

Intergroup Board of Directors
Monthly Meeting Minutes
Approved December 2019

6:30 Open Meeting

- Check-Ins
- Roll Call - Maury, Taran, James, Alan, Patrick, Josh, Brian, Renee, Andy
- Planned Absences: Liz, Karen
- Identify dinner volunteer for next meeting: Taran

6:45 Review/Approve

- Review/Approve Agenda
- Changes: No Changes

- Review/Approve Minutes
- Changes: All assignments approved

7:00 Board Reports

- Executive Director
 - Annual Report - plan for data collection
 - Term of Archivist is something we may want to discuss with committee chairs. Maury has talked with Kim, who understands. This topic does not belong in the monthly ED report but not sure where it should go to be discussed: Governance? With regard to Committee Chair elections and terms? Or Development? As part of connecting the committees to IG?
 - Unclear as to why there was such a lack of awareness over the volunteer appreciation dinner based on people's feedback. We did outreach and announced 3 months in a row.
 - Met with Marcus and asked him to summarize the discussion... Maury to provide updates on progress towards the review
 - GSO comms committee agreed to 4th call in 2020; first call is on Jan 14th.
 - Again on the topic of the Area Assembly in SF being a missed opportunity. Our Delegate mentioned the idea of having a voting intergroup liaison at the area level. This would be good but may be challenging to coordinate between all the intergroups of Area 6 to route 1 liaison to the area, but sending 1 liaison per intergroup would be unwieldy. Our Delegate also met with an AAWS board member (a former Delegate to Area 6) to discuss IG and GSO Communication concerns.
- Treasurer
 - November Financials - Recommend Rating downgrade to "GOOD"
 - Group Contributions \$7,402
 - Month = **under budget \$12,492**
 - YTD = **under budget \$19,235** (90% of target)
 - Individual Contributions \$5,670
 - Month = over budget \$2,705
 - YTD = **under budget \$5,461** (89% of target)

- Net deficit month = (\$8,642)
 - Month = **under budget \$7,626**
 - YTD deficit = (\$20,636)
 - Under budget by \$5,868 (we budgeted deficit of -14,768)
 - Unrestricted cash = \$52,933 (down by \$19,345 from last month), which is 2.2 times monthly operating expenses
 - Board is in agreement to downgrade rating to “good”
 - Renee can calculate bottom line pace to budget YTD moving forward
- Chair
 - 2019-20 Board Working Agreement
 - Sign up for attendance to service entities and Intergroup committees
 - Bookstore inventory Dec. 21 at 9am
 - Marin PI/CPC is very grateful for budget allotment, asked about reimbursement process
 - There wasn't clear communications from Marin PI/CPC to Marin General Service about the allocation of budgeted funds so looking to clear that up.
 - Consent Agenda background info [here](#)
 - This doc outlines a goal that we can work towards so we are better prepared at meetings and arrive at consensus quicker.
 - We could build into working agreements to include a max of 2 links per report for example to avoid too much

7:20 Board Liaison Reports (briefly report topics of interest for IG)

- The Point
 - Renee attended the Point committee meeting
 - Small group present
 - The takeaway was Renee delivered light feedback, not representing the board but rather Renee's individual feedback.
 - Those in attendance seemed receptive to the feedback
 - They are considering different channels for distribution including recording the articles into podcast format. They are going to research costs of audio recording requirements and present findings at the next meeting where Renee will be present.

7:30 Board Committee Reports

- Development:
 - Annual Cadence of IG “Seasons of Focus”
 - Jan-Mar is Outreach Season
 - Identified that we want to address a lack of understanding amongst IGRs of what an IGR can or should do in the position.
 - Renee feels like there's a great opportunity to improve on the Intergroup brand and clarify what's unclear for members of who we are, what we do, etc.
 - Everyone is in favor of doing a Jan roundtable on what an IGR is
 - Alan will draft questions for the roundtables to address

- Roundtable workshops at IG meeting with guidance; questionnaire, what does it mean to be an IGR- what are the duties, how to accomplish it? why are you here? to serve your group, or serve IG?
- Note from Renee: Can we define what success looks like in terms of outcome? e.g., “increase meeting representation by X number”
 - Ideas include:
 - 50% increase in IGRs present at intergroup
 - 100% registration of at least 1 contact
 - We should caveat which meetings meet more than once per week, and which meetings just culturally won’t ever have representation beyond group level service
 - How about a prompter to encourage signups (the way we used to collect addresses to send the Point)
 - We’d have to get our numbers back up to afford the bulk mail price for mailings
 - We could expand the scope beyond trusted servants to home group members, just anyone who goes to that meeting

8:00 New Business

- Annual report
 - We will begin to define the metrics we want to start collecting and aim to set objectives in order to measure progress to then work on and complete a 2020 annual review

8:25 Intergroup Agenda

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8:30 Adjourn Meeting