



San Francisco and Marin Intergroup Meeting - Agenda

Wednesday, May 3, 2023, 7-8:30 PM

San Francisco and Marin Intergroup serves more than 900 A.A. groups in our common purpose of carrying the A.A. message of recovery to alcoholics. We provide important services for local 12th Step work, such as running Central Office, selling A.A. literature, publishing a local meeting directory and website and operating a 24-hour telephone hotline. In addition, Intergroup connects the local Fellowship to service opportunities, informs the public and professional community about A.A. and acts as an information exchange for announcements and events.

7:00 Getting Started

1. Open with the Serenity Prayer
2. Call to order. Statement of Purpose
3. Roll Call
4. New IGRs, Visitors, AA Anniversaries
5. Approval of agenda (*housekeeping item*)
6. Approval of last month's Intergroup Meeting minutes (*housekeeping item*)

7:15 Officer Reports

1. Board Chair
 - a. Board Elections
 - b. Date of July Intergroup meeting (move to July 12)
2. Treasurer
 - a. Faithful Fiver Rebranding Results
 - b. Seeking a New Intergroup Treasurer
3. Executive Director
 - a. Medallion price increase

7:25 Committee Reports (up to 2 minutes/report)

- Three committee reports (Intergroup or liaison)
- Committee Round-Robin Break-out Session (Sunshine Club, HelpChat, TBD)

7:55 Old Business

- Committee Chairs' length of service and Intergroup election process [recommendations](#) (Vote)
- Change the monthly meeting:
 - 1) Quarterly, rather than monthly, Service Committee Liaison Reports;
 - 2) Break-out rooms at every monthly meeting;
 - 3) Five IGRs per month give a brief description of their home group;
 - 4) Raffle every monthly meeting

7:10 New Business

- Statement of Purpose
- Hybrid Meeting Ad-Hoc Committee: Motion to create an ad-hoc committee for the specific purpose of evaluating what it would take to create a monthly hybrid Intergroup meeting, including logistics, costs associated, service positions, and other considerations necessary.

8:25 What's On Your Mind

8:30 Targeted Message

1. Intergroup is raising medallion prices beginning June 1. The new prices are: \$.75 for Aluminum chips, \$1.50 for Bronze chips, and \$19.50 for Triplate chips. We are well stocked right now, so don't delay getting chips at the current price! Visit us at Central Office or purchase online at shop.aasfmarin.org
2. Intergroup is seeking a new **Board Treasurer** starting July 2023. The Treasurer helps prepare and present the financial statements, and oversees the annual Intergroup operating budget. This is a two-year commitment and it is a great opportunity to be of service to Alcoholics Anonymous. Please spread the word and for details reach out to treasurer@aasfmarin.org.
3. Save the Date for upcoming **Founders Day events**:
 - a. *Marin Founders Day* (SF and Marin Intergroup in collaboration with Marin Fellowship Committee) on June 10 from 12 to 5 pm at the Mount Tamalpais United Methodist Church, in Mill Valley
 - b. *SF Founders Day* on June 17 from 12 to 3:30pm at Lindley Meadow, in Golden Gate Park.

Adjourn with the Responsibility Statement

Intergroup Information

1. **Next Intergroup Meeting** is Wednesday, June 7, 2023.
2. **Intergroup Newcomers:** If you are here for the first time tonight, we welcome you and we appreciate your presence and your participation.
3. **Intergroup Voting:** Only elected Intergroup Representatives (IGR) or Alternate Intergroup Representatives (AIGR) vote. An elected Intergroup Representative may vote after: a) having attended the Intergroup orientation and b) having attended a previous Intergroup meeting as an elected representative. An elected Alternate Intergroup Representative may vote at the first meeting attended. Time of term and method of selection of both IGR and AIGR is determined by individual Member Groups.
4. **Registration Sheet:** If you are an elected Intergroup Rep (IGR), please be sure to fill out the registration sheet. If you are visiting, please do not fill out the registration sheet!
5. **Meeting Absences:** Any Member Group who has not sent a representative for three (3) consecutive meetings will be considered "inactive" for purposes of voting and determining a quorum.
6. **Procedures for Intergroup Agenda** (i.e. how to get things going)
 - a. Intergroup Committee Chairs and Intergroup Reps may suggest that an item or topic be placed on the monthly Intergroup agenda by contacting the Executive Director or the Board Chairperson by email at least two (2) weeks prior to the monthly Intergroup meeting.
 - b. A proposed agenda item should be able to be stated as a single simple declarative proposition (e.g. "Intergroup Reps should be required to wear tennis shoes to Intergroup meetings").
 - c. The first time that a proposed item or topic is placed on the Intergroup agenda it shall be placed on the "New Business" calendar as a discussion only item (i.e. as opposed to a "voting item")
 - d. Thereafter, an item or topic which is placed on the agenda for a second time shall be placed on the "Old Business" calendar as either a discussion only item, or, if the issue is deemed ripe for a vote, as a voting item.
 - e. (The exception to this limitation (i.e. that an item not be on the agenda as a voting item until after it has at least once been on the agenda as a discussion only item) is where the item is determined by the Board Chairperson to be an "Urgent Matter")
 - f. Discussion of an agenda item shall not be unlimited, and shall be monitored by the Board Chairperson as to the allotted time to be afforded to any single individual to express an opinion or provide information on the item.
 - g. When the matter is on the agenda as a "voting item" the item will pass on a simple majority (i.e. 50% +1) if it is a minor matter (including, where applicable, the expenditure of only a nominal amount of money); but, that all other matters shall be passed only by substantial unanimity - a 2/3 majority, especially where policy or precedent are being established, or an appreciable amount of money is to be spent, or, where the issue has been the subject of considerable controversy (i.e. lots of "loving discussion").
 - h. In 2018 we adopted use of a Consensus Model for decision making. This model is a way of reaching agreement between all members of a group. Instead of simply voting for an item and having the majority of the group getting their way, a consensus group is committed to finding solutions that everyone actively supports - or at least can live with. This makes sure that all opinions, ideas and concerns are taken into account. By listening closely to each other, we aim to come up with proposals that work for everyone, by weaving together everyone's best ideas and most important concerns - a process that often results in surprising and creative solutions, inspiring both the individual and the group as a whole.



San Francisco and Marin Intergroup

San Francisco and Marin Intergroup Meeting - Proposed Minutes

Wednesday, April 5, 2023, 7-8:30 PM

San Francisco and Marin Intergroup serves more than 900 A.A. groups in our common purpose of carrying the A.A. message of recovery to alcoholics. We provide important services for local 12th Step work, such as running Central Office, selling A.A. literature, publishing a local meeting directory and website and operating a 24-hour telephone hotline. In addition, Intergroup connects the local Fellowship to service opportunities, informs the public and professional community about A.A. and acts as an information exchange for announcements and events.

Getting Started

1. Open with the Serenity Prayer
2. Call to order. Statement of Purpose
3. Review the minutes and agenda
4. Roll Call
 - a. 45 groups represented: 32 from San Francisco, 13 from Marin

Marin Groups	Quitting Time	Bernal New Day	High Noon Zoom	Surf
Awareness/Acceptance	Rise N Shine	Blue Book Special	Hilldwellers	There is a Solution
Barneyard Group	Sisters In Sobriety	Came to Believe	Living Sober with Infertility	Thursday Night Women's Meeting
Corte Madera Saturday Candlelight	Tuesday Chip	Castro Sober Sisters	Reality Farm	Too Early
Fairfax Attitude Adjustment Online	San Francisco Groups	Cow Hollow Young People	Say Hey Tuesday	Valencia Smokefree
Friday Night Book	A New Start	Each Day a New Beginning - Virtual	Serenity Seekers	West Portal
Mill Valley Group 7AM	A Way Out	Each Day at New Beginning	Sesame Step	Women's Kitchen Table
Monday Nooners	Any Lengths	Experience Strength and Hope	Sometimes Slowly	
Not a Glum Lot	Anything is Possible for Beginners	Girls Gone Mild	Sun Night Castro Speaker Discussion	
On Awakening	Be Still	Gratitude Center 6 AM	Sunday Sunrise	

5. New IGRs, Visitors, AA Anniversaries
 - a. New IGRs: Dagmar B., Castro Sober Sisters (SF); Laura Lee B., Each Day a New Beginning (SF); Meghan M., SF Teleservice Committee Chair
 - a. Visitors: Julie C., Charlie B.
 - b. AA Anniversaries: Chip (41 years), Dagmar (18 Months), Mike (25 Years), Judy (29 years), Jaime (25 years)
6. Approval of agenda (housekeeping item):
 - a. Approved
7. Approval of last month's Intergroup Meeting minutes (housekeeping item):
 - a. Approved with changes (added notes from an Inventory break-out session)

Officer Reports

- Board Chair: Charlie
 - Intergroup In-Person Meeting Discussion at the Board Level
 - Discussion continues to happen at the Board level and the process for researching hybrid options for the Intergroup meeting
 - Board Elections - happening this June 2023
 - Board Qualifications: you must be at least 18 years old and have a minimum of two years continuous sobriety
 - Commitment of 8 to 10 hours a month

- 4 Board positions available and the Treasurer position
 - The Board positions are a three year term beginning on July 1 2023 and end June 2026. The Treasurer commitment is two years
 - The Intergroup packet has information on roles and responsibilities and a commitment description for the Treasurer position
 - If interested, statements of interest are due May 1 2023. At the June Intergroup meeting, candidates will have an opportunity to introduce themselves prior to the vote.
 - Reach out to governance@aasfmarin.org with questions and please announce the Board elections at your meetings.
- Treasurer: Jim
 - Standard Financials
 - Revenues \$78,000, +25% ahead of budget and +10% ahead of last year (likely due to treasurer turnover, and we received a \$10,000 bequest)
 - Expenses \$57,000, -12% under budget and +1% ahead of prior year Surplus \$21,000, +\$24,000 ahead of budget, and \$7,000 ahead of last year (however, we anticipate deficits March through June)
 - Prudent Reserve and Rating: Liquid cash increased with operating surplus (3.4 months up from 3)
 - This will erode with expected deficits
 - Faithful Fivers: 369 current Faithful Fivers (down 4). Contributed \$4,683 in February (down -\$240). Average contribution is \$12.69.
 - Intergroup voted on the Faithful Fiver rebranding suggestions, and the winning name will be announced at the May Intergroup meeting
- Executive Director: Christina
 - IGRs are encouraged to share Intergroup's Annual Report with your AA groups. We will be mailing hardcopy reports out soon.
 - The SF and Marin meeting schedules now have a QR code on the front that links directly to the Find a Meeting page on the website for online, in-person and hybrid meetings
 - Central Office has upgraded to new internet which will allow committees to have access to more reliable hybrid meetings
 - AA World Service, AAGrapevine and our medallion wholesale company have all raised their prices. Intergroup is researching price increases to follow suit.
 - Intergroup is looking to fill the following commitments: SF and Marin Archives Chair, SF Public Relations Chair, Central Office volunteers, volunteer bookkeeper and co-webmaster

Intergroup Committee Reports

1. Communications Committee (Isae)
 - a. The Communications Committee helped develop Intergroup's Statement of Purpose which was read at the beginning of the meeting. This statement clearly states who Intergroup is and what we do
2. Outreach Committee (Alison)
 - a. The Outreach Committee elected a new committee chair, Chad
 - b. This committee is looking for more Marin representation and meets on the first Wednesday of the month at 6PM. Email outreach@aasfmarin.org
 - c. The committee is exploring ways to attract more IGRs and get more Intergroup participation
3. Sunshine Club (Clayton)
 - a. Currently arranging meetings for three women in San Francisco. Maggie K. is the new Sunshine Club Co-Chair for Marin and we are looking to elect a San Francisco Co-Chair. Those interested in this service commitment need not be a current Sunshine Club Volunteer, 2 year sobriety commitment and contact sunshineclub@aasfmarin.org

- b. AA members who wish to schedule an AA meeting in person can send a message to sunshineclub@aasfmarin.org
- 4. Round Robin Break-out Rooms
 - a. SF & Marin Archives Committee (Mike O. & Kim S.)
 - i. Archives Committee's Statement of Purpose is to preserve the legacy of AA through the collection and preservation of archival material, like objects, recordings, photographs, prints, documents, interviews, etc. Our goal is to collect and preserve local AA history for future generations.
 - ii. This Committee needs a new Archives Chair. It currently meets quarterly on the third Sunday of the month from 12-2 at Central Office (with hybrid option), but will be meeting this month, on Sunday, April 16.
 - b. SF Public Relations (Peter M.)
 - i. This committee was previously PI/CPC Committee, however to simplify it, they changed their name to Public Relations. It is the public face of Alcoholics Anonymous and does outreach to professional communities.
 - ii. This year the committee is working on Sunday Streets, which is a community block party held throughout San Francisco, outreach to the unhoused community, through organizing an event at the San Francisco Public Library and Project Homeless Connect, and media outreach (including distribution of the AA public service announcement)
 - iii. This committee meets online the second Monday of the month at 7:30 pm. Email sfpr@aasfmarin.org.
 - c. SF Teleservice (Meghan)
 - i. SF Teleservice is looking for more teleservice volunteers to take on recurring monthly shifts, and sobriety requirement is 1 year. Our next Teleservice Orientation is April 17 online at 6pm.
 - ii. For more information, contact sfteleservice@aasfmarin.org

Committee Liaison Reports

- Committee liaisons did not report out due to timing however, reports are included in the April Slide Deck.

New Business

- Online AA meetings based in San Francisco and Marin Counties shall be listed on the printed meeting schedule of meetings
 - This motion was removed from the agenda by the individual who made the motion.
- Change the monthly meeting:
 - 1. Quarterly, rather than monthly, Service Committee Liaison Reports;
 - 2. Break out roommate at every monthly meeting;
 - 3. Five IGR's per month give a brief description of their home group;
 - 4. Raffle every monthly meeting
 - Marty M. made the motion in an attempt to make the Intergroup meetings more engaging and participatory.
 - The meeting was then opened up for discussion regarding the motion. Several people expressed favor for the motion, and one person said at General Service, a GSR will talk about their meeting - which is a nice way to get to know them and learn more about their meeting.

- Committee Chairs length of service and intergroup election process recommendations
 - Andrew presented the Governance Committee's recommendations for Service Committee Chairs length of service and elections at Intergroup. These recommendations will help us be more compliant with our current bylaws.
 - A question was asked regarding what the current language is in the bylaws regarding committee chairs. Section 3.17 states that committee chairs are appointed at Intergroup.
 - Please share these recommendations with your group as it will require a $\frac{2}{3}$ substantial unanimity vote.
- Board recommendation to move the July Intergroup meeting to July 12 due to July 4th weekend
 - no opposition to moving the date of the July Intergroup meeting

What's on your Mind?

- Comment from an IGR that it took him a while to figure out what was going on when he started his IGR commitment. Hearing the monthly committee announcements helped him to better understand the services each committee provides, and it may be harder for IGRs to get familiar with the committees if committee reports get moved to quarterly rather than monthly.

Targeted Message

1. San Francisco and Marin Intergroup is now accepting Board nominations. In order to qualify for a Board seat, you must be a sober member of A.A. that is actively engaged in A.A. and have a minimum of two years sobriety. Also, at the time of nomination, Board candidates should be active participants at Intergroup and commit to maintaining that participation. To learn more, email governance@aasfmarin.org.
2. Central Office Volunteers are needed to answer the phone lines, greet customers, and assist with special projects. Minimum of 1 year sobriety. For more information about this weekly shift opportunity, please email aa@aasfmarin.org.
3. Sign up for Faithful Fivers to support the work of San Francisco and Marin Intergroup. To sign-up visit, aasfmarin.org/contributions. Your additional contributions support important 12th Step services, including running Central Office, selling A.A. literature, publishing the meeting schedule and our website at aasfmarin.org.
4. Literature prices are increasing at AA World Service, AA Grapevine, and our wholesale medallion company. Intergroup purchased a large amount of literature before the price increase, however at some point we will have to increase the Central Office bookstore prices

Adjourn with the Responsibility Statement



San Francisco and Marin Intergroup

March 2023 Intergroup Board Meeting Minutes

Present: Charlie, Judy, Elena, Chip, Jim, Paul, Christina, Andrew

Planned Absence: Nikki, Isae

Meeting called to order by Chair at 6:30 PM

- Check-Ins
- Review/Approve Agenda
 - Approved
- Review/Approve February Board Meeting Minutes
 - Approved

Board Reports

- Chair
 - Chair recognized that Gloria E. resigned (March 9)
 - 2023 Board and Intergroup Meeting Schedule
 - Changing the meeting date for the July Intergroup meeting.
Decided that Intergroup should decide, and if there is opposition it can be voted on at the May meeting.
 - Update on Executive Director Annual Review to be discussed during Executive Session.
- Executive Director
 - Provided a Bookstore Analysis since 2018 and recommendations for 2023 price increases. Price increases will be necessary as all wholesale vendors have increased their prices including AAWS, AA Grapevine and our medallion vendor.
 - AAWS and AAGrapevine prices are increasing by 20-30%
 - Currently we do not mark-up the Alcoholics Anonymous book or the 12x12. Everything else has a 20% to 30% mark-up.
 - We placed a large order of literature, so we have a little bit of time before we need to up our prices.
 - The Finance Committee will continue to work on price increase recommendations, and we will give Intergroup a full month's notice before prices increase.

- Discussion around raising our prices to help with our revenue stream.
- Treasurer
 - Revenues \$78,000, +\$15,000 over budget (including 2 bequests (\$10,000 and \$2,000 respectively). This will help with upcoming anticipated expenses).
 - Expenses \$57,000, -\$8,000 under budget (and most of our expenses will be incurred later in year)
 - Surplus +\$21,000, budgeted deficit -\$3,000 (expecting deficits March thru June*)
 - Unrestricted Cash \$92,000, 3.4 months of expenses = Excellent rating
 - Faithful Fivers = 369 (down 4), donated \$4,683/month (down -\$240)
 - A positive start to the year and *seeing increases in in-person meetings

Board Committee Reports

- Executive:
 - Update on Executive Director Annual Review
- Development:
 - Committee round-robins
 - April meeting: SF Public Relations, SF Teleservice, Archives
 - May meeting: Sunshine Club, HelpChat, and The Point
 - Board given the opportunity to review and provide feedback to the Committee Chair Survey which will be distributed mid-April
- Finance:
 - Assisted with the Bookstore Analysis
 - Hiring an outside contractor (Jackie B) to work at Intergroup when the other special workers cannot be there.
- Governance:
 - Reviewing what decisions should be made at the Board and Intergroup level.
- Operations:
 - Updated the facility insurance application and information for AA Groups on the website
 - Assisted with the Central Office internet upgrade, and provided guidance to the Executive Director in working with the landlord who helped with that process
 - Draft a revised Harassment policy
 - The Operations Committee is tracking to make sure the name change and new logo are captured on all documents and website locations

Board Liaison Reports

- Communications Committee
 - Presented the revised Elevator Pitch which clearly states who we are and what we do. Provided examples of how the elevator pitch can be used including on the Intergroup Agenda, in the targeted message, and it is also an easy and simple way for individuals to clearly explain Intergroup.
 - The elevator pitch/statement of purpose will be added to the Intergroup Agenda, which Nikki reads at the beginning of the meeting.
 - Question about adding HelpChat to the elevator pitch.
- Assigned attendance to service entities and Intergroup committees

Old Business

- Committee Chairs' length of service and Intergroup election process recommendations will be presented at the April Intergroup meeting.
- Discussion re: Intergroup meeting hybrid discussion and who should be charged with it?
 - A temperature check was taken at Intergroup, and there is interest in exploring the possibility of moving the Intergroup meeting to hybrid.
 - Question whether a separate ad-hoc committee should be formed or can the Tech Committee be tasked with looking into hybrid possibilities.
 - Since discussion continues to happen at the Board level, we should announce at the April Intergroup meeting that the board is continuing to discuss this item.

New Business

- Governance: evaluate active board members holding concurrent IGR, Alt-IGR, and Committee Chair positions.
 - Tabled
- Updated Harassment Policy has been updated to include all forms of harassment, rather than focusing on sexual harassment.
 - Motion to send to outside counsel for review (Approved).
- Board elections and open positions.
 - The nomination process will happen quickly. There are 3 open positions for the 3-year term and 1 position for two-year term. Discussion regarding who gets assigned what term. In the past, the first three elected get the three year term and the fourth will fill the 2-year vacancy.

Targeted Message

- Literature prices (what we pay) are going up

Executive Session

- Executive Director Annual Review Discussion

Meeting Adjourned at 8:30

Intercounty Fellowship of AA

Budget vs. Actuals: 2023 Annual Budget - FY23 P&L

January - March, 2023

	Jan 2023	Feb 2023	Mar 2023	Total		
	Actual	Actual	Actual	Actual	Budget	Over/ Under Budget
Revenue						
Bookstore Sales	\$ 5,824.71	\$ 4,664.29	\$ 5,613.54	\$ 16,102.54	\$ 20,749.98	\$ -4,647.44
Fellowship	\$ 911.49	\$ 50.63	\$ 3,456.00	\$ 4,418.12	\$ 4,249.98	\$ 168.14
Group	\$ 22,654.79	\$ 19,600.46	\$ 15,147.61	\$ 57,402.86	\$ 50,000.01	\$ 7,402.85
Individual	\$ 6,921.94	\$ 17,390.60	\$ 11,318.84	\$ 35,631.38	\$ 18,874.98	\$ 16,756.40
Total Revenue	\$ 36,312.93	\$ 41,705.98	\$ 35,535.99	\$ 113,554.90	\$ 93,874.95	\$ 19,679.95
Cost of Goods Sold	\$ 2,970.88	\$ 3,396.82	\$ 4,405.86	\$ 10,773.56	\$ 16,181.25	\$ -5,407.69
Gross Profit	\$ 33,342.05	\$ 38,309.16	\$ 31,130.13	\$ 102,781.34	\$ 77,693.70	\$ 25,087.64
Expenditures						
Employee	\$ 18,424.00	\$ 18,261.53	\$ 18,230.76	\$ 54,916.29	\$ 56,039.13	\$ -1,122.84
Intergroup	\$ 154.44	\$ 354.67	\$ 135.93	\$ 645.04	\$ 2,709.06	\$ -2,064.02
Operational	\$ 6,427.16	\$ 6,297.81	\$ 7,209.30	\$ 19,934.27	\$ 19,827.39	\$ 106.88
General Administrative	\$ 281.00	\$ 1,200.43	\$ 0.00	\$ 1,481.43	\$ 3,512.97	\$ -2,031.54
Total Expenditures	\$ 25,286.60	\$ 26,114.44	\$ 25,575.99	\$ 76,977.03	\$ 82,088.55	\$ -5,111.52
Net Operating Revenue	\$ 8,055.45	\$ 12,194.72	\$ 5,554.14	\$ 25,804.31	\$ -4,394.85	\$ 30,199.16
Total Other Revenue	\$ 870.24	\$ 168.66	\$ 170.65	\$ 1,209.55	\$ 249.99	\$ 959.56
Total Other Expenditures	\$ 6.92		\$ 3.95	\$ 10.87	\$ 0.00	\$ 10.87
Net Revenue	\$ 8,918.77	\$ 12,363.38	\$ 5,720.84	\$ 27,002.99	\$ -4,144.86	\$ 31,147.85

INTERCOUNTY FELLOWSHIP OF AA
BALANCE SHEET
as of March 31, 2023

	31-Mar-23	28-Feb-23	\$ Change	31-Mar-22	\$ Change
ASSETS					
Current Assets					
Cash					
Unrestricted Cash	\$97,668	\$91,888	\$5,780	\$69,831	\$27,837
Restricted Cash (Prudent Reserve)	\$162,117	\$162,094	\$23	\$159,935	\$2,182
Total Cash	\$259,785	\$253,982	\$5,803	\$229,766	\$30,019
Accounts Receivable	\$0	\$0	\$0	\$0	\$0
Inventory - Bookstore	\$20,231	\$20,228	\$3	\$11,775	\$8,456
Total Current Assets	\$280,016	\$274,210	\$5,806	\$241,542	\$38,475
Fixed Assets	\$0	\$0	\$0	\$0	\$0
Deposits	\$6,698	\$6,698	\$0	\$6,698	\$0
TOTAL ASSETS	\$286,714	\$280,907	\$5,806	\$248,239	\$38,475
LIABILITIES & NET ASSETS					
Liabilities					
Accounts Payable	(\$69)	(\$69)	\$0	\$51	(\$120)
Payroll Liabilities	\$5,297	\$5,312	(\$15)	\$3,368	\$1,929
Sales Tax Payable	\$424	\$323	\$101	\$350	\$74
Advanced Sales	\$0	\$0	\$0	\$0	\$0
Total Liabilities	\$5,652	\$5,566	\$86	\$3,769	\$1,883
Net Assets					
Net Assets, Beginning of Year	\$254,059	\$254,059	\$0	\$241,250	\$12,809
Net Surplus/(Deficit), YTD	\$27,003	\$21,282	\$5,721	\$3,221	\$23,782
Total Net Assets	\$281,062	\$275,341	\$5,721	\$244,471	\$36,592
TOTAL LIABILITIES & NET ASSETS	\$286,714	\$280,907	\$5,806	\$248,239	\$38,475



The San Francisco and Marin Intergroup Board is seeking a Treasurer for a two-year term beginning July 1, 2023. We need help from you and other members of our Fellowship to reach potential candidates no later than May 1, 2023. Please see the Treasurer Job Description below and make this announcement at all meetings you attend.

Treasurer Commitment Description

The roles and responsibilities of the San Francisco and Marin Intergroup Treasurer includes:

- Oversees the application of Generally Accepted Accounting Principles for San Francisco and Marin Intergroup.
- Serves as Chair of the Intergroup Finance Committee.
- Reviews expenses and analyzes monthly financial statements.
- Advises the Executive Director on bookkeeping, payroll, tax filings and compliance issues.
- Approves bank reconciliations.
- Prepares the annual Intergroup budget with input from the Executive Director, Board of Directors, and Committee Chairs.
- Reviews and approves statement of Functional Expenses for year-end tax returns.
- Assesses internal controls and initiates outside audits as appropriate.
- Reports high level financials to the Board of Directors on the 4th Monday of each month.
- Presents financial statements to Intergroup on the first Wednesday of each month.
- Calculates and monitors the annual prudent reserve and unrestricted cash.

- As a Board Officer, the Treasurer serves on the Executive Committee of the Board of Directors (responsible for overseeing and evaluating) the performance and compensation of the Executive Director.

Knowledge of QuickBooks Online is beneficial. Experience in financial accounting management of a small business (as an owner or bookkeeper) is recommended. Experience in nonprofit accounting is best.

The job requires a minimum of 10-12 hours a month. **It is a volunteer position with a two-year term to begin July 1, 2023.**

It is not a requirement that the Treasurer be a member of Alcoholics Anonymous. If the applicant is an A.A. member, two or more years of continuous sobriety is suggested.

Interested parties can email a resume and cover letter, by May 1, 2023, to governance@aasfmarin.org



San Francisco and Marin
Intergroup

Seeking a New Treasurer

OPENING FOR A BOARD TREASURER BEGINNING JULY 1, 2023.

A UNIQUE OPPORTUNITY TO BE OF SERVICE TO ALCOHOLICS
ANONYMOUS, AND SERVE AS AN EXECUTIVE BOARD MEMBER/
OFFICER FOR A 501(C)(3) NON-PROFIT CORPORATION.

The primary responsibilities of the Board Treasurer are to:

- Prepare and present financial statements to the Board of Directors and Intergroup
- Oversee the annual Intergroup operating budget

FOR MORE INFO:



415-674-1822



governance@aasfmarin.org



To: Intergroup

From: Governance Committee

Date: 3/30/23

Re: Recommendations on Intergroup Committee Chair Length of Service and Election Process at Intergroup

The Governance Committee's recommendations are to maintain compliance with IFAA's bylaws. Section 3.17 states that Committee Chairs must be approved by a simple majority of IGR's and the Board. The proposed language below is the Governance Committee's recommendations to the Board and Intergroup, and draft language is not proposed amendments to the bylaws. Additionally, the Governance Committee is not making recommendations regarding the election process at the Service Committee-level, as that is at the discretion of each Service Committee.

Draft of Proposed Language for Service Committee Chairs:

In keeping with the spirit of rotation, Intergroup Service Committee Chairs shall be ineligible to serve for more than a single two-year length of service, to be confirmed annually at the January or July meetings of the Intergroup Members. In order to provide the Committee with a sufficient degree of flexibility, the Service Committee may recommend to the Intergroup that a Committee Chair be permitted to serve a second length of service.

Additionally, any period of time served by an Intergroup Service Committee Chair member by virtue of being elected by the Service Committee to fill a vacancy in between the January or July meetings of the Intergroup Members may not count in determining an Intergroup Service Committee Chair's total length of service. An individual elected to fill such vacancy may not be eligible to serve more than two consecutive two-year commitments as Committee Chair.

Recommendations for Committee Chair Elections at Intergroup:

All Intergroup Service Committees elect a Committee Chair who is then approved by a simple majority of Intergroup Representatives and the Board at Intergroup. The Committee Chair elections will occur twice annually at the January and July meetings of the Intergroup members. The slate of Committee Chairs will be divided, with half being approved in January and the remainder in July. This is entirely procedural.



SAN FRANCISCO & MARIN
INTERGROUP

In collaboration with Marin General Service



MARIN POP-UP BOOK STORE

3RD MONDAY OF THE MONTH
6:45-7:30PM & 9-9:30PM

NEXT POP-UP DATES:

APR 17, MAY 15, JUN 19, JUL 17 & AUG 21



PRE-ORDER A.A. LIT AND CHIPS @
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