000, down from \$26,000 year to date, budgeted deficit -\$5,500

- Unrestricted Cash *** \$85,000 (down from \$98,000) 3.1 Months (down from 3.6)
- Grateful Givers = 370 (down 3) donated \$4,705 (down -\$48)
- All metrics positive year to date, ***Month of April -\$9,000 cyclical loss ***as expected***
 - *Monthly loss in April eroded both surplus and unrestricted cash*
 - *Well within expected, still in excellent financial condition*
- Question regarding why we didn't see a deficit in February. Response: we had a couple bequests come through that month.

Board Committee Reports

- Executive:
 - Did not meet this month.
 - We are in executive session in June.
- Development:
 - Christina discussed the Committee Chair survey responses and next steps to determine what more we can do to support committee chairs.
- Finance:
 - Encourage Treasurer announcements at Home Groups
 - Will produce financial statements for Intergroup
 - CPA filed an extension for our annual information returns
- Governance:
 - Bylaws state we do not hold Board elections when the exact number of candidates is equal to the vacant positions on the Board.
 - One of the candidates is interested in the 2-year commitment.
 - Discussion regarding next steps:
 - A Board member will read a section of the bylaws at the Intergroup meeting before the Board appointments. In addition, we will include that there will not be elections in the email and agenda packet.
- Operations:
 - Finalized Anti-Harassment policy, incorporating edits from the attorney
 - Updated Harassment Reporting form (complaint) and Harassment Recording form (investigation)- sending to attorney for review and comments

Board Liaison Reports

- Communications Committee
 - The Communications Committee is discussing merging committees with *The Point* and *The Buzz*

- The benefits of merging include better collaboration, cross-over of ideas, and more support.
- Editing Intergroup Representative content for the website
- Developing an Intergroup infographic to make information more simple, clear, and digestible.
- Grateful Givers logo design contest
 - Received one submission to date and Intergroup will be voting on the winning submission. Contest ends June 30.
- Assign attendance to service entities and Intergroup committees

Old Business

- Motion to change the Intergroup meeting
 - Decision to reach out to the motion-maker to determine if the motion can be broken up.
 - Need to get clarity if this motion is in regards to online Intergroup meetings only.
- Harassment, Discrimination and Retaliation Prevention Policy
 - Updated our previous harassment policy which only addressed sexual harassment. Discrimination laws do not apply to us, as our organization is too small, however the Operations Committee felt it was important to keep that language.
 - Motion to approve the updated Harassment Discrimination and Retaliation Prevention Policy.
 - Passed unanimously.
- Governance: evaluate active board members holding concurrent IGR, Alt-IGR, and Committee Chair positions.
 - Questions/Discussion:
 - Question if this should be codified. Response: yes.
 - A Board member stated they did not think there was conflict between holding concurrent positions.
 - Board member stated that if IGRs get a vote, then board members should get a vote too.
 - Suggestion to review this issue again the next time the bylaws get updated.
 - Agreement that the Development Committee should discuss this in the future.

New Business

- Issue re: alcoholicsanonymous.com and people finding incorrect/old AA meeting information. Causes confusion when people call Central Office/Teleservice hotline and the volunteers have to clear up confusion.
 - Discussion:
 - This is bigger than San Francisco and Marin. May need to reach out to Rehab Media Network to see if we can give them meeting updates or possibly propose an agenda item for AAWS.
 - Need to remember the 5th Warranty and stop short of anything involving public controversy.
 - A board member disagreed with the 5th Warranty.
 - Should involve Intergroup or AAWS to protect our legacy.
 - Additional follow-up will happen to determine next steps and if Intergroup can propose agenda items for the General Service Conference.

- Idea of merging Communications Committee with *The Point* and *The Buzz*
 - If merged, the Communications Committee would include *The Point*, *The Buzz* and other communications projects.
 - Merging the committees would assist with committee meeting burden, as the Editor and Associate Editor for *The Point* and *The Buzz* would not have to attend Intergroup meetings, and they both already have a lot of responsibility.
 - Issue was discussed at the last Communications Committee meeting and all were in favor of the merger.
 - Suggestion to give it a trial period.
 - Next steps: Governance will review the bylaws to determine how to merge committees.

- Intergroup meeting in-person discussion
 - Discussion regarding if we should consider discussing the possibility of returning to in-person meetings at Intergroup.
 - Determined that this discussion is in conflict with the current Intergroup motion to form an ad-hoc committee to look into creating a monthly hybrid Intergroup meeting.

Meeting adjourned at 8:30pm.

Intercounty Fellowship of AA

Budget vs. Actuals: 2023 Annual Budget - FY23 P&L

January - May, 2023

	Jan 2023	Feb 2023	Mar 2023	Apr 2023	May 2023	Total		
	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Over/Under Budget
Revenue								
Bookstore Sales	\$ 5,824.71	\$ 4,664.29	\$ 5,613.54	\$ 3,904.04	\$ 5,727.36	\$ 25,733.94	\$ 34,583.30	\$ -8,849.36
Fellowship	\$ 911.49	\$ 50.63	\$ 3,456.00	\$ 72.00	\$ 40.91	\$ 4,531.03	\$ 7,083.30	\$ -2,552.27
Group	\$ 22,654.79	\$ 19,600.46	\$ 15,147.61	\$ 13,577.40	\$ 12,401.55	\$ 83,381.81	\$ 83,333.35	\$ 48.46
Individual	\$ 6,921.94	\$ 17,390.60	\$ 11,295.85	\$ 5,399.11	\$ 5,129.69	\$ 46,137.19	\$ 31,458.30	\$ 14,678.89
Total Revenue	\$ 36,312.93	\$ 41,705.98	\$ 35,513.00	\$ 22,952.53	\$ 23,299.51	\$ 159,783.95	\$ 156,458.25	\$ 3,325.70
Cost of Goods Sold	\$ 2,970.88	\$ 3,396.82	\$ 4,382.87	\$ 3,188.78	\$ 4,441.48	\$ 18,380.83	\$ 26,968.75	\$ -8,587.92
Gross Profit	\$ 33,342.05	\$ 38,309.16	\$ 31,130.13	\$ 19,763.75	\$ 18,858.03	\$ 141,403.12	\$ 129,489.50	\$ 11,913.62
Expenditures								
Employee	\$ 18,424.00	\$ 18,261.53	\$ 18,230.76	\$ 18,606.61	\$ 21,404.61	\$ 94,927.51	\$ 93,398.55	\$ 1,528.96
Intergroup Committees	\$ 154.44	\$ 354.67	\$ 135.93	\$ 1,722.23	\$ 304.00	\$ 2,671.27	\$ 4,515.10	\$ -1,843.83
Operational	\$ 6,427.16	\$ 6,297.81	\$ 7,209.30	\$ 6,652.62	\$ 6,124.35	\$ 32,711.24	\$ 33,045.65	\$ -334.41
Administrative	\$ 281.00	\$ 1,200.43	\$ 0.00	\$ 1,566.25	\$ 967.50	\$ 4,015.18	\$ 5,854.95	\$ -1,839.77
Total Expenditures	\$ 25,286.60	\$ 26,114.44	\$ 25,575.99	\$ 28,547.71	\$ 28,800.46	\$ 134,325.20	\$ 136,814.25	\$ -2,489.05
Net Operating Revenue	\$ 8,055.45	\$ 12,194.72	\$ 5,554.14	\$ -8,783.96	\$ -9,942.43	\$ 7,077.92	\$ -7,324.75	\$ 14,402.67
Total Other Revenue	\$ 870.24	\$ 168.66	\$ 170.65	\$ 119.98	\$ 170.65	\$ 1,500.18	\$ 416.65	\$ 1,083.53
Total Other Expenditures	\$ 6.92		\$ 3.95	\$ 0.33	\$ 0.61	\$ 11.81	\$ 0.00	\$ 11.81
Net Revenue	\$ 8,918.77	\$ 12,363.38	\$ 5,720.84	\$ -8,664.31	\$ -9,772.39	\$ 8,566.29	\$ -6,908.10	\$ 15,474.39

Friday, Jun 23, 2023 11:58:25 AM GMT-7 - Accrual Basis

INTERCOUNTY FELLOWSHIP OF AA
BALANCE SHEET
as of May 31, 2023

	31-May-23	28-Feb-23	\$ Change	31-May-22	\$ Change
ASSETS					
Current Assets					
Cash					
Unrestricted Cash	\$78,699	\$84,874	(\$6,176)	\$60,315	\$18,384
Restricted Cash (Prudent Reserve)	\$162,099	\$162,095	\$3	\$157,933	\$4,166
Total Cash	\$240,797	\$246,970	(\$6,172)	\$218,248	\$22,549
Accounts Receivable	\$0	\$0	\$0	\$0	\$0
Inventory - Bookstore	\$21,580	\$25,356	(\$3,776)	\$14,282	\$7,298
Total Current Assets	\$262,377	\$272,326	(\$9,949)	\$232,530	\$29,847
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Deposits	\$6,698	\$6,698	\$0	\$6,698	\$0
TOTAL ASSETS	\$269,075	\$279,024	(\$9,949)	\$239,228	\$29,847
LIABILITIES & NET ASSETS					
Liabilities					
Accounts Payable	(\$69)	(\$69)	\$0	\$0	(\$69)
Payroll Liabilities	\$6,199	\$6,514	(\$316)	\$2,658	\$3,540
Sales Tax Payable	\$415	\$276	\$139	\$280	\$134
Advanced Sales	\$0	\$0	\$0	\$0	\$0
Total Liabilities	\$6,544	\$6,721	(\$177)	\$2,939	\$3,606
Net Assets					
Net Assets, Beginning of Year	\$253,964	\$253,964	\$0	\$241,155	\$12,809
Net Surplus/(Deficit), YTD	\$8,566	\$18,339	(\$9,772)	(\$4,866)	\$13,432
Total Net Assets	\$262,531	\$272,303	(\$9,772)	\$236,289	\$26,241
TOTAL LIABILITIES & NET ASSETS	\$269,075	\$279,024	(\$9,949)	\$239,228	\$29,847



Recording Secretary Role and Responsibilities

Overview:

The recording secretary is responsible for recording and editing meeting minutes at the monthly business meeting which falls on the first Wednesday of the month. Also, the secretary will be asked to take minutes at any special/emergency meetings called for during their term. The secretary is elected to the position by Intergroup and serves a 1 year term, and is eligible to remain in the position for a second term.

The ongoing duties of the Recording Secretary are:

1. Monthly Intergroup meeting (first Wednesday of the month)
 - a. The recording secretary is responsible for taking notes during the monthly meeting.
 - b. By the following Monday, prepare minutes of the meeting from recorded notes and distribute them for approval by the board.
 - c. Once approved, meeting minutes are to be placed in the "Intergroup Minutes" folder for distribution to IGRs and in the Intergroup monthly business meeting "packet of info."

Jessie H, Secretary, 2022-2023

Flip C, Past Secretary, 2021 - 2022

Alexandra S, Past Secretary, 2020-2021

Drew H, Past Secretary, 2019-2020

Alix F, Past Secretary, 2018-2019



Recommendations on Intergroup Committee Chair Length of Service and Election Process at Intergroup

Approved May 2023

The Governance Committee's recommendations are to maintain compliance with IFAA's bylaws. Section 3.17 states that Committee Chairs must be approved by a simple majority of IGR's and the Board. The proposed language below is the Governance Committee's recommendations to the Board and Intergroup, and draft language is not proposed amendments to the bylaws. Additionally, the Governance Committee is not making recommendations regarding the election process at the Service Committee-level, as that is at the discretion of each Service Committee.

Draft of Proposed Language for Service Committee Chairs:

In keeping with the spirit of rotation, Intergroup Service Committee Chairs shall be ineligible to serve for more than a single two-year length of service, to be confirmed annually at the January or July meetings of the Intergroup Members. In order to provide the Committee with a sufficient degree of flexibility, the Service Committee may recommend to the Intergroup that a Committee Chair be permitted to serve a second length of service.

Additionally, any period of time served by an Intergroup Service Committee Chair member by virtue of being elected by the Service Committee to fill a vacancy in between the January or July meetings of the Intergroup Members may not count in determining an Intergroup Service Committee Chair's total length of service. An individual elected to fill such vacancy may not be eligible to serve more than two consecutive two-year commitments as Committee Chair.

Recommendations for Committee Chair Elections at Intergroup:

All Intergroup Service Committees elect a Committee Chair who is then approved by a simple majority of Intergroup Representatives and the Board at Intergroup. The Committee Chair elections will occur twice annually at the January and July meetings of the Intergroup members. The slate of Committee Chairs will be divided, with half being approved in January and the remainder in July. This is entirely procedural.