

Intergroup Meeting - Agenda
Wednesday, May 1, 2019, 7-8:30 PM
St. Andrew Presbyterian Church
101 Donahue St., Sausalito, CA 94965

Intergroup coordinates services which individual groups in San Francisco and Marin cannot provide. We bring these services, as well as service opportunities, to our Member Groups. Our Intergroup observes the intent and spirit of A.A.'s Twelve Traditions and Twelve Concepts for World Service, as well as A.A.'s Three Legacies of Recovery, Unity, and Service.

7:00 Getting Started

1. Open with the Serenity Prayer
2. Call to order. Statement of Purpose
3. Review the minutes and agenda
4. Roll Call
5. New IGR's, Visitors, AA Anniversaries
6. Approval of agenda
7. Approval of last month's Intergroup Meeting minutes
8. Arrange hospitality volunteers for next meeting and collect contributions for dinner.

7:10 Officer Reports

1. Board Chair
2. Treasurer
3. Executive Director

7:20 Intergroup Committee Reports (2 minutes/report)

7:30 Service Committee Liaison Reports

7:40 New Business

- July 2019 Intergroup Meeting logistics
- Committee Chair Elections and Voting Rights

7:55 Old Business

- SF PI/CPC: What, Why and How?
- Intergroup Committee Fair, Part II: Archives, The Buzz, Teleservice

8:20 What's On Your Mind?

8:25 Targeted Message

- Archives Women's Event: May 5th, Mission Fellowship
- Founder's Day is coming: Sat, June 8, 2019
- I Am Responsible, Saturday, June 22 at Margaret Todd Senior Center in Novato
- Our PICPC needs immediate support!
- Open Board and Treasurer Positions - Statements of Interest are due NOW
- Sunshine Club Needs Marin Members
- Communicate what Intergroup is and does - each of us is part of the Outreach Committee

8:30 Adjourn with the Responsibility Statement

Intergroup Information

1. Next Intergroup Meeting is Wednesday, June 5, 2019 in SF

First Unitarian Universalist Church, 1187 Franklin St., San Francisco, CA 94109

Please call the Central Office, 415-674-1821, with questions.

2. Intergroup Newcomers

If you are here for the first time tonight, we welcome you and we appreciate your presence and your participation.

3. Intergroup Voting

Only elected Intergroup Representatives (IGR) or Alternate Intergroup Representatives (AIGR) vote. An elected Intergroup Representative may vote after: a) having attended the Intergroup orientation and b) having attended a previous Intergroup meeting as an elected representative. An elected Alternate Intergroup Representative may vote at the first meeting attended. Time of term and method of selection of both IGR and AIGR is determined by individual Member Groups.

4. Registration Sheet

If you are an elected Intergroup Rep (IGR), please be sure to fill out the registration sheet. If you are visiting, please do not fill out the registration sheet!

5. Meeting Absences

Any Member Group who has not sent a representative for three (3) consecutive meetings will be considered "inactive" for purposes of voting and determining a quorum.

6. Procedures for Intergroup Agenda (i.e. how to get things going)

Intergroup Committee Chairs and Intergroup Reps may suggest that an item or topic be placed on the monthly Intergroup agenda by contacting the Executive Director or the Board Chairperson by email at least two (2) weeks prior to the monthly Intergroup meeting.

A proposed agenda items should be able to be stated as a single simple declarative proposition (e.g. "Intergroup Reps should be required to wear tennis shoes to Intergroup meetings").

The first time that a proposed item or topic is placed on the Intergroup agenda it shall be placed on the "New Business" calendar as a discussion only item (i.e. as opposed to a "voting item")

Thereafter, an item or topic which is placed on the agenda for a second time shall be placed on the "Old Business" calendar as either a discussion only item, or, if the issue is deemed ripe for a vote, as a voting item.

(The exception to this limitation (i.e. that an item not be on the agenda as a voting item until after it has at least once been on the agenda as a discussion only item) is where the item is determined by the Board Chairperson to be an "Urgent Matter")

Discussion of an agenda item shall not be unlimited, and shall be monitored by the Board Chairperson as to the allotted time to be afforded to any single individual to express an opinion or provide information on the item.

When the matter is on the agenda as a "voting item" the item will pass on a simple majority (i.e. 50% +1) if it is a minor matter (including, where applicable, the expenditure of only a nominal amount of money); but, that all other matters shall be passed only by substantial unanimity - a 2/3 majority, especially where policy or precedent are being established, or an appreciable amount of money is to be spent, or, where the issue has been the subject of considerable controversy (i.e. lots of "loving discussion").

In 2018 we adopted use of a Consensus Model for decision making. This model is a way of reaching agreement between all members of a group. Instead of simply voting for an item and having the majority of the group getting their way, a consensus group is committed to finding solutions that everyone actively supports - or at least can live with. This makes sure that all opinions, ideas and concerns are taken into account. By listening closely to each other, we aim to come up with proposals that work for everyone, by weaving together everyone's best ideas and most important concerns - a process that often results in surprising and creative solutions, inspiring both the individual and the group as whole.

Intergroup Meeting - Proposed Minutes
 Wednesday, April 3, 2019, 7-8:30 PM
 First Unitarian Universalist Church
 1187 Franklin St., San Francisco, CA 94109

7:00 Getting Started (7:01 start. Pete F. Chair, Drew H. recording Secretary)

1. Open with the Serenity Prayer
2. Call to order. Statement of Purpose
3. Review the minutes and agenda
4. Roll Call: 50 groups represented, 17 in Marin and 33 in SF

Marin Groups	On Awakening	Artists & Writers	Experience, Strength & Hope	Sometimes Slowly
Attitude Adjustment Hour	Quitting Time	As Bill Sees It Th 6pm	Fireside Chat Sat	Thursday Night Women's
Awakenings	Rise N Shine	Big Book Basics	Lunch with Bill	Valencia Smokefree
Barnyard	Steps to Freedom	Blue Book Special	Lush Lounge	Waterfont
Broad Highway	Tuesday Chip	By the Book	Monday Beginners	Wednesday Reflections
Last Stop Men's Step Study	Weekend Warriors	Came to Believe	Pocket Aces	West Portal
Men's Two Plus	Working Dogs	Castro Discussion	Pocket Aces	Women's Kitchen Table
Mill Valley Beginners		Castro Monday Night BB	Raising the Bottom	Women's Promises
Monday Blues	San Francisco Groups	Cocktail Hour	Reality Farm	Work in Progress
Monday Night Stag Tiburon	A New Start	Cow Hollow Men's Group	Serenity Seekers	
Not a Glum Lot	Any Lengths	Each Day a New Beginning	Sesame Step	

5. New IGR's, Visitors, AA Anniversaries
 - a. New IGRs
 - Josh - Monday Beginners, Peggy - Friday Big Book Basics;
 - James - Valencia Smokefree; Scott - Steps to Freedom;
 - Joe - Tuesday Chip; Patrick - A New Start; Rob - Working Dogs
 - b. Visitors
 - Noe
 - c. AA Anniversaries -
 - Blu - 10 years; Carol - 30 years
6. Approval of agenda
 - a. John Motion - Hal Second
7. Approval of last month's Intergroup Meeting minutes
 - a. Taran Motion - Lucy Second
8. Arrange hospitality volunteers for next meeting and collect contributions for dinner.
 - a. Ken - Dinner \$7 - \$10
 - b. Next Meeting in Marin
 - i. Dessert - Ellen, Meredith
 - ii. Salad - Jillian, Lisa

7:10 Officer Reports

1. Board Chair - John
 - a. Alan G elected to open Board Seat
 - i. Election needs to be approved by Intergroup

- b. Board Elections are in June
 - c. 4 Vacant at-large positions
 - d. Treasurer position open
 - e. Send Statements of Interest to governance@aasf.org
 - i. Q: Is treasurer a member of the Board? A: Yes
2. Treasurer - Read by Pete
- a. See handout
 - b. Overall rating Excellent
3. Executive Director - Maury
- a. Fun Fact - Tomorrow is the 80th Anniversary of the publishing of the Big Book
 - b. There are fewer copies of meeting material - to conserve paper; agenda, minutes and financials are emailed in advance.
 - c. Request from GSO for more Corrections Correspondence
 - i. Over 200 male members in prison need correspondents
 - d. International Conference in Detroit in 2020.
 - i. Starting to get into. More information on our website and aa.org
 - e. Grapevine looking for stories about Accessibility Issues
 - f. Passed around list of meetings we have not had contact with in the past year
 - i. Sign up to check out meetings and reach out to them
 - g. New Schedules for the Second Quarter
 - i. Date is wrong on the Marin Schedule (2018 instead of 2019)
 - h. Passed out collateral material about Intergroup, Central Office, and What AA does/does not do.
 - i. Passed out Secretary Insert for Secretaries to read from during meetings
 - j. Q: How many women in Correspondence? A: not many
 - k. Q: What can Inmates ask about? A: We have no way of knowing that
 - l. Q: Do they need women for prison correspondence? A: Not many they only assign Men to Men and Women to Women

7:20 Intergroup Committee Reports (2 minutes/report)

1. Taran - Tech
- a. Still looking for Volunteers (esp. Wordpress admins and graphic designers)
 - b. AASFMarin.org migration - aasfmarin.org email addresses now resolve, and aasf.org emails still work
 - c. tech@aasfmarin.org
2. Karen - SF Teleservice
- a. April 20th Volunteer appreciation brunch
 - i. 10am Brunch 11am Meeting 12 Orientation
 - ii. Need Volunteers (passed around a signup sheet)
3. John - Point Editorial
- a. Meetings 2nd Saturday at 12:30 pm
 - b. thepoint@aasf.org for submissions (April 22nd deadline)
 - c. Notes from last Committee meeting
 - i. Continuing to use First name Last initial in bylines
 - ii. Any links will only go to aa websites
 - iii. Faithful Fivers and Birthdays will be put back into the Point
 - d. Will make a new Business Proposal for a limited print run to get the Point into places that do not have Internet access

4. Kim - Archives
 - a. Women's Part 2 Sunday May 5th Mission Fellowship 4-6 pm. There is a flyer
 - b. Need help setting up tech to help a speaker virtually attend the event
5. Jillian - Marin Teleservice
 - a. April 28th - Annual Spaghetti Feed San Rafael 930 Tamalpias Ave
 - i. Dinner at 5, Meeting at 6
 - b. There has been confusion over times the Marin line will switch to the SF teleservice. Please inform SF workers that they may be answering calls on the Marin line
6. Trevor - Orientation
 - a. Need help
 - b. Five new IGRs
 - c. Passed around Buddy Sheet - to help new IGRs make sense of the process
7. Ann - Sunshine Club
 - a. Two new Co-chairs
 - i. David for SF
 - ii. Clayton for Marin
 - b. Six meetings taken to the infirm in the past month

7:30 Service Committee Liaison Reports

1. Steve - District 6 Liaison
 - a. Thinking of starting to do outreach to missing meetings
 - b. April 13-14 pre-conference assembly
 - c. GSRs should be getting group conscience around the new 75 proposals being sent to the conference
2. Andrew - Marin PI/CPC
 - a. Speaker Orientation had a lot of people
 - b. Filled positions
 - c. Looking to create liaisons with other committees
3. Carlo - Marin Teleservice
 - a. Mentioned the Spaghetti Feed
4. Karen - Marin H&I
 - a. 11 new inductees
 - b. 46th Annual H&I Conference
 - i. May 3 -5 H&I conference in Vallejo
 - c. Inmate request for outside sponsorship (for men)
 - i. San Quentin
5. Robert - H&I
 - a. San Quentin Outside sponsorship - See Flyer and the buzz
 - b. Orientation is Sat April 27th
 - c. Lots of H&I going dark in SF
 - i. Orientation 3rd Saturday 11 am at Mission Fellowship
 - d. Night Orientation April 25th, at Central Office

7:45 Presentation of New Business

1. Motion to Confirm Alan as Board Member
 - a. 36 approve (motion passes)

2. Taran - Governance Committee

- a. Stakeholder Voting Rights: According to our Bylaws "Committee chairs must be approved by a majority vote of Intergroup Representatives and a majority vote of the Board." Along those lines, we would like to resume the process of having proper elections for Committee Chairs and for you all to consider giving them voting rights. Currently, only Intergroup Reps vote.
- b. Q: What is happening now? A: Committees vote on their own chairs and they give up their votes.

7:50 Old Business

- Outreach and Connectivity Report Back - Maury
 - 18 people registered as Trusted Servants since our last meeting, some from the list that was passed around
 - Will talk more about outreach possibilities when we have more time
 - Reports from people who did outreach
 - Andrew - Went to groups who he knew, gave them love
 - Peggy - explained to chairs of meetings that she knew didn't have representation why they should register
 - We are accepting the fact that people don't know what intergroup does
- Intergroup Committee Fair, Part I
 - Broke up the meeting to hear from each of the following committees:
 - Sunshine Club, PICPC, Board, Fellowship, HelpChat
 - Committee chair explained what the committee does and answered questions from each small group
 - Feedback:
 - Consensus - overall positive
 - Have a representative from both Marin and SF committees, when there are two, go around together.
 - Five groups and five minutes were good numbers
 - It was helpful to communicate if needs were for volunteers or committee members (or both).
 - Add Orientation date and time to cheat sheet
 - Next Time we will hear from a few more Intergroup Committees
- Ann asked for help breaking down the coffee
- Marin Alano Club will have a service workshop 2-5 pm Saturday, May 20

8:25 What's On Your Mind?

8:29 Targeted Message

- Communicate what Intergroup is and does
- Each of us is part of the Outreach Committee
- Founder's Day is coming: Sat, June 8, 2019
- SF Teleservice Outreach Event April 20, 2019 at 11AM, 777 Brotherhood Way, SF CA
- Open Board and Treasurer Positions - Submit Statements of Interest

8:30 Adjourn with the Responsibility Statement

1. Next Intergroup Meeting is Wednesday, May 1, 2019 in Marin.
St. Andrew's Presbyterian Church, 101 Donahue St., Sausalito, CA 94965
Please call the Central Office, 415-674-1821, with questions.

Annual Elections will be held on Wednesday, June 5, 2019

- Because of the time commitment, it is suggested that you discuss this service opportunity with your family and AA sponsor.
- Our bylaws require each candidate to have 2 years of continuous sobriety on the date the election is held.
- The primary purpose for our existence is to be of service to the alcoholic who calls us for help and to serve the AA groups in San Francisco and Marin.
- A business background can be helpful; however, experience with your home group, Intergroup, or General Service brings value to the mission of our Intergroup.
- As an elected board member you are serving all the groups in the San Francisco and Marin AA community not just your home group.
- You will be expected to attend all Board and IGR meetings and many of the functions that are sponsored by Intergroup and/or other service entities.
- The AA 3rd Legacy procedure is the voting process used for our annual election.
- The term is three years and begins July 1, 2019, and ends June 30, 2022.
- The Intercounty Fellowship of Alcoholics Anonymous is a California non-profit Corporation 501(3)(c) and is subject to all State and Federal laws.

**Intercounty Fellowship of Alcoholics Anonymous
Board Member Statement of Interest**

Name:		
Address & City:		
Work Phone:		Home Phone:
Cell Phone:		Email:
Date of Sobriety:		Home Group/Day/Time:
Education:		
AA Background Including Current AA Activities:		
Current & Past Activities Outside AA:		
Occupational Background:		
Special Skills related to serving on a Board of Directors:		

**Intergroup, May 2019
Treasurer's Report**

Month Ended March 2019

For March 2019, Total Revenue was \$16,200, this was under budget by \$5,189 due to lower than expected group contributions. Total Revenue is \$1,964 over budget year to date. Total Operating Expense for March was \$23,381, under budget by \$18.

The result is a Net Operating Deficit of \$7,230 for the month. This leaves the fellowship with a \$2,706 surplus year to date.

Group Contributions for March were \$10,574, under budget by \$4,329. Group contributions are \$756 over budget year to date. Individual Contributions were \$1,968, under budget by \$954. Individual contributions are \$1,986 under budget year to date.

Total Unrestricted Cash for March 2019 was \$72,526, an decrease of \$11,923 from February 2019. Unrestricted Cash is about 3 months of operating expenses.

The rating for March 2019 is "Excellent".

OVERALL RATING: Excellent

INTERGROUP FINANCE RATING SYSTEM

Every month we rate our monthly finances as "Excellent", "Good", "Fair" or "Poor". Generally speaking, here are the definitions of those terms:

EXCELLENT: We exceeded our budget. Our income was greater than our expenses for the month and we have more than two months' worth of operating expenses in unrestricted cash balances. Operating expenses are roughly \$22K/month, so we'd have over \$44K in unrestricted cash balances for the month. The Intergroup rating has been "excellent" since December 2016.

GOOD: We are meeting our budget. Our income for the month, or for the YTD, was slightly greater than our expenses and we'd have approximately 1.5 - 2 months of operating expenses in unrestricted cash balances.

FAIR: We are not meeting our budget. Our expenses were greater than our income for the month and for the YTD - and our unrestricted cash balance would be somewhere between 1 and 1.5x our operating expenses.

POOR: We are not meeting our budget and our unrestricted cash balances fell below one month of operating expenses. The last time we were "poor" was in September 2016.

Intercounty Fellowship of AA Income and Expense

Actual to Budget

March 2019

					TOTAL			
	March 2019	Budget	\$ vs. Budget	% to Budget	YTD	Budget	\$ vs. Budget	% to Budget
Revenue								
Contributions from Groups	10,574	14,903	(4,329)	-29.0%	51,554	50,798	756	1.5%
Contributions from Individuals	1,968	2,922	(954)	-32.6%	7,632	9,618	(1,986)	-20.7%
Gratitude Month	1,861	146	1,715	1,171.8%	4,896	3,651	1,245	34.1%
Intergroup Event Revenue	-	1,861	(1,861)	-100.0%	6,035	4,021	2,014	50.1%
Other Revenue	150	113	37	32.3%	570	500	70	13.9%
Sales - Bookstore	8,593	7,851	742	9.4%	26,080	25,756	324	1.3%
Cost of Bookstore Sales	(6,946)	(6,406)	(540)	8.4%	(20,585)	(20,128)	(458)	2.3%
Gross Margin - Bookstore	1,647	1,445	202	14.0%	5,494	5,628	(134)	-2.4%
Total Revenue	16,200	21,390	(5,190)	-24.3%	76,182	74,217	1,965	2.6%
Expense								
Employee Expenses	16,094	16,796	(702)	-4.2%	48,785	48,699	86	0.2%
Committees								
Archives Committee	-	-	-	0.0%	-	-	-	0.0%
PI/CPC	27	-	27	100.0%	156	103	53	51.5%
Sunshine Club/SOS	-	408	(408)	-100.0%	-	446	(446)	-100.0%
The Point Committee	-	-	-	0.0%	-	-	-	0.0%
Fellowship Committee	-	-	-	0.0%	4,324	-	4,324	100.0%
Teleservice Committee	-	10	(10)	-100.0%	-	10	(10)	-100.0%
Committees - Other	-	62	(62)	-100.0%	-	124	(124)	-100.0%
Total Committees	27	480	(453)	(2)	4,480	683	3,798	(1)
Intergroup Sponsored Events	-	-	-	0.0%	-	-	-	0.0%
Contribution CC Processing Fees	68	298	(229)	-77.0%	256	918	(662)	-72.1%
Professional Fees	-	-	-	0.0%	-	-	-	0.0%
Postage	-	28	(28)	-100.0%	193	221	(28)	-12.8%
Rent - Office	4,776	4,776	(0)	-0.0%	14,327	14,319	8	0.1%
Rent - Other	-	-	-	0.0%	100	84	16	18.6%
Filing/Fees	-	(227)	227	-100.0%	-	-	-	0.0%
Insurance	838	-	838	100.0%	838	-	838	100.0%
Internet Expense	149	58	91	156.6%	449	390	58	15.0%
IT Services	-	-	-	0.0%	-	-	-	0.0%
IT Hardware	-	-	-	0.0%	-	-	-	0.0%
IT Software	-	-	-	0.0%	450	259	191	73.7%
Office Supplies	205	138	68	49.2%	76	533	(457)	-85.8%
Paper Purchased	57	69	(13)	-18.4%	242	69	172	248.6%

Intercounty Fellowship of AA Income and Expense

Actual to Budget

March 2019

Printing	-	-	-	0.0%	-	-	-	0.0%
Equipment Lease	407	419	(12)	-2.9%	1,304	1,328	(24)	-1.8%
Repair & Maintenance	373	265	107	40.5%	1,242	1,027	215	20.9%
Security System	152	140	13	9.0%	171	140	31	22.4%
Payroll Expenses	6	6	-	0.0%	18	16	2	13.4%
Telephone	229	163	66	40.5%	653	536	117	21.9%
Travel	-	-	-	0.0%	-	-	-	0.0%
Training	-	-	-	0.0%	75	-	75	100.0%
Bad Checks	-	-	-	0.0%	-	-	-	0.0%
Total Expense	23,381	23,409	(28)	-0.1%	73,658	69,222	4,437	6.4%
Net Operating Surplus/(Deficit)	(7,181)	(2,019)	(5,162)	255.6%	2,524	4,995	(2,472)	-49.5%
Interest Income	299	59	240	409.0%	879	374	504	134.8%
Miscellaneous Income	-	38	(38)	-100.0%	-	-	-	0.0%
Depreciation/Amortization Expense	(348)	(339)	(9)	2.7%	(696)	(1,026)	330	-32.2%
Net Surplus/(Deficit)	(7,230)	(2,261)	(4,969)	219.7%	2,706	4,343	(1,637)	-37.7%

Intercounty Fellowship of AA Balance Sheet March 2019

	<u>31-Mar-19</u>	<u>28-Feb-19</u>	<u>\$ Change</u>	<u>31-Mar-18</u>	<u>\$ Change</u>
ASSETS					
Current Assets					
Cash					
Unrestricted Cash	72,526	84,449	(11,923)	88,251	(15,724)
Restricted Cash	145,540	145,540	-	130,816	14,724
Total Cash	<u>218,066</u>	<u>229,989</u>	<u>(11,923)</u>	<u>219,067</u>	<u>(1,000)</u>
Accounts Receivable	440	335	106	771	(331)
Inventory - Bookstore	18,615	15,584	3,031	16,502	2,113
Total Current Assets	<u>237,121</u>	<u>245,908</u>	<u>(8,787)</u>	<u>236,340</u>	<u>782</u>
Fixed Assets	5,642	5,990	(348)	9,818	(4,176)
Deposits	6,698	6,698	-	6,698	-
TOTAL ASSETS	<u><u>249,461</u></u>	<u><u>258,596</u></u>	<u><u>(9,135)</u></u>	<u><u>252,856</u></u>	<u><u>(3,395)</u></u>
LIABILITIES & NET ASSETS					
Liabilities					
Current Liabilities					
Accounts Payable	2,056	4,642	(2,586)	422	1,634
Payroll Tax Liabilities	2,169	2,434	(265)	1,909	259
Sales Tax Payable	1,146	560	587	583	564
Advanced Sales	749	749	-	749	-
Total Current Liabilities	<u>6,119</u>	<u>8,384</u>	<u>(2,264)</u>	<u>3,663</u>	<u>2,457</u>
Supplemental Compensation	7,042	6,682	359	2,778	4,264
Total Liabilities	13,161	15,066	(1,905)	6,441	6,720
Net Assets					
Net Assets, Beginning of Year	233,594	233,594	-	236,886	(3,291)
Net Surplus/(Deficit), YTD	2,706	9,935	(7,230)	9,529	(6,824)
Total Net Assets	<u>236,300</u>	<u>243,529</u>	<u>(7,230)</u>	<u>246,415</u>	<u>(10,115)</u>
TOTAL LIABILITIES & NET ASSETS	<u><u>249,461</u></u>	<u><u>258,596</u></u>	<u><u>(9,135)</u></u>	<u><u>252,856</u></u>	<u><u>(3,395)</u></u>



Intergroup Committee Fair, Pt. II

Our Intergroup, the Intercounty Fellowship of Alcoholics Anonymous, is a resource for Twelfth Step work and A.A. information in San Francisco and Marin. We exist to support the groups in their common purpose of carrying the A.A. message to the still suffering alcoholic by providing and coordinating services that are difficult for the individual groups to execute. We are an A.A. service entity involving a partnership among groups in a community - just as A.A. groups themselves are partnerships of individuals. We observe the intent and spirit of A.A.'s Twelve Traditions and Twelve Concepts for World Service, as well as A.A.'s Three Legacies of Recovery, Unity, and Service. Our Ninth Tradition Service Committees, listed below, carry out the majority of our Twelfth Step work either directly or through their activities. Each committee has a scope, often determined only by the amount of support it has from the fellowship in terms of volunteers.

Archives Committee: Meets the third Sunday of the month at 2:00 PM

Chair: Kim S., Email: archives@aasfmarin.org

A.A. in the Bay Area has a long and important role in the development of Alcoholics Anonymous. Our Central Office even predates the creation of General Service! Intergroup Archives are a repository for both official and unofficial records documenting Alcoholics Anonymous' history in San Francisco and Marin Counties. Our committee preserves our legacy by collecting and cataloging historical materials.

Memorabilia can include personal collections, manuscripts, correspondence, publications, photographs, fliers, and other items related to the original and development of A.A. fellowship. It is the duty of the Archives Committee to care for these records permanently and to provide facilities and procedures to ensure their preservation. After all, these are historical tidbits from our past and they should be seen and experienced for generations to come. Best of all, they are most fascinating while providing a colorful look at our richly textured past.

COLLECTION SCOPE (ACCEPTABLE ARCHIVES MATERIALS)

What kind of materials does the Archives Committee accept? Items that have long-term value documenting the work and community of Alcoholics Anonymous in both English- and Spanish-language.

If you have historical materials, you would like to donate, let us know!

SF Teleservice Committee: Meets the third Monday of the month. Orientation is at 6:00pm and the business meeting is at 6:30pm. Chair: Lara A., Email: sfteleservice@aasfmarin.org

Marin Teleservice, an independent service entity, meets on the fourth Tuesday of the month. Orientation is at 7:00pm and the business meeting is at 7:30pm. Email: marintelesevicechair@gmail.com or visit marintelesevice.com.

These two committees makes it possible for the Central Office phone line to be answered 24-hours a day. SF Committee positions include a Chair, Co-Chair and seven Daily Coordinators; Marin Committee Positions include each of those and more.

The Buzz

Chair: Anne Marie C., Email: thebuzz@aasfmarin.org

A bi-weekly email newsletter and website focusing on current service opportunities and fellowship events. The Buzz has a growing readership; on average 18 new subscribers sign up each month, a 15% increase over the last 18 months.

Board of Directors: Meets the fourth Monday of the month at 6:30 PM

Chair: John R., Email: board@aasfmarin.org

Subject to the provisions, limitations and any applicable laws, and to any limitations of the Articles of Incorporation or Bylaws regarding actions that require approval of the Membership, Intergroup activities and affairs shall be managed, and all corporate powers shall be exercised, by or under the direction of the Board, which is empowered to act on business and administrative affairs.

Fellowship Committee

Chair: Elena R., Email: fellowship@aasfmarin.org

Organizes the annual Founders' Day event and arranges volunteers for Unity Day. Could also host Trusted Servants workshops, Conversations on Sponsorship workshops and more.

HelpChat

Chair: John H., Email: helpchat@aasfmarin.org

Helpchat opens the doors of Alcoholics Anonymous to alcoholics who are still suffering by reducing barriers of communication and enable a visitor to chat immediately with an A.A member. We offer coverage from 8am-10pm Monday through Sunday (when we are offline we have a message that directs visitors to Teleservice) While face to face interaction with another alcoholic is ideal, we realize that texting and messaging has become widely adopted and we are looking to use Helpchat as a means to make a brief connection with a newcomer.

SF Public Info/CPC: Meets the second Monday of the month at 7:00 pm

Chair: Justin H., Email: picpc@aasfmarin.org

Public Information/Cooperation with the Professional Community provides literature and speakers for members of the professional community who work with alcoholics and members of the public interested in AA. This effort has one ultimate goal, to carry the message to the alcoholic who still suffers. Public Information tries to reach the alcoholic indirectly as well as directly in three ways:

- *By informing the general public about the A.A. Program;*
- *By informing the "third person" whose work is, or might be, involved with the active alcoholic;*
- *By keeping the Fellowship well informed so that members and groups might carry the message more effectively.*

Sunshine Club

Chair: Ann M., Email: sunshine@aasfmarin.org

The Sunshine Club brings A.A. meetings to members of the Fellowship who are unable to get out to regularly scheduled meetings due to accident, illness, and other medical conditions or circumstances such as maternity leave. The Sunshine Committee currently needs a Marin Coordinator and volunteers from Marin County.

Intergroup Technology Committee: Meets the first Monday of the month at 6:00 PM.

Chair: Taran R., Email: tech@aasfmarin.org

The Tech Committee is in need of a WordPress administrator to help with a redesign project plus routine changes to our website, aasfmarin.org.

Central Office Volunteers

Chair: Maury P., Email: maury@aasfmarin.org

Answers phones and greets visitors to Central Office during business hours and assists with other service work at the office. One year sobriety requirement to answer phones. Call M - F from 10am to 6pm to schedule a training shift.

Hospitality Committee

Chair: Ken J., Email: hospitality@aasfmarin.org

Coordinates dinner for the monthly Intergroup meetings.

Intergroup Orientation Committee: Meets 1st Wednesday of the month, 6:15 pm (just before the monthly Intergroup Meeting)

Chair: Trevor J., Email: orientation@aasfmarin.org

Orientation for new Intergroup Representatives (IGR).

The Point Editorial Committee: Meets the second Saturday at 12:30 pm

Chair: John B., Email: thepoint@aasfmarin.org

The Point is published monthly to inform A.A. members about business and meeting affairs of the Intercounty Fellowship of Alcoholics Anonymous (San Francisco and Marin Counties).