

**Intergroup Meeting - Agenda**  
**Wednesday, May 2, 7-8:30PM**  
**St. Andrew Presbyterian Church, 101 Donahue St, Marin City, CA 94965**

Intergroup coordinates services which individual groups in San Francisco and Marin cannot provide. We bring these services, as well as service opportunities, to our Member Groups. Our Intergroup observes the intent and spirit of A.A.'s Twelve Traditions and Twelve Concepts for World Service, as well as A.A.'s Three Legacies of Recovery, Unity, and Service.

**7:00 Getting Started**

1. Open with the Serenity Prayer.
2. Call to order. Statement of Purpose.
3. Review the minutes and agenda.
4. Roll Call: If you are late, please see the secretary to be sure you are marked in attendance.
5. AA Anniversaries.
6. Approval of agenda.
7. Approval of last month's Intergroup Meeting minutes.
8. Arrange hospitality volunteers for next meeting.
9. Collect contributions for dinner.
10. Website Calendar & Guidelines for Intergroup Agenda Items

**7:15 Standing Reports**

1. Board Chair
2. Treasurer
3. Central Office Manager

**7:30 Intergroup Committee/Activity Reports**

**Meeting Take-Aways:**

**7:45 Liaison Reports**

1.) \_\_\_\_\_

**7:50 IGR Reports**

2.) \_\_\_\_\_

**8:00 Old Business**

- Dogs Policy for Intergroup
- Meeting Designations

3.) \_\_\_\_\_

4.) \_\_\_\_\_

**8:00 Discussion Items**

- Responsibility of staffing Intergroup committees.
- Should Intergroup meetings go back to 2 hours?

5.) \_\_\_\_\_

**8:25 What's On Your Mind**

**8:30 Adjourn with the Responsibility Statement**

**Intergroup Information**

1. **Next Intergroup Meeting, Wednesday June 6, 2018 in San Francisco**  
First Unitarian Universalist Center, 1187 Franklin St., San Francisco, CA 94109

## 2. Intergroup Newcomers

If you are here for the first time tonight, we welcome you and we appreciate your presence and your participation.

## 3. Intergroup Voting

Only elected Intergroup Representatives (IGR) or Alternate Intergroup Representatives (AIGR) vote. An elected Intergroup Representative may vote after: a) having attended the Intergroup orientation and b) having attended a previous Intergroup meeting as an elected representative. An elected Alternate Intergroup Representative may vote at the first meeting attended. Time of term and method of selection of both IGR and AIGR is determined by individual Member Groups.

## 4. Registration Sheet

If you are an elected Intergroup Rep (IGR), please be sure to fill out the registration sheet. If you are visiting, please do not fill out the registration sheet!

## 5. Meeting Absences

Any Member Group who has not sent a representative for 3 consecutive meetings will be considered "inactive" for purposes of voting and determining a quorum.

## 6. Procedures for Intergroup Agenda (i.e. how to get things going)

Intergroup Committee Chairs and Intergroup Reps may suggest that an item or topic be placed on the monthly Intergroup agenda by contacting the Central Office Manager or the Board Chairperson by email at least two weeks prior to the monthly Intergroup meeting.

A proposed agenda items should be able to be stated as a single simple declarative proposition (e.g. "Intergroup Reps should be required to wear tennis shoes to Intergroup meetings").

The first time that a proposed item or topic is placed on the Intergroup agenda it shall be placed on the "New Business" calendar as a discussion only item (i.e. as opposed to a "voting item")

Thereafter, an item or topic which is placed on the agenda for a second time shall be placed on the "Old Business" calendar as either a discussion only item, or, if the issue is deemed ripe for a vote, as a voting item.

(The exception to this limitation (i.e. that an item not be on the agenda as a voting item until after it has at least once been on the agenda as a discussion only item) is where the item is determined by the Board Chairperson to be an "Urgent Matter")

Discussion of an agenda item shall not be unlimited, and shall be monitored by the Board Chairperson as to the allotted time to be afforded to any single individual to express an opinion or provide information on the item.

When the matter is on the agenda as a "voting item" the item will pass on a simple majority (i.e. 51% +) if it is a minor matter (including, where applicable, the expenditure of only a nominal amount of money); but, that all other matters shall be passed only by 2/3 majority, especially where policy or precedent are being established, or an appreciable amount of money is to be spent, or, where the issue has been the subject of considerable controversy (i.e. lots of "loving discussion").

**Intergroup Meeting –Proposed Minutes**  
**Wednesday, April 4, 7-8:30PM**  
**First Unitarian Universalist Center, 1187 Franklin St., San Francisco, CA 94109**

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<b>Marin Groups</b>	The Mill Valley LGBTQ All Are Welcome	Be Still	Embarcadero Group	Pocket Aces
Cover to Cover	Thursday Night Chip	Beginners Warmup	Experience, Strength & Hope	Reality Farm
Friday Night Book	Tuesday Beginners	Blue Book Special	Girls Gone Mild	Saturday Beginners
Last Stop Men's Step Study	Weekend Warriors	Cocktail Hour	High Noon Sat	Serenity Seekers
Men's Two Plus	<b>SF Groups</b>	Cow Hollow Men's	Join the Tribe	Sun Night Castro Discussion
Mill Valley 7am	A is for Alcohol	Cow Hollow Young People	Kool Fresh Kids Club	Sundown
Monday Blues	Any Lengths	Creative Alcoholics	Lunch with Bill	Sunset Speaker Step
Monday Night Stag Tiburon	Anything is Possible	Design for Living	Monday Beginners	Too Early
Rise N Shine	As Bill Sees It Th 6pm	Each Day a New Beginning	NYX	Valencia Smokefree

5. AA Anniversaries.
  - a. Clayton; Tom; Blue; Ken
6. Approval of agenda.
7. Approval of last month's Intergroup Meeting minutes.
8. Arrange hospitality volunteers for next meeting.
  - a. Karen – salad and dessert, Paul – dessert, Keith - salad
9. Collect contributions for dinner.
10. Website Calendar & Guidelines for Intergroup Agenda Items

**7:15 Standing Reports**

- **Board Chair – Liz**
  - Board Elections are coming up; there are statements of interest forms in the packets tonight
  - Quarterly Committee Chair meeting on April 21<sup>st</sup> at 9am
- **Treasurer – Alix**
  - Current rating for February 2018 is “Excellent”.
  - Group contributions and individual contributions were under budget for February, but mainly due to January contributions being significantly over budget
- **Central Office Manager – Maury**
  - Reviewed categories of calls that Central Office receives. Most are looking for a meeting (31.2%). Call rate is pretty steady around 250 calls per month.

**7:30 Intergroup Committee/Activity Reports**

- **John, The Point**

- Still looking for a permanent chair for the committee
- Meets 2<sup>nd</sup> Saturday at Central Office at 12:30pm
- Also looking for someone with graphic design skills
- Hoping to add a search function for archives and information
- Need distribution person for Marin
- **James, Technology**
  - Getting better process in place for Intergroup Facebook group – creating a “profile” that will be the proxy for friending and joining the group
- **Michael, Fellowship**
  - Flyers available for Smith-Wilson Founders Day Picnic – Saturday, June 9<sup>th</sup> – tickets in advance are \$13, at door will be \$15
  - Groups can volunteer together at the picnic
  - There will be a Family Feud game at the picnic so they’re in the process of collecting audience responses
- **Anne-Marie, The Buzz**
  - Shared a success story about service round-up –SF Teleservice saw a 3x increase in the number of people who showed up because of the call out in The Buzz
- **Trevor, Orientation**
  - Encouraged IGRs to have an alternate and have that person go through Orientation
- **Archives**
  - Hosting a History of Central Office event on Sunday, April 8
- **SF Teleservice**
  - Still have an Information Chair and two daily coordinator positions open
  - Next orientation is 6pm on April 16 at Central Office
  - Lots of open shifts, 1 year sobriety requirement

#### 7:45 **Liaison Reports**

- **Steve, District 6 SF**
  - Annual general service conference is coming up and there are interesting topics including changes to the Big Book – there are about 90 items. This Saturday and Sunday (April 7 and 8) will be pre-Conference Assembly at the Santa Clara Fairgrounds if you are interested in more info.
- **Cathy, District 10 (Marin) PI/CPC**
  - Newest committee member made contact with Marin Free Library Services in Corte Madera and they are interested in having Big Books and other AA literature available
  - PI/CPC is a standing committee of General Service. Marin PI/CPC has an annual budget of \$400 through Marin General Service/District 10. Some PI/CPC committees are sponsored through their local Intergroup (i.e. in SF)
  - AA YouTube channel is going to be discussed at the pre-Conference Assembly held at the Santa Clara Fairgrounds
  - Marin PI/CPC meets 4<sup>th</sup> Thursday at 8pm at San Rafael Alano Club
- **Adam, Marin Teleservice**
  - Annual Spaghetti Feed is coming up on Sunday, May 20<sup>th</sup>. There are flyers available.

- Did group inventory and will discuss further at next meeting
- Shifts open at marintelesevice.com
- **Robert, SF H&I**
  - A lot of meetings are going dark – there are about 70 positions open – so looking for more H&I reps to take meetings to those places
  - Orientation is 3<sup>rd</sup> Saturday of the month at 2900 24<sup>th</sup> Street at 11am
  - Now offering Orientation at Central Office on some Thursday nights (April 26, July 26, October 25)
  - There are some groups that all go through H&I and take meetings to places in need as a group – maybe suggest this to your group at your next business meeting?

## **7:50 Technology Committee**

### **Fiona, Presentation on Help Chat**

- Purpose is to open the doors of AA to alcoholics who are still suffering by reducing barriers of communication and enable a visitor to chat immediately with an AA member. Help Chat includes a group of volunteers who have at least 1 year of sobriety.
- How it works: there is an automated message that pops up in a chat window. If someone sends a message, a volunteer will respond within moments. The aim is to provide instantaneous and live chat service for anyone new to AA or an existing member.
- Are we fulfilling our primary purpose?
  - Although we are still in test phase, the majority of the messages are newcomers looking for help or people who are looking for a meeting
- Demo of the Help Chat feature
- Looking to add 3-5 more volunteers get orientated (1 year sobriety requirement)
- Also looking to get the Central Office phone volunteers orientated and set up to answer Help Chat messages.
- Continue to give feedback since Help Chat is still in test phase
- There are steps in place to route messages to the correct place at the correct time.
- Right now there are not “set” shifts – the volunteers are in communication with each other about availability
- Volunteers are able to respond via mobile or desktop to allow for quick response
- They are trying to find a work-around for the automated help chat continuing to pop up after a user has “X’d” out of it

## **8:00 New Business**

- **Approval of Board Member**
  - James O. was approved to complete the rest of existing open term
- **SF Meeting Schedule**
  - # of schedule booklets sold have decreased by 50% since 2012
  - 35 meeting changes have been registered since our last print in June 2017 (printing has decreased to once a year)
  - Prototype booklet would be significantly cheaper versus existing schedule (and no staples for those going to H&I)
  - Maury clarified that we are voting on moving to this prototype format so we can print in-house and more frequently to accommodate meeting changes
  - Maury said we could possibly change the format to accommodate how small the type is, but not sure what the cost implications might be
  - The group voted to move forward with the prototype format in the interim

### **8:15 Old Business**

- Dog Policy
  - Clarified that this is just for Intergroup meetings and Intergroup-sponsored events
  - Pushing out to next month
- Meeting Designations
  - Pushing out to next month

#### **Targeted Message**

- Archives presentation on History of Central Office, Sunday, April 8, 4:30-6:00PM at 2900 24th St./Florida
- Traditions Workshop, Saturday, April 28, 11:00-12:30PM at Central Office

### **8:30 Adjourn with the Responsibility Statement**

#### **Intergroup Information**

1. **Next Intergroup Meeting, Wednesday May 2, 2018 in Marin City**  
St. Andrew Presbyterian Church, 101 Donahue St, Marin City, CA 94965  
Please call the Central Office, 415-674-1821, with questions.



## **Committees and Service Opportunities**

### **Archives Committee: Meets the third Sunday of the month at 12:00 pm**

Chair: Kim S., Email: archives@aasf.org

*Preserving our legacy by collecting and cataloging historical materials.*

**Service Opportunity:** Archives needs your help. We are looking for volunteers to help collect group histories and member stories, to catalog, organize, create and recreate visual displays, and to scan, file and lots more. Our meetings are on the third Sunday of each month at SF Central Office from noon to 2pm. For more information contact archives@aasf.org.

**Announcements:** Archives committee preserves the legacy of AA through the collection and preservation of archival material, like objects, recordings, photographs, prints, documents, interviews, etc. We always have a backlog, but our ultimate goal is to make archives available as quickly and efficiently as possible. Help out at the Archive table on Founders Day. Email archives@aasf.org for more info.

### **Central Office Volunteers**

Chair: Maury P., Email: maury@aasf.org

*Answers phones and greets visitors to Central Office during business hours and assists with other service work at the office. One year sobriety requirement to answer phones. Call M - F from 10am to 6pm to schedule a training shift.*

**Service Opportunity:** 25% of the volunteer shifts Central Office are open. This is a great opportunity for 12th Step work. Of the 236 calls we received in April, 90 were looking for a meeting (38%).

**Announcements:** Central Office will be closed on Monday, May 28 (Memorial Day). We are seeking a donation of a used PC, 3-4 years old, for one of the volunteer stations. We are also looking for a volunteer to help with layout of some of our locally produced material.

### **Committee Chair Committee: Quarterly (Jan, April, July, Oct at 9am on the third Sat.)**

Chair: Liz M., Email: chair@aasf.org

### **Fellowship Committee**

Chair: Michael P., Email: fellowship@aasf.org

*Organizes the annual Founders' Day event and arranges volunteers for Unity Day.*

### **Hospitality Committee**

Chair: Ken J., Email: hospitality@aasf.org

*Coordinates dinner for the monthly Intergroup meetings.*

### **Intergroup: Meets first Wednesday of each month. Orientation for new members: 6:15 pm. General**

**Meeting: 7:00 pm. Check calendar for location.**

Chair: Liz M., Email: chair@aasf.org

*Our Intergroup, the Intercounty Fellowship of Alcoholics Anonymous, is a resource for Twelfth Step work and A.A. information in San Francisco and Marin. We exist to support the groups in their common purpose of carrying the A.A. message to the still suffering alcoholic by providing and coordinating services that are difficult for the individual groups to execute. We are an A.A. service entity involving a partnership among groups in a community - just as A.A. groups themselves are partnerships of individuals.*

### **Intergroup Orientation Committee: Meets 1st Wednesday of the month, 6:15 pm (just before the monthly Intergroup Meeting)**

Chair: Greg M., Email: orientation@aasf.org

*Orientation for new Intergroup Representatives (IGR).*

### **SF Public Info/CPC: Meets the second Monday of the month at 7:00 pm**

Chair: OPEN, Email: picpc@aasf.org

*Public Information/Cooperation with the Professional Community provides literature and speakers for members of the professional community who work with alcoholics and members of the public interested in AA.*

**SF Teleservice Committee: Meets the third Monday of the month. Orientation at 6:00pm. Business Meetings are held quarterly at 6:30pm.**

Chair: Layne Z., Email: sfteservice@aasf.org

*This committee makes it possible for the Central Office phone line to be answered 24-hours a day.*

**Service Opportunity:** We need Daily Teleservice coordinators for Monday, Wednesday, Saturday and Sunday. Daily Coordinator are responsible for sending reminder e-mails or texts to volunteers to inform them of the schedule for that day and need to get confirmations from each volunteer. Use the list of substitutes to find replacements when regular volunteers are unavailable.

**Announcements:** SF Teleservice has open shifts during the month and 4 open Daily Coordinator positions. We are also going to add 12 step work training to our teleservice training the third Monday of each month at Central Office.

**Spirit of Service: Meets Bi-Annually (April/October) on the Fourth Thursday of the month at 6:00 pm**

Chair: Dorothy V., Email: sos@aasf.org

*Spirit of Service serves A.A. members whose on-going circumstances keep them from attending regular A.A. meetings. These A.A. members may be homebound or in an assisted living or hospital environment. This service opportunity provides a face to face meeting for these members, who otherwise may not be able to experience such meetings anymore.*

**Sunshine Club**

Chair: Carole P., Email: sunshine@aasf.org

*Brings meetings to members of the fellowship temporarily unable to leave home or hospital.*

**Service Opportunity:** Sunshine volunteers participate on an as-needed basis. SOS is a monthly commitment.

**Announcements:** We are hosting a Sunshine Club/SOS orientation at 2:30pm on June 16 at the Gratitude Center. Attendees can volunteer for one or both services.

**Technology Committee**

Chair: James O, Email: tech@aasf.org

*Meets the 1st Monday at 6:00pm.*

**The Buzz**

Chair: Anne Marie C., Email: thebuzz@aasf.org

*A bi-weekly email newsletter and website focusing on current service opportunities and fellowship events.*

**The Point Editorial Committee: Meets the second Saturday at 12:00 pm**

Chair: John B., Email: thepoint@aasf.org

*The Point is published monthly to inform A.A. members about business and meeting affairs of the Intercounty Fellowship of Alcoholics Anonymous (San Francisco and Marin Counties).*

**Notes to take back to my group/AA community:**



Annual Elections will be held on Wednesday, June 6th, 2018

- Because of the time commitment, it is suggested that you discuss this service opportunity with your family and AA sponsor.
- Our bylaws require each candidate to have 2 years of continuous sobriety on the date the election is held.
- The primary purpose for our existence is to be of service to the alcoholic who calls us for help and to serve the AA groups in San Francisco and Marin.
- A business background can be helpful; however, experience with your home group, Intergroup, or General Service brings value to the mission of our Intergroup.
- As an elected board member you are serving all the groups in the San Francisco and Marin AA community not just your home group.
- You will be expected to attend all Board and IGR meetings and many of the functions that are sponsored by Intergroup and/or other service entities.
- The AA 3rd Legacy procedure is the voting process used for our annual election.
- The term is three years and begins July 1, 2018 and ends June 30, 2021.
- The Intercounty Fellowship of Alcoholics Anonymous is a California non-profit Corporation 501(3)(c) and is subject to all State and Federal laws.

**Intercounty Fellowship of Alcoholics Anonymous  
Board Member Statement of Interest**

Name:		
Address & City:		
Work Phone:		Home Phone:
Cell Phone:		Email:
Date of Sobriety:		Home Group/Day/Time:
Education:		
AA Background Including Current AA Activities:		
Current & Past Activities Outside AA:		
Occupational Background:		
Special Skills related to serving on a Board of Directors:		

**Meeting Types/Designations:** Does your Intergroup have a policy or any guideline for establishing new meeting types/designations? If so, please share it with me. If not, is it left to your own discretion?

**From St. Paul:** It is left to the discretion of the Office Manager.

**From Charles in Tennessee:** The webmaster and I do meeting types and changes. No committee or input from others.

**From Glen in Sonoma:** Not sure what you mean by meeting "type/designation"; meetings can be open or closed, child care provided or child friendly, and/or wheelchair accessible. The meeting provides us with this information.

**From Rae in Sacramento:** Any suggestions for new meeting types must be presented to the delegates of CCFAA for a vote. The office has no discretion for establishing meeting types/designations.

**From Pierce County Intergroup:** When two people get together to discuss their problem with alcoholism, they are a meeting. Our unwritten policy is that it has to be an Alcoholics Anonymous meeting, not an AA/NA, not a veterans meeting; it can be an AA meeting that serves veterans.

**From Eileen in Northern Colorado:** Most everyone here knows that the intergroup office provides information etc. for new groups. & most everyone who starts a new group know that all they need are 2 people and a coffee pot, but most come thru the office to get information. When they are stopping a meeting the information is a little less informative. For new groups we do not put their information on the printed schedule for 3 months, but there is a new meeting listing on the website and we include the information on the site.

**Elies in Victoria BC, Canada:** We do not have set guidelines for establishing meeting types/designation. Our groups let us know if they are a Big Book/topic/12 & 12 meetings. We have women only meetings and one agnostic meeting. This has been decided by the group conscience

**Joellien in Greater Baton Rouge:** We do have a list of designations that were in existence when I took the job. They are open, discussion, steps, big book, Lit study, closed, speaker, traditions, As Bill sees it, and beginners meeting. These are all for our printed hard copy. There are additional ones on our web site listing. These are a click list provided by the site host. I can't remember all of them as the selection does change from time to time.

**Viki in Greater Vancouver:** We do not set criteria for listing meetings - any A.A. member claiming to have a new meeting is welcome to list in our directory. That one came about as a result of the legal battles with Agnostics/Atheists in other jurisdictions.

**Tinna in Northern Nevada:** Our steering committee/groups would have to vote on this.

**Joyce in Rockford, Il.:** For a new meeting to be put on our schedule they have to have their code number from World Service.

**Sharron in Grand Rapids:** No policy for establishing new meetings; I give any info I know like registering with GSO and filling out my form for our website; I refer them to The AA Group pamphlet and the Group Handbook, too.

**From Oklahoma City:** I establish that is only AA (no other affiliation) and that they tell me the traditions are followed. I will un-list them if I confirm they are violating tradition or are not consistently present at advertised times. I am now requiring a contact name and number and ask that I can print the number in the book.

**Kim in Dayton Ohio:** We don't have any guidelines except that an AA member must be in attendance. Churches and recovery centers cannot start their own meetings.

**Kate in Los Angeles:** I don't get to make the call, I bring it to the board.

**Norm in Seattle:** Practically any e-mail would be enough to get a new meeting on our website and then, each six months, into our printed schedule book (1,300 meetings per week).

**Michael W in Albuquerque:** It is up to the Steering Committee (Board of Directors) of Intergroup to come up with meaningful designators for new meeting types with consultation from those attending/starting the meeting. The editor of the meeting schedule is ultimately tasked with codifying that descriptor for listing the meeting in print and electronically. So far, it hasn't gotten any more complicated than the attached. We try to avoid policy as it rarely helps.

**Don in San Mateo:** It is up to the meeting to establish itself on place, time and type. We put it in the Meeting Guide after the meeting gets its number from New York, usually around 3 months and the meeting is established.

**Jeanette from Treasure Valley Intergroup, Idaho** In our area anyone is able to start a new meeting. There is no criteria for starting a meeting other than someone or a group of someone's locating a facility, deciding on a time and then either taking a group conscience to decide on the meeting agenda or if there is possibly a need in the area for a "Big Book study, a 12 x 12 study, or A Grapevine meeting, etc.". On our printed schedule which as well as on our website there are designations in the key describing the meeting as open, closed, men's, women's, etc. and in the with the address we also will state if the meeting is a study meeting or speaker meeting, birthday meeting, to give more information.

**Kay in Phoenix:** Yes we have guidelines for new meeting types/designations in our Valley wide Meeting List. CODES: [O]=Open; [C]=Closed; [BB]=Big Book; [BG]=Newcomer's; [GL]=Gay-Lesbian; [SF]=Senior-Friendly; [YP]=Young People; [M]=Men; [W]=Women; [K]=Smoking OK; [NA]=Native American; [D]=Discussion; [S]=Speaker; [T]=Step Study; [X]=12+12 Study; [%]=Wheelchair Access

**From Santa Cruz:** It's up to our discretion we have no written policy

**Pauline in Northern Virginia:** Only new type that has been requested in our area in past several years is Grapevine meeting - we added gv - as code for Grapevine literature meetings

**Sally in Syracuse Intergroup** Syracuse Intergroup doesn't have any policy regarding meeting types or designations. As long as a meeting/group adheres to the Traditions, they are free to structure themselves as they deem appropriate.

**Sherri from Sandhills Intergroup:** As far as a policy or any guideline for establishing new meeting types/designations, that is a great question, and we will discuss this as a group at our next meeting and send you our feedback.

**From Youngstown Ohio:** Not really-The meeting/group decides what type they want and that's pretty much it.

**From Central Ohio:** Hi here at Central Ohio Group Fellowship we basically don't dictate who can or cannot start a meeting. I, as office manager will ask folks how long they have been sober and if there are other meetings already existing close to where they want to start theirs. Somewhere in our literature it suggests that we be respectful of existing meetings in the same area and suggest we not start one close by at the same time. Also we have an Application for Membership to COGF. And on the application below where the secretary or person registering the group it states that the group agrees to adhere to the 12 Steps and the 12 Traditions of AA.

**Sue from Prescott AZ:** Our groups fill out information forms which include their meeting types and designations. It's up to their group conscience to choose.

**Mary from Broward County Intergroup** No guideline - it's up to me, basically. Things get boiled down, pretty quickly. (literature, Chair's choice, or rotating format - 3 of the "all encompassing" designations - LT, CC, RF)

**Pam from NCMCO** We use our discretion when it comes to meeting types - letting groups choose how they want to be listed. Here is what we have on our meeting schedule:

AB	<i>As Bill Sees It</i> Discussion
AG	Agnostics
AN	Anniversary

BB	Big Book Study
BBSS	Big Book Step Study-1½ hrs
BG	Beginners
C	Closed
ccp	Child Care Provided
D	Discussion
DR	Daily Reflections
ES	Eleventh Step
G	Gay
GV	Grapevine
HA	Handicap Accessible
LS	Literature Study
M	Men only
MT	Meditation
NC	No Children
	Open to anyone
SL	Speaker Lead
SN	Spanish
SP	Speaker
SS	Step Study
TR	Tradition Study
W	Women only

Vicki from Central Office of Mid-Missouri We leave that up to the Website Chair. We also usually cooperate with our Districts so we are all on the same page.