

# Group Meeting Report

*New Secretaries, please register via your meeting listing at aasfmarin.org.*

Group Name \_\_\_\_\_

## Trusted Servants:

Secretary \_\_\_\_\_  
 Treasurer \_\_\_\_\_  
 Intergroup Rep \_\_\_\_\_  
 GSR \_\_\_\_\_  
 Coffee Maker \_\_\_\_\_  
 Set-up \_\_\_\_\_  
 Literature \_\_\_\_\_  
 Greeter \_\_\_\_\_  
 Other \_\_\_\_\_

Speakers \_\_\_\_\_  
 Topic \_\_\_\_\_  
 Readers \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### Newcomers

### Visitors

### Birthdays

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

If you wish, cut along this line to separate Weekly Meeting Report from the Treasurer's Weekly Log.



## Treasurer's Weekly Log

### Income

Balance on hand at start \$ \_\_\_\_\_  
 Basket Collection \_\_\_\_\_  
 Book Sales, other income \_\_\_\_\_  
 TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

### Outgo

Room Rent \$ \_\_\_\_\_  
 Expenses, coffee, etc. \_\_\_\_\_  
 Cost of books \_\_\_\_\_  
 60-30-5-5 contributions \_\_\_\_\_  
 TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

**Balance on Hand** \$ \_\_\_\_\_

### Hospitals and Institutions

H&I Balance \$ \_\_\_\_\_  
 H&I Collection \_\_\_\_\_  
 H&I Outgo \_\_\_\_\_

Hospitals and Institutions  
 PO Box 192490  
 San Francisco, CA 94119-2490

Prudent Reserve \$ \_\_\_\_\_

The following is the suggested 60-30-5-5 distribution plan for support of Service Entities:

**60%** = Central Office, 1821 Sacramento Street, San Francisco, CA 94109-3528

**30%** = General Service Office, PO Box 2407, James A Farley Station, New York, NY 10116-2407

**5%** = Calif. Northern Coastal Area, 1390 N. McDowell Blvd, Suite G - 339, Petaluma, CA 94954

**5%** = Your local General Service organization:

San Francisco General Service, PO Box 421907, San Francisco, CA 94142-1907

Marin County General Service, PO Box 9193, San Rafael, CA 94912-9193

**Note for Marin Groups:** Please send 50% to Central Office and 10% to the Marin County Teleservice Committee: PO Box 2458, San Rafael, CA 94912-2458

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 Treasurer \_\_\_\_\_  
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 GSR \_\_\_\_\_  
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 Literature \_\_\_\_\_  
 Greeter \_\_\_\_\_  
 Other \_\_\_\_\_

Speakers \_\_\_\_\_  
 Topic \_\_\_\_\_  
 Readers \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Newcomers**

**Visitors**

**Birthdays**

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

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## Treasurer's Weekly Log

**Income**

Balance on hand at start \$ \_\_\_\_\_  
 Basket Collection \_\_\_\_\_  
 Book Sales, other income \_\_\_\_\_  
 TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

**Outgo**

Room Rent \$ \_\_\_\_\_  
 Expenses, coffee, etc. \_\_\_\_\_  
 Cost of books \_\_\_\_\_  
 60-30-5-5 contributions \_\_\_\_\_  
 TOTAL \_\_\_\_\_ \$ \_\_\_\_\_

**Balance on Hand** \$ \_\_\_\_\_

**Hospitals and Institutions**

H&I Balance \$ \_\_\_\_\_  
 H&I Collection \_\_\_\_\_  
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