



**Intercounty Fellowship of Alcoholics Anonymous**  
serving San Francisco and Marin Counties

## **San Francisco and Marin Intergroup Meeting - Agenda**

Wednesday, October 5, 2022, 7-8:30 PM

Intergroup coordinates services which individual groups in San Francisco and Marin cannot provide. We bring these services, as well as service opportunities, to our Member Groups. Our Intergroup observes the intent and spirit of A.A.'s Twelve Traditions and Twelve Concepts for World Service, as well as A.A.'s Three Legacies of Recovery, Unity, and Service.

### **7:00 Getting Started**

1. Open with the Serenity Prayer
2. Call to order. Statement of Purpose
3. Review the minutes and agenda
4. Roll Call
5. New IGRs, Visitors, AA Anniversaries
6. Approval of agenda (*housekeeping item*)
7. Approval of last month's Intergroup Meeting minutes (*housekeeping item*)

### **7:15 Officer Reports**

1. Board Chair
  - a. Present 2023 Board Key Initiatives
  - b. Our 2022 Successes
2. Treasurer
3. Executive Director

### **7:30 Intergroup Committee Reports (up to 2 minutes/report)**

### **7:45 Service Committee Liaison Reports (up to 2 minutes/report)**

### **7:55 Old Business**

Discussion Item: Evaluation of the Inventory Review Process

What is our goal? Do you find it useful? Is this the right format?

### **8:10 New Business**

Motion to create an Outreach Ad-Hoc Committee with representation from both San Francisco and Marin

Motion to refer to "Intercounty Fellowship of Alcoholics Anonymous" going forward as "San Francisco and Marin Intergroup"

### **8:25 What's On Your Mind**

### **8:30 Targeted Message**

1. Unity Day is coming up!! [San Francisco Unity Day](#) is 10/8 from 10am-3pm at First Unitarian Universalist and [Marin Unity Day](#) is 10/15 from 12pm-5pm at Unity in Marin Church, in Novato. For details visit [aasfmarin.org](http://aasfmarin.org).
2. Get involved with service by joining an Intergroup service committee. Check out our calendar at [aasfmarin.org](http://aasfmarin.org) to see when the committees meet and you do not need to be an Intergroup Rep to participate.
3. Remember Gratitude Month is in November and it's a time to express your gratitude for your sobriety. These additional contributions support A.A. service entities so talk to your groups now to get ready for Gratitude Month!

## Adjourn with the Responsibility Statement

### Intergroup Information

1. **Next Intergroup Meeting** is Wednesday, November 2, 2022. Our monthly meeting will continue to be held online per local guidelines from the health department until further notice. Please email [development@aasfmarin.org](mailto:development@aasfmarin.org) with any questions.
2. **Intergroup Newcomers:** If you are here for the first time tonight, we welcome you and we appreciate your presence and your participation.
3. **Intergroup Voting:** Only elected Intergroup Representatives (IGR) or Alternate Intergroup Representatives (AIGR) vote. An elected Intergroup Representative may vote after: a) having attended the Intergroup orientation and b) having attended a previous Intergroup meeting as an elected representative. An elected Alternate Intergroup Representative may vote at the first meeting attended. Time of term and method of selection of both IGR and AIGR is determined by individual Member Groups.
4. **Registration Sheet:** If you are an elected Intergroup Rep (IGR), please be sure to fill out the registration sheet. If you are visiting, please do not fill out the registration sheet!
5. **Meeting Absences:** Any Member Group who has not sent a representative for three (3) consecutive meetings will be considered "inactive" for purposes of voting and determining a quorum.
6. **Procedures for Intergroup Agenda** (i.e. how to get things going)
  - a. Intergroup Committee Chairs and Intergroup Reps may suggest that an item or topic be placed on the monthly Intergroup agenda by contacting the Executive Director or the Board Chairperson by email at least two (2) weeks prior to the monthly Intergroup meeting.
  - b. A proposed agenda item should be able to be stated as a single simple declarative proposition (e.g. "Intergroup Reps should be required to wear tennis shoes to Intergroup meetings").
  - c. The first time that a proposed item or topic is placed on the Intergroup agenda it shall be placed on the "New Business" calendar as a discussion only item (i.e. as opposed to a "voting item")
  - d. Thereafter, an item or topic which is placed on the agenda for a second time shall be placed on the "Old Business" calendar as either a discussion only item, or, if the issue is deemed ripe for a vote, as a voting item.
  - e. (The exception to this limitation (i.e. that an item not be on the agenda as a voting item until after it has at least once been on the agenda as a discussion only item) is where the item is determined by the Board Chairperson to be an "Urgent Matter")
  - f. Discussion of an agenda item shall not be unlimited, and shall be monitored by the Board Chairperson as to the allotted time to be afforded to any single individual to express an opinion or provide information on the item.
  - g. When the matter is on the agenda as a "voting item" the item will pass on a simple majority (i.e. 50% +1) if it is a minor matter (including, where applicable, the expenditure of only a nominal amount of money); but, that all other matters shall be passed only by substantial unanimity - a 2/3 majority, especially where policy or precedent are being established, or an appreciable amount of money is to be spent, or, where the issue has been the subject of considerable controversy (i.e. lots of "loving discussion").
  - h. In 2018 we adopted use of a Consensus Model for decision making. This model is a way of reaching agreement between all members of a group. Instead of simply voting for an item and having the majority of the group getting their way, a consensus group is committed to finding solutions that everyone actively supports - or at least can live with. This makes sure that all opinions, ideas and concerns are taken into account. By listening closely to each other, we aim to come up with proposals that work for everyone, by weaving together everyone's best ideas and most important concerns - a process that often results in surprising and creative solutions, inspiring both the individual and the group as a whole.



# Intercounty Fellowship of Alcoholics Anonymous

serving San Francisco and Marin Counties

## Intergroup Meeting - Proposed Minutes

Wednesday, September 7, 2022, 7-8:30 PM

Intergroup coordinates services which individual groups in San Francisco and Marin cannot provide. We bring these services, as well as service opportunities, to our Member Groups. Our Intergroup observes the intent and spirit of A.A.'s Twelve Traditions and Twelve Concepts for World Service, as well as A.A.'s Three Legacies of Recovery, Unity, and Service.

### 7:00 Getting Started

1. Open with the Serenity Prayer
2. Call to order. Statement of Purpose
3. Review the minutes and agenda
4. Roll Call
  - a. 45 groups represented: 32 from San Francisco, 13 from Marin

<b>Marin Groups</b>	Rise N Shine	Castro 12x12	Living Sober with Infertility	Surf
Attitude Adjustment 7am Zoom	Serendipity (in the garden)	Castro Monday Night Big Book	Mellow Mission Sunrise	There is a Solution
Barnyard Group	Sisters In Sobriety	Cocoanuts	Reality Farm	Thursday Night Women's Meeting
Corte Madera Saturday Candlelight	Tuesday Chip	Cow Hollow Men's Group	Say Hey Tuesday	Too Early
Intimate Feelings	<b>San Francisco Groups</b>	Each Day a New Beginning	Serenity Seekers	Tuesday Downtown Beginners
Monday Night Stag Tiburon	Any Lengths	Experience Strength and Hope	Sesame Step	Valencia Smokefree
Monday Nooners	ARA Monday & Thursday Nights	Friendly Circle	Sick AM	Women's Kitchen Table
Morning Attitude Adjustment	Bernal New Day	High Noon Zoom	Sometimes Slowly	
Not a Glum Lot	Boys Night Out	Huntington Square	Sun Night Castro Spkr Discuss	
Quitting Time	Came to Believe	Join the Tribe	Sunday Sunrise	

5. New IGRs, Visitors, AA Anniversaries
  - a. New IGRs: Jim H., Jack, Bryan, Norbert, Cheyenne, Tom, Elaina, Alison, Tom R.
  - b. Visitors: Jackie
  - c. AA Anniversaries: Christina (25 years), Chris (10 years), Tom (34 years), Courtney (18 months)
6. Approval of agenda (*housekeeping item*)
  - a. Motion to approve: Marie; Second: Chip
7. Approval of last month's Intergroup Meeting minutes (*housekeeping item*)
  - a. Motion to approve: Caitlin; Second: Isae

### 7:15 Officer Reports

1. Board Chair - (In Charlie's absence, Isae presented)
  - a. Communications Survey Results Feedback
    - i. What's in a name?
      1. Replace Intercounty Fellowship of AA (IFAA) with SF and Marin Intergroup
        - a. It would eliminate confusion
      2. Central Office is both a nickname and a service provided. This nickname will not go away.
        - a. Intergroup commonly used across the U.S.
        - b. Aligns entity name with representatives (Intergroup Reps)
        - c. Represents the Fellowship we serve (SF and Marin)
      3. What does SF and Marin Intergroup do?
        - a. Central Office
        - b. Aasfmarin.org
        - c. Meeting schedules

- d. Inquiries about AA
    - e. Informs public and profession community
    - f. Support AA service entity
    - g. Literature, chips
    - h. *The Buzz, The Point*
    - i. AA Events
  - 4. Open discussion around the suggested name change, and confusion about Marin Fellowship Intergroup's name and the services they provide.
2. Treasurer - Jim
- a. Revenue
    - i. Total revenue is \$192,000 for the year. Under budget slightly, but ahead of prior year
    - ii. July group contributions only slightly ahead of June, 50% of January
    - iii. Book store revenue 68% increase over prior year
  - b. Expenses
    - i. Total expenses \$212,000, which is under budget, but ahead of prior year
  - c. Bottom line
    - i. Deficit of \$19,100 is actualized as budgeted, well below prior year
    - ii. Contributions from Treasurer turnover did not manifest
      - 1. Possible causes: Higher rents = higher prudent reserves, hybrid technology
  - d. On budget and greater than 2 months of operational cash is excellent
  - e. 301 faithful fivers (up three) in July donated \$4,044 down - \$139
    - i. Average is \$13.44
    - ii. Our goal is 350 contributions by the end of the year
    - iii. If you can give, give what you can and if you can't - keep coming back
3. Executive Director - Christina
- a. Attended the ICOAA (Intergroup/Central Office) Seminar in Denver this past weekend, it is for Intergroups and Central Offices across North America
    - i. Around 85 Intergroup managers attended, as well as the GSO General Manager, AAWS Board Chair and Grapevine Editor. Made connections with other Intergroup managers and it is great to see what other Intergroups are doing
    - ii. Attended a lot of workshops
      - 1. San Diego Intergroup interested in the Pop-Up Bookstore idea
      - 2. Of service at the Changing Face of AA workshop and the theme was, if AA can survive COVID, then we can survive anything
  - b. After two and half years, we are officially welcoming volunteers back to Central Office. They are getting trained this Saturday and shifts begin next week.
    - i. Currently 8 volunteers signed up and they are taking 2 to 4 hour shift each week
    - ii. We will communicate with Marin and San Francisco Teleservice Committees before we officially transfer those lines during Central Office hours. Right now the volunteers will answer the phone lines with the current teleservice schedule.
  - c. Marin Pop-Up Bookstore
    - i. Thank you Jaime for being the Pop-Up Bookstore Liaison!
    - ii. The next Pop-Up is September 19 at Vivalon, in San Rafael. The Pop-Up is in collaboration with Marin General Service - please spread the word!
      - 1. Hours: 6:45 to 7:30pm and 9 to 9:30pm
      - 2. Pre-orders need to get in by 9/17 at 2pm
      - 3. Regarding last month's question about credit and debit only at the Pop-Up. We will try to figure out a way to accept cash.
  - d. Outreach Ad-hoc Committee Proposal -

- i. Idea came from Question 2 from the Intergroup Inventory back in February
- ii. Shared this proposal with several people and the Board has reviewed it, but wanted to bring it to Intergroup's attention. Hopeful that by having an Outreach Ad Hoc Committee it could help with the issue of finding support and get more people into service.
- iii. If you would like to look at proposal, reach out to [Christina@aasfmarin.org](mailto:Christina@aasfmarin.org) or send a chat.
- iv. Open discussion around the Outreach Ad Hoc Committee proposal and including Intergroup in the decision-making process.
- e. Intergroup is participating in both the Marin and San Francisco Unity Days. At Marin Unity Day, we are in charge of the registration table. And for both events we will represent Intergroup by tabling. If you would like to help out, reach out to [christina@aasfmarin.org](mailto:christina@aasfmarin.org).

### **7:30 Intergroup Committee Reports (up to 2 minutes/report)**

1. Archives Committee - Mike
  - a. Next Meetings is 3rd Sunday of the month at 12 (in-person and online)
  - b. Also looking for more people who are interested in volunteering
2. Peter - Public Relations Committee
  - a. Elections for new officers coming soon
  - b. Next meeting is Monday 9/12 at 7pm
  - c. Focus on in-person events - event on Friday 9/9 at St. Mary's Cathedral - Reentry Resource Fair for the community
  - d. Sunday Streets - Sunday 9/18 from 11am to 4pm
  - e. Jessie Alley Street (JAS) 9/24 near Market and 6th
3. The Point - Kristee
  - a. Looking for article submissions about service for Unity Day. The Point includes personal stories and poetry of recovery
  - b. Online writing workshop Saturday 9/19 at 5:30. Email Kristee O. for more info
  - c. Next meeting 9/10 at 12:30pm
4. Help Chat - Caitlin
  - a. Needs a new committee chair
  - b. If you are a slack user, it is easy to volunteer with Help Chat and speak with newcomers and fellow volunteers. No shift required - answer chats as you're available.
  - c. Email [helpchat@aasfmarin.org](mailto:helpchat@aasfmarin.org) for more information

### **7:40 Service Committee Liaison Reports (up to 2 minutes/report)**

1. SF General Service - Alison
  - a. Elections are coming up.
  - b. 72nd GSC Final Conference report available as a PDF on [www.sfgeneralservice.org](http://www.sfgeneralservice.org) (password: 1945)
  - c. Pacific Regional Forum is September 16-18 in Salt Lake City, Utah
  - d. SF Unity Day is Saturday, 10/8 in- person at First Unitarian Universalist Church on O-Farrell and Geary
2. Marin General Service - Molly
  - a. The General Service Office is collecting new stories for the 5th Edition of the A.A. Big Book. Looking for stories to represent what AA looks like now. Stories due 10/31, <https://www.aa.org/submit-bigbook-english-5th>
  - b. Updating the Black and African-American Alcoholic pamphlet (specific to US and Canada A.A. members). Submission deadline is 10/31
  - c. Updating the 4th Edition of the Spanish-language A.A. Big Book - 4th edition submission deadline is 12/15
  - d. Marin Unity Day is 10/15 - theme is back to the 80's celebration.
3. Marin Teleservice - Jillian
  - a. Next meeting 9/27. Orientation @ 6:30pm and 7:30pm business meeting
4. SF H&I - Chad

- a. Business Meeting 9/17 at 12pm
- b. Orientations scheduled in person every third Saturday of the month at 11am.  
Announcements and more information at [aasfmarin.org](http://aasfmarin.org)
- c. Currently have 3 H&I zoom meetings. We have 18 in-person meetings and have 3 more new in-person meetings.
- d. Need more volunteers - commitment is 1 day a month
- e. Area 62 is looking for a Regional Chair for H&I Norcal and a Correctional Co-Chair

#### **7:50 Old Business**

1. Inventory Question #3 Break-out Session: How well is transparency and full disclosure being implemented between the Intergroup Board of Directors and rank and file IGRs? What, if anything, could be improved?

Group 1: Progress has been made, and there is more transparency. No specific actions needed to be taken. Joined during bequest and current board seems to have learned. Monthly board meetings can be shared and board minutes are shared in the agenda. Board meetings are closed to members. Very happy this question was asked because in their own committee they take for granted what they think people are thinking.

Group 2: Suggest an in depth IGR workshop that is more in depth than orientation. Change the format of these meetings to include more time for IGRs to bring forward their group issues or questions to Intergroup as a whole. Making what's on your mind longer or agreeing to break-out room format is a great way to have more direct conversations. Pairing board members, a liaison or committee chair with a group of IGRs to give more in-depth training or education about what is going on as IGRs begin service. Proposal for IGRs to be allowed to attend board meetings or observe.

Group 3: Directed toward new IGRs. Bio sheet of all board members and contact information. Also like the idea of a graphic representation of Intergroup published. Make that available for all new IGRs. Concept 9 - including consistency and responsibility, flexibility and commitment and attendance to this meeting once a month.

Group 4: No glaring action. Reality that the IGR contingent and board itself has had a lot of change over and not the same as it was before bequest matter. Someone also noted that the solutions offered seemed to say board members and IGRs hold themselves accountable. Suggestions proposed around this inventory seem doable but sees the board strike this balance of transparency and giving information within reason and selecting what they want to be surfaced and to not overwhelm people. We are directly responsible for those we serve and that means transparency and aligning to spiritual principles.

Group 5: consensus that the Board minutes are available if you choose to read them and then like the idea of inviting IGR members so they can sit in but not necessarily participate. New board and format we are in - not an in person meeting and not a zoom call and a limited amount of time to communicate and so it is basically a mutual responsibility to be as informed as possible. The board is receptive to feedback if we are talking about this.

#### **8:15 New Business**

1. Discussion Item: 7th Tradition: What are you seeing in your groups and how are you engaging with your treasurer? Are there notable differences between Online vs In-Person meetings?
  - a. Tabled for next meeting:
    - i. Motion to approve: Chip; Second: Chris

#### **8:30 Targeted Message**

1. Support Intergroup service committees - check out our calendar on [aasfmarin.org](http://aasfmarin.org) to see when the service committees meet.
2. Marin Pop-Up Bookstore is happening again on 9/19! Literature and chips can be [pre-ordered](#) (and select literature will be available for sale) - at the monthly Marin General

Service meeting @Vivalon (930 Tamalpais, San Rafael) on Monday, September 19 from 6:45 to 7:30pm and 9 to 9:30pm.

3. The Central Office is welcoming back volunteers. Reach out to [aa@aasfmarin.org](mailto:aa@aasfmarin.org) if you are interested in signing up for a weekly volunteer shift. One-year of sobriety is required.

Next Intergroup Meeting: October 5 online

**Adjourn with the Responsibility Statement**

Meeting was adjourned at 8:30pm.



# Intercounty Fellowship of Alcoholics Anonymous

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## August 22, 2022 Board Meeting MINUTES

Present: Charlie, Nikki, Elena, Jim, Christina, Isae, Andrew, Gloria, Judy, Paul, Chip

### Meeting called to order by Chair at 6:30

- Check-ins
- Review/Approve Agenda
  - Changes: None
  - Approved
- Review/Approve Minutes
  - Changes: None
  - Approved
    - Reviewed process for taking board meeting minutes

### Board Reports

- Chair:
  - Board retreat: Sunday, August 28, 2022 / 9 AM - 4 PM (hybrid)
    - Reviewed the Intergroup Board Retreat Agenda 2022
      - At the retreat we will look at what we need to work on and review what we worked on.
      - Ideas are welcome for all committees (not limited to your opinion).
    - 2021-2022 Board Committee Recap Slide Deck
      - Current committees to update slide before August 28, 2022
        - Future Committees: Please also review the slide-deck
  - 2022-2023 Board Committee Assignments:
    - OPERATIONS
      - Elena
      - Judy
      - Isae
    - GOVERNANCE
      - Paul
      - Andrew
      - Gloria
    - FINANCE
      - Jim
      - Chip
- Executive Director
  - Marin Pop-Up:
    - Christina brought extra literature
    - Have San Rafael's Seller's Permit, will pay SR Sales Tax.
    - Sold 190\$ worth of literature and 7 Meetings pre-ordered literature
    - Should have more of a back-n-forth with Marin General Service to see how we can improve the Pop-Up.
    - Raised idea of having cash on hand.

- Welcoming Intergroup volunteers back to Central Office
  - Reached out to former Central Office volunteers. 4 volunteers are signed up and ready to take on a shift. Shooting for 1st week of September. Will promote in *The Buzz* as needed. The Volunteer Manual and a 1-pager for volunteers is ready. And completed the volunteer application.
  - Working on Performance Evaluation for Special Worker.
  - Continue to update the annual goals and objectives.
  - Working on bringing Fiber into Central Office via AT&T
- Supporting our Service Committees
  - Working on messaging for the website to share what each committee does and their needs
  - Idea for a Coffee, Donuts, and Service event - a workshop where a service committee could all get together and recruit more volunteers. Open to any ideas.
- Treasurer:
  - **Revenue** \$192K 6% under budget, 2% ahead of prior year
  - **Expenses** \$212K 6% under budget, 10% ahead of prior year
  - **Bottom line** \$19.1K loss, \$19.2K budgeted loss (\$54 ahead)
  - **Liquid Cash** \$45K 1.7 Months = “Good” (down from “Excellent”)
  - July Group Contribution surge did not manifest, which led to a discussion on A.A. meetings possibly experiencing increased costs due to higher rents and additional tech expenses (if hybrid)

### Board Committee Reports

- Executive:
  - n/a
- Development:
  - n/a
- Finance:
  - Executive Director proactively producing financial reports
  - Internal audit is a key initiative
  - Thank you Isae and welcome Chip!
- Governance:
  - n/a
- Operations:
  - n/a

### Board Liaison Reports

- Communications
  - Lots of time talking about annual plans; looking at website revisions; *The Point* has many submissions for a special printed service edition
- Fellowship Committee

### Old Business

- COVID-19 Policy approved
  - Motion to approve: Chip; Second: Paul

- Operations Manual approved
  - The Operations Committee thoroughly reviewed the manual, which was previously updated in 2013. One item that came out of the Operations Manual, that the Operations Committee will continue to work on online and inter-office messaging around insurance for the facilities where A.A. meetings meet. It needs to be clarified that insurance is not for the A.A. meetings, and instead it is for the facility where the group meets.
  - Motion to approve: Charlie; Second: Isae
- Inventory Follow-up
  - The Board reviewed the Intergroup minutes to determine if any direct actions came out of the meeting and discussed how to support IGRs in the break-out sessions.
  - Discussion around preparing and facilitating Question 3
- Follow-up re: SF Marin Intergroup name from Comms survey
  - There may need to be further discussion around the idea of changing the organization's name and look at the why.
  - Question re: changing the legal name.
- Intergroup Meeting Roles and Responsibilities:
  - Typeform attendance: Gloria
  - Attendance: Charlie
  - Orientation: Isae & Elena
- Outreach Ad-Hoc Committee Proposal
  - The Outreach Ad-Hoc Committee could be a good way to help more people turn out for service opportunities. We do recognize that our service committees are overburdened, but this could help garner more interest.
  - Suggestion that the committee and their goals need to be scalable.
- Should we hire an accountant?
  - Further discussion needs to happen around this idea however, several ideas came up including would it be a bookkeeper or accountant and what the tasks would be. This could help with the volume and the continuity of the work.
- # of Board seats:
  - Tabled to next month.

## **New Business**

- Communications Committee
  - Tabled for next Board meeting.
- Accessibilities Committee discussion
  - Intergroup has an ASL approved policy and we need to be able to provide those services. We will continue to work with San Francisco General Service to get this committee going. Reminded of Tradition 4 and 5 and the importance of continuing these discussions.

**Meeting adjourned at 8:30**



# **Intercounty Fellowship of Alcoholics Anonymous** serving San Francisco and Marin Counties

## **September 2022 Intergroup Meeting Treasurer's Narrative** **Year to Date Ended** **August 31, 2022**

### **REVENUES:**

Group Contributions did not surge due to treasurer commitment turnovers in August either. Bookstore sales are well ahead of last year while individual and fellowship contributions are down leaving the intergroup 8% under budget overall and 0% ahead of last year. It is possible we are still experiencing a lag, but it's seemingly unlikely. We do tend to see a surge in contributions in the last 4 months of the year, but the lion's share of gratitude month, holiday, and treasurer turnover contributions appear in January. If the situation doesn't improve, we are likely to end the year significantly under budget.

### **EXPENSES:**

Expenses year to date are also running 8% below budget but ahead of last year by 10%. While inflation is still a factor, a rent increase in November will also push expenses higher offsetting the increases in "end of year" contributions but to what extent remains to be seen. Expense increases due to easing pandemic restrictions as well as general inflation were specifically included in the 2022 budget, but with mounting losses, the 2023 budget will have to be lean. We will still likely end the year under budget overall but with they will still likely exceed revenues.

### **NET INCOME:**

With Revenues down higher expenses, IFAA is currently experiencing a loss of \$27K. This was greater than the budgeted loss of \$22K and current projections see us at a loss of over \$30K by the end of the year. Gratitude month, and end of year contributions will improve our outlook but to what extent is uncertain as such revenues vary widely from year to year.

### **LIQUIDITY RESERVE:**

Unrestricted cash in addition to our 6-month prudent reserve slipped in August due to our continuing operating loss. Liquid reserves ended the period at 1.4 months or "Fair to Good" (down from Good). So we are still in a solvent cash position, and will likely still be at year end but if the trend continues, our liquidity will be depleted necessitating access to our prudent reserve in 2023.

**Intercounty Fellowship of AA**  
**Budget vs. Actuals: 2022 Annual Budget - FY22 P&L**  
January - August, 2022

	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	Jun 2022	Jul 2022	Aug 2022	Total		
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Budget	Over Under Budget
<b>Revenue</b>											
Bookstore Sales	\$ 3,460.08	\$ 4,105.56	\$ 5,178.59	\$ 4,741.20	\$ 3,895.21	\$ 5,382.80	\$ 4,435.67	\$ 5,519.14	\$ 36,718.25	\$ 36,013.36	\$ 704.89
Total Fellowship	\$ 9,330.00	\$ 63.00	\$ 40.00	\$ 29.00	\$ 2,000.00	\$ 2,261.00	\$ 26.00	\$ 1.00	\$ 13,750.00	\$ 733.36	\$ 13,016.64
Total Group	\$ 27,721.34	\$ 13,692.76	\$ 9,664.93	\$ 13,307.86	\$ 12,766.13	\$ 12,300.67	\$ 13,898.02	\$ 11,326.74	\$ 114,678.45	\$ 127,666.72	\$ -12,988.27
Total Individual	\$ 7,130.66	\$ 5,524.00	\$ 5,639.07	\$ 8,148.00	\$ 5,740.00	\$ 6,238.60	\$ 5,188.00	\$ 5,193.00	\$ 48,801.33	\$ 69,400.00	\$ -20,598.67
<b>Total Revenue</b>	\$ 47,642.08	\$ 23,385.32	\$ 20,522.59	\$ 26,226.06	\$ 24,401.34	\$ 26,183.07	\$ 23,547.69	\$ 22,039.88	\$ 213,948.03	\$ 233,813.44	\$ -19,865.41
<b>Cost of Goods Sold</b>	\$ 2,821.83	\$ 3,003.93	\$ 3,920.27	\$ 3,921.60	\$ 3,452.84	\$ 4,123.87	\$ 3,564.78	\$ 4,796.41	\$ 29,605.53	\$ 29,700.00	\$ -94.47
<b>Gross Profit</b>	\$ 44,820.25	\$ 20,381.39	\$ 16,602.32	\$ 22,304.46	\$ 20,948.50	\$ 22,059.20	\$ 19,982.91	\$ 17,243.47	\$ 184,342.50	\$ 204,113.44	\$ -19,770.94
<b>Expenditures</b>											
Employee	\$ 16,962.01	\$ 16,015.46	\$ 17,577.45	\$ 18,025.11	\$ 18,025.11	\$ 18,114.94	\$ 18,262.74	\$ 17,123.39	\$ 140,106.21	\$ 144,640.00	\$ -4,533.79
Intergroup	\$ 37.29	\$ 146.45	\$ 210.15	\$ 580.19	\$ 920.99	\$ 284.93	\$ 206.64	\$ -219.71	\$ 2,166.93	\$ 7,973.60	\$ -5,806.67
Operational	\$ 5,378.10	\$ 1,626.89	\$ 9,801.53	\$ 6,153.67	\$ 5,623.66	\$ 5,965.93	\$ 6,580.57	\$ 5,369.87	\$ 46,500.22	\$ 55,419.44	\$ -8,919.22
General Administrative	\$ 5,601.00	\$ 5,500.00	\$ 260.00	\$ 1,905.33	\$ 310.36	\$ 4.86	\$ 7,119.40	\$ 209.84	\$ 20,910.79	\$ 18,643.36	\$ 2,267.43
<b>Total Expenditures</b>	\$ 27,978.40	\$ 23,288.80	\$ 27,849.13	\$ 26,664.30	\$ 24,880.12	\$ 24,370.66	\$ 32,169.35	\$ 25,330.83	\$ 212,531.59	\$ 226,676.40	\$ -14,144.81
<b>Net Operating Revenue</b>	\$ 16,841.85	\$ -2,907.41	\$ -11,246.81	\$ -4,359.84	\$ -3,931.62	\$ -2,311.46	\$ -12,186.44	\$ -8,087.36	\$ -28,189.09	\$ -22,562.96	\$ -5,626.13
<b>Total Other Revenue</b>	\$ 225.52	\$ 101.23	\$ 201.36	\$ 51.30	\$ 101.34	\$ 151.30	\$ 51.34	\$ 101.34	\$ 984.73	\$ 666.64	\$ 318.09
<b>Total Other Expenditures</b>	\$ -33.05		\$ 28.20		\$ -52.44	\$ -24.37			\$ -81.66	\$ 0.00	\$ -81.66
<b>Net Revenue</b>	\$ 17,100.42	\$ -2,806.18	\$ -11,073.65	\$ -4,308.54	\$ -3,777.84	\$ -2,135.79	\$ -12,135.10	\$ -7,986.02	\$ -27,122.70	\$ -21,896.32	\$ -5,226.38

**INTERCOUNTY FELLOWSHIP OF AA**  
**BALANCE SHEET**  
**as of August 31, 2022**

	31-Aug-22	31-Jul-22	\$ Change	31-Aug-21	\$ Change
<b>ASSETS</b>					
<b>Current Assets</b>					
<b>Cash</b>					
Unrestricted Cash	\$36,080	\$45,073	(\$8,993)	\$40,092	(\$4,012)
Restricted Cash (Prudent Reserve)	\$157,936	\$157,932	\$4	\$163,123	(\$5,187)
<b>Total Cash</b>	\$194,016	\$203,005	(\$8,989)	\$203,215	(\$9,199)
Accounts Receivable	\$0	\$0	\$0	\$0	\$0
Inventory - Bookstore	\$17,698	\$15,777	\$1,922	\$14,571	\$3,128
<b>Total Current Assets</b>	\$211,714	\$218,782	(\$7,067)	\$217,786	(\$6,071)
<b>Fixed Assets</b>	\$0	\$0	\$0	\$0	\$0
<b>Deposits</b>	\$6,698	\$6,698	\$0	\$6,698	\$0
<b>TOTAL ASSETS</b>	<b>\$218,412</b>	<b>\$225,479</b>	<b>(\$7,067)</b>	<b>\$224,483</b>	<b>(\$6,071)</b>
<b>LIABILITIES &amp; NET ASSETS</b>					
<b>Liabilities</b>					
Accounts Payable	(\$69)	(\$69)	\$0	\$79	(\$148)
Payroll Liabilities	\$4,069	\$3,212	\$857	\$1,020	\$3,049
Sales Tax Payable	\$380	\$318	\$61	\$268	\$112
Advanced Sales	\$0	\$0	\$0	\$0	\$0
<b>Total Liabilities</b>	\$4,380	\$3,461	\$919	\$1,367	\$3,013
<b>Net Assets</b>					
Net Assets, Beginning of Year	\$241,155	\$241,155	\$0	\$227,927	\$13,228
Net Surplus/(Deficit), YTD	(\$27,123)	(\$19,137)	(\$7,986)	(\$4,811)	(\$22,312)
<b>Total Net Assets</b>	\$214,032	\$222,018	(\$7,986)	\$223,116	(\$9,084)
<b>TOTAL LIABILITIES &amp; NET ASSETS</b>	<b>\$218,412</b>	<b>\$225,479</b>	<b>(\$7,067)</b>	<b>\$224,483</b>	<b>(\$6,071)</b>



## **Intercounty Fellowship of Alcoholics Anonymous** serving San Francisco and Marin Counties

DATE: 6/21/22

**SUBJECT:** Proposal for an Outreach Ad-Hoc Committee sponsored by San Francisco and Marin Intergroup

### **Overview**

The purpose of this document is to explore the creation of an Outreach Ad-Hoc Committee by San Francisco and Marin Intergroup. This proposal will explore the reasons why San Francisco and Marin Intergroup should start an Outreach Ad-Hoc Committee and the logistics for implementing it. The primary goal of the Outreach Ad-Hoc Committee is to raise awareness of San Francisco and Marin Intergroup's services and service opportunities. As a result of the increased awareness, Intergroup would broaden its reach and better serve the Fellowship in Marin and San Francisco.

### **Background**

San Francisco and Marin Intergroup serve the local Fellowship by providing such important services as running a Central Office, selling A.A. literature, publishing a local meeting directory and website, and other important services to assist local 12th Step work.

More than two years into the pandemic and several months after conducting an Intergroup-wide Inventory, it is important to take a step back and assess our current state, and determine what more Intergroup could be doing to further our 12th Step work.

Several issues were raised during the February 2022 Inventory process that could be addressed by an Outreach Ad-Hoc Committee:

- A perception or belief that Intergroup has moved away from its primary function to the groups.
- General agreement that Intergroup could do a better job of attracting and retaining Intergroup Representatives.
- Lack of representation and participation amongst the San Francisco and Marin Fellowships at the Intergroup-level.
- Misperceptions about what Intergroup does for the San Francisco and Marin Fellowships.

In addition, the San Francisco and Marin Fellowships currently have 546 A.A. meetings per week: 200 meetings in Marin and 346 meetings in San Francisco. For the last year, Intergroup has had an average attendance of 51.5 Intergroup Representatives. However, in the last two months attendance has dipped down into the 30s.

An Outreach Ad-Hoc Committee may be able to help address these concerns and help create an Intergroup that is more representative of our Fellowship.

It would be important to get the support of Intergroup to start an Outreach Ad-Hoc Committee. And in no way do we want to create a new committee that takes away service opportunities from other ones. All of the service committees need support and Intergroup is taking steps to support them (at our monthly Intergroup meeting, via *The Buzz*, through our Fellowship events, and plans to build out the [committee pages](#) on the aasfmarin.org website).

However, by creating an Outreach Ad-Hoc Committee it may help other service entities garner support through increased awareness.

### **Goals for an Outreach Ad-Hoc Committee**

- Raise awareness of San Francisco and Marin Intergroup and its services, by generating more interest and requests into Central Office.
- Increase participation at the Intergroup level, specifically by increasing the number of participating Intergroup Representatives at our monthly Intergroup meetings.
- Increased service committee engagement and effectiveness. This can be measured by tracking open service committee positions.
- Create more opportunities for engagement with the Spanish-speaking meetings in Marin and San Francisco and Oficina Central Hispana.
- Help alcoholics get to A.A. meetings by listing a more accurate meeting schedule, by removing meetings that no longer meet or broken online meeting links.

### **Who Would Serve on the Committee**

It is important that the Outreach Ad-Hoc Committee be co-chaired by two individuals, one from Marin and the other from San Francisco. It would also be beneficial if a Board member served on the Outreach Ad-Hoc Committee to help get the committee established and to encourage members from the San Francisco and Marin Fellowship to serve as committee members.

To date, Alison T. from San Francisco has offered to serve in a leadership role for the Outreach Ad-Hoc Committee and has been wanting to get this committee going since pre-COVID. It would be ideal if some of the committee members are Spanish-speaking to support the goal of increased inclusivity.

As with all Intergroup-level committees, participation is open to all individuals in A.A. and you do not need to be a member of Intergroup or an IGR to participate.

### **Committee Scope**

<b>EXPECTATIONS AND OBJECTIVES:</b>
<b>At the Intergroup-level:</b>
<ul style="list-style-type: none"> <li>• Develop a plan to connect with new Intergroup Representatives and help them as they learn the position.</li> <li>• Reach out to Intergroup Representatives who registered but do not come to the monthly Intergroup meetings. If they miss 2 meetings, the Committee can personally reach out to see if they are still involved or if their position turned over.</li> <li>• Offer a monthly orientation training for new Intergroup Representatives preceding the Intergroup business meeting. <ul style="list-style-type: none"> <li>◦ Share the SF/Marin Intergroup Service Manual.</li> </ul> </li> <li>• Do educational outreach to groups on what Intergroup Representatives do and what is Intergroup.</li> </ul>
<b>At the meeting level:</b>
<ul style="list-style-type: none"> <li>• Develop an easy script and flier to announce at meetings about service opportunities at the Committee-level <ul style="list-style-type: none"> <li>◦ Maintain a list of current service committee openings to be announced at meetings.</li> </ul> </li> <li>• Attend at least 1-2 additional A.A meetings a week that are not represented at Intergroup to: <ul style="list-style-type: none"> <li>◦ Confirm they are still meeting</li> <li>◦ Encourage meeting participation at Intergroup by suggesting meetings get an Intergroup Representative</li> </ul> </li> <li>• Spanish-speaking Committee members will attend at least 1-2 additional Spanish-speaking A.A meeting a month to ensure they are still meeting</li> </ul>
<b>In cooperation with other service entities:</b>
<ul style="list-style-type: none"> <li>• Lead the Pilot Marin Pop-Up Bookstore program.</li> </ul>

### Scalability

There are several ways the Outreach Ad-Hoc Committee can make this project more scalable including:

- Reaching out to meetings that had an active IGR several years ago, but haven't since
- Reaching out to meetings that contribute Group Contributions to San Francisco and Marin Intergroup, but do not have any representation at the Intergroup-level.
- Pulling a list of meetings with active Intergroup representation, and determining which sub-districts (to use the General Service term) are not represented at the Intergroup-level.
- Attend General Service District meetings in SF and Marin to announce our outreach efforts and engage General Service reps to partner with us on identifying meetings that don't have an IGR.
- Partner with Teleservice, which has a pulse on meetings, to identify the largest meetings that don't have Intergroup representation and prioritize those.

**Duration**

Once the committee garners support and has engaged/active members, San Francisco and Marin Intergroup could assess the work of the Outreach Ad-Hoc Committee after one year and determine if there continues to be a need for outreach, or if the committee has fulfilled its purpose. In addition, the assessment should take into account the goals of the committee to help determine if it has accomplished its purpose.

Some objectives that come to mind are:

- Increasing the number of participating Intergroup Representatives at our monthly Intergroup meetings.
- Tracking open service committee positions, and in particular committee chair positions and ensuring regular rotation of service commitments.
- Attending all San Francisco and Marin meetings to see if they are still meeting.

# SF Unity Day 2022

ANNUAL SERVICE FAIR! BACK IN-PERSON!

**Saturday, October 8th**

**10:00 AM - 3:00 PM**

**FIRST UNITARIAN UNIVERSALIST**

**1187 Franklin St. San Francisco**

**Zoom Broadcast: 846-5859-5841**

**Password: 1935**

**10 AM OPENING PANEL**

Christina G., SF Marin Intergroup

Jackie B., SF General Service

Gareth M., H&I Northern CA

Calamity A., GGYPA

**11 AM ROUNDTABLES & ORIENTATIONS**

**INTERGROUP COMMITTEES**

*Public Relations, The Point, The Buzz*

**12 PM LUNCH Outdoor Courtyard**

**1 PM ROUNDTABLES & ORIENTATIONS**

**INTERGROUP COMMITTEES**

*Teleservice, HelpChat, Archives*

*Fellowship Committee*

**2 PM ROUNDTABLES & ORIENTATIONS**

**HOSPITAL & INSTITUTION (H&I),**

**BRIDGING THE GAP (BTG), YPAA,**

**GENERAL SERVICE**

BRIDGING  
THE GAP

INTERGROUP

GENERAL  
SERVICE

H&I

YPAA

Hosted by General Service District 06 San Francisco

Requests for Reasonable Accommodations, including

ASL interpretation, please email [access@aasfmarin.org](mailto:access@aasfmarin.org)

Marin General Service - District 10 Presents

# 2022 Unity Day **October 15<sup>th</sup>** **12 noon ~ 5 p.m.**

Unity in Marin Church  
600 Palm Drive, Novato

## Celebrating 80 Years of the Big Book - 1980's Style



### Program Information:

**12:00 noon ~ Service Group Tables - Games**

**1:00 p.m. ~ Pot Luck - Main Dish - Pulled Pork Sliders \*\***

**2:45 p.m. ~ Sobriety Countdown - Presentations & Raffle**

**Zoom Hybrid Meeting - 3:30 p.m. - 5:00 p.m.**

**3:30 p.m. ~ Speaker Meeting - Jennifer B, Area 06 Delegate**

**4:15 p.m. ~ Q&A and Open sharing**

**5:00 p.m. ~ Clean-up**

**\*\* Potluck - Please bring a side dish or dessert to share.**

**\$10 – Suggested Donation - Children under 12 - Free**



A Declaration of Unity: This we owe to A.A.'s future:

To place out common welfare first; to keep our fellowship united. For on A.A. unity depend our lives, and the lives of those to come.



If you cannot make it in person, join us on Zoom

<https://us02web.zoom.us/j/82898461434?pwd=TmFSLzRZS0ViTHE0U0U3Qk5remQyQT09>

Meeting ID: 828 9846 1434 Passcode: 573100

One tap mobile +16699006833,,82898461434#,,,\*573100#

For more information contact: Mary Du. – Text – 415-847-7748  
or [eventsdist10@gmail.com](mailto:eventsdist10@gmail.com) – Please put “Unity Day” in the subject line.